

PREAMBLE: The Grand Piano at St. Paul's is an integral part of the life and worship of St. Paul's congregation. It is an instrument that allows us to express the musical talents and gifts that God has given and to enhance our worship of Him.

POLICY: In exercising good stewardship of the Grand Piano at St. Paul's the following policy is put into place.

APPROVED: Worship Committee

DATE: November 9, 2005 Revised May 5, 2010.

GUIDELINES:

1. Use of Piano

- 1.1. The first priority of usage of the piano is for the congregation of St. Paul's and its musical staff. Staff are expected to let the Church Office know when they will be using the piano.
- 1.2. Use of the piano by others requires a booking to be made.
- 1.3. A booking must be made in person at the Church Office. Any fees that may apply to the booking must be made at that time.
- 1.4. Any bookings for a student must be made in advance through the church office. Supervision must be provided for students 15 years and under by the teacher or a responsible adult during usage.
- 1.5. The piano may be used between the hours of 9:00 am – 9:00 pm.
- 1.6. Food, gum and drink are not allowed on or near the piano.
- 1.7. The user's actions on the piano must follow within the standards for which the music is written.
- 1.8. The use of the piano by individuals and groups must fall within the guidelines established for the use of St. Paul's sanctuary.

2. Care of piano.

- 2.1. The piano is to remain on the main floor level of the St. Paul's Church. Any other location for the piano must have prior approval by the Worship Committee.
- 2.2. The piano cover is to be removed during use and replaced when finished.
- 2.3. The piano humidifier is to be connected when finished.

3. Fee Structure

3.1. A fee for the use of the Grand Piano shall apply as follows:

- 3.1.1. Lessons/Practice¹ \$5.00 per half hour.
- 3.1.2. Recital (5:00 pm – 9:00 pm) \$40.00 per recital.
- 3.1.3. Entire Day (9:00 am – 9:00pm)² \$125.00 per day.

EFFECTIVE DATE: May 5, 2010

¹ Fee shall be waived for those who actively participate in the activities and life of St. Paul's United Church on a regular basis.

² Fee may be waived or adjusted where the use is by a volunteer, non-profit community group that promotes culture and spirit within the community.