

27 - 2022  
St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — April 12, 2022

**Attendance:** Astrid Friesen, Don Kindopp, Diane Wrubleski, Sandi Klatt, Jeri-Lee Jones, Vic Wiebe (Regional Representative), Cheryl Deren, Emily Gillies (guest), Lawrence Burnard, Donna Burnard (Guest)

**Regrets:**

**1. Call to Order / Acknowledgement of Treaty 4 Territory**

- Chairperson Diane Wrubleski opened the meeting at 7:05 pm via Zoom software

**2. Acknowledgement of Treaty 4 Territory**

- Chairperson Diane Wrubleski acknowledged the Treaty 4 Territory

**3. Devotion**

- Jeri-Lee Jones provided a devotion

**4. Approval of Agenda**

- **Motion:** Sandi Klatt / Cheryl Deren
  - *That the amended agenda to move items 9.1 and 6.4 before 5. be approved, with the ability to add items if needed. CARRIED.*
  - (See Appendix A, Page 31)

**9.1 Congregational Meeting**

- 1<sup>st</sup> Presbyterian in Portal, ND intends to close but will continue attending North Portal services if they can cross the border
  - This will mean that we will be going from a 3 point charge to a 2 point charge
  - Right now the split is approximately 90% Estevan – 10 % North Portal for expenses
  - The current covenant will need a new name because we are no longer “International”
  - A formal letter will need to be drawn to officially drop Portal, ND from the 3 point charge
- A congregational meeting will also have to be held to address the re-appointment of Jeri-Lee Jones, no later than May 29, because June 5 is the covenant recognition service (which is like graduation or convocation).
  - 3 weeks notice needs to be given.
  - May 15 is the best date right after church at 12 noon
    - The meeting needs to be a zoom / in person hybrid meeting so that Susan Reed of Carnduff can join as the Regional representative

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#### 6.4 Organist

- Diane talked to Danielle Evenson and Danielle will talk to the other organists at Trinity Lutheran
- Emily Gillies plays the organ in North Portal and could maybe do 2 Sundays per month and could be available for funerals
- Astrid Friesen would also be willing to relearn the piano to lead in the offertories and Amen benedictions. She, however, is not willing to commit to learning all of the other hymns used through the services.

#### 5. Approval of previous meeting minutes

- **Motion:** *Sandi Klatt / Lawrence Burnard*
  - *That the previous meeting minutes be approved. CARRIED.*

#### 6. Business arising from previous minutes

##### **Lenten Lunch March 25**

- Went well with a good turnout

##### **Regional Self-assessment**

- This is not mandatory
- It can be submitted to Tracy Murton and there is no deadline
- There are portions for the treasurer, minister, and the Leadership Team to fill out in this report
- Table to the next meeting

##### **Organ Dedication**

- Sandra Young does not want to come in spring and is thinking more September / October
- Her schedule fills quickly
- We should try for September 18 or 25
- Once a date is picked, we should submit a write-up to the Estevan Mercury with details about Shirley Andrist's retirement, the organ dedication, and the organ concert.

##### **Fair Booth June 9-12**

- Wade Wrubleski and Paul Deren are going to be the conveners
- Our fair booth was vandalized
- Caretaker David should be able to paint over it

#### 7. Reports

##### **Minister's Report**

- Emailed
- See Appendix B (Page 32)

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**Treasurer's Report**

- Emailed
- **Motion:** *Don Kindopp / Sandi Klatt*
  - *That the Treasurer's Report be adopted. CARRIED*
  - See Appendix C (Page 34)

**8. Essential Ministries Updates**

**Christian Education**

- No report

**House Groups**

- The revamp will occur after Easter

**Mission / Outreach – Sandi Klatt**

- No Report

**Property**

- David should be able to clean up the graffiti on the fair booth
- Sandi Klatt will do a google search for the appropriate products / paints for the fair booth
- Lawrence Burnard is also willing to help

**Stewardship**

- No Report

**Youth Group**

- No Report

**9. New Business**

**9.2 Fabric Sale**

- Julie-Anne Wallewein has organized this and posters have gone up

**9.3 Sandy Dalziel - Retirement**

- Maybe do cake and coffee and a card
- May 1<sup>st</sup> or 8<sup>th</sup> as possible dates

**9.4 Auditorium Sale**

- It will be in fall and Patty will be the convener

**9.5 Exploratory Ecumenical Group – April 20, 2022**

- The meeting is at Trinity Lutheran
- Further discussions of the future of the church

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**10. Correspondence**

**Marilyn McCutcheon**

- She is asking about the organist situation
- She is also asking if we should be advertising rentals more?
  - We don't really want to advertise rentals too much because there are businesses that also rent their spaces, and we need to be careful with competing with businesses because it could affect our property tax free and charity statuses

**11. Leadership team report to congregation**

- Don Kindopp will send the newsletter

**12. Next Meeting**

- Leadership Team Meeting - Tuesday, May 10, 2022 at 7 pm over Zoom

**13. Adjournment**

- **Motion:** *Lawrence Burnardi / Sandi Klatt*
  - *That the meeting be adjourned. CARRIED*

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Diane Wrubleski, Chair

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Astrid Friesen, Recording Secretary

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**Appendix A – Agenda**

Zoom Meeting: <https://us02web.zoom.us/j/84233671167>

1. Call to order
2. Acknowledgement of Treaty 4 territory
3. Devotion
4. Approval of agenda
5. Approval of previous meeting minutes
6. Business arising from previous minutes
  - 6.1. Lenten Lunch – March 25
  - 6.2. Regional Self-assessment
  - 6.3. Organ Dedication
  - 6.4. Organist
  - 6.5. Fair Booth June 9-12
7. Reports
  - 7.1. Minister's report
  - 7.2. Treasurer's report
8. Essential Ministry updates
  - 8.1. Christian Education
  - 8.2. House groups
  - 8.3. Mission/outreach
  - 8.4. Property
  - 8.5. Stewardship
9. New business
  - 9.1. Congregational Meeting
  - 9.2. Fabric Sale
  - 9.3. Sandy Dalziel – Retirement
  - 9.4. Auditorium Sale
  - 9.5. Exploratory Ecumenical Group – April 20, 2022
10. Correspondence
11. Leadership Team report to Congregation
12. Next meeting May 10, 2022
13. Adjournment

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**Appendix B – Minister's Report**

**April Ministers Report**

We have come to the end of Lent and now find ourselves in Holy Week. The month of March has been busy with weekly Lenten Lunches, and offering coffee time. We continue to offer livestreaming of our worship services.

**Holy Week** – this week I will preach at the Maundy Thursday service at St. Giles, participate in Walk of the Cross Friday morning, preside at Good Friday Worship at St. Paul's, participate in Sunrise Easter Service, preside at Easter Worship at St. Paul's and provide worship at 2pm at Creighton Lodge.

**Blizzard Potential** – I have spoken with some Clergy about the potential incoming storm, we have decided to make a call Wednesday evening about the Maundy Thursday and Good Friday services. We recognize that if the storm does live up to its potential that highways will be closed and travel will not be recommended even within the city. We will wait for the storm to give us direction on whether we are cancelling any of these services.

**Livestream** – it has been suggested that it would be easier for worshipers to participate if it was split screen with the PowerPoint more visible, and myself closer up. Currently I am utilizing my personal laptop and running OBS program to stream to YouTube. The way I am running this costs us nothing. In order to improve our livestream, we would need to improve the cameras for the program to work the way people would like to see it. I will apply for a technology grant for June 15<sup>th</sup> so that we can purchase the technology to make this possible and train volunteers to run the program.

**Senior Care Worship** – I have taken on scheduling Senior Care centres worship for Estevan. This coming Sunday we will officially resume offering services at Creighton Lodge, and Thursdays at Estevan Regional Nursing Home and St. Joseph's Long-Term Care. I will be taking the first week of this schedule and then offer worship once a month.

**Access 7** – many have advised me that they still see programming from our church from years ago on access 7. I plan to reach out to Access 7 to see if they would like to resume recording our worship services to add new material to their programming.

**House Groups/Worship Committee** – I have not called a meeting yet of the house group leaders and have decided to wait till after Easter Sunday to look further into revamping the program.

**Meals on Wheels** – Mar 21<sup>st</sup> Meals on wheels contacted me, our previous volunteer coordinator has decided to step back from this program. I believed that this was a program our community enjoyed so agreed to take it on this year, April 5<sup>th</sup> I called congregants and filled all the spots that had not been filled by advertising within our congregation. Our schedule is now posted in the narthex of who is volunteering when.

**Decorating** – on April 5<sup>th</sup>, we learned that our volunteer for decorating the sanctuary has stepped back. April 7<sup>th</sup>, I spent 4 hours going through our decorations

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and hanging decorations for Palm Sunday, April 10<sup>th</sup> I spent an hour after worship changing decorations over to Good Friday. I have reached out to a congregant about them possibly taking on this ministry, I am waiting to hear back from them. This could be added to our house groups when it is revamped.

**Pictorials** – the company that does church pictorials has contacted me. I believe that this would be a great way for us to get updated photos of our congregation and help to enliven our faith community. I believe that scheduling for the fall would be good timing.

**Coffee Time** – I have been offering coffee time at Michael's Coffee Shop & Bakery at this time I have not had anyone participate. I have been utilizing this time as sermon study, I will continue to offer this time and hope that there will be participation soon.

**Bible Study** – I will be offering weekly bible study in the minister's study on Wednesday's at 10am, we will review the coming weeks lectionary through the Lectio Divina model.

**Pastoral Care Visits** – visits are going well; I have a new list of names that have asked for visits that I will be attending to following Holy Week.

**Baptism/Blessing** – we will have three baptisms on April 24<sup>th</sup>; Brittany Fernell (adult – would need sponsor from leadership), Brooks Fernell (18 months), Rylan Holtz (2 years old - Mother Cheryl Holtz).

Blessings will be available for those families who do not wish for their children to be baptize, the purpose of a Blessing is to celebrate the birth of a child and confirm God's unconditional love and blessing for this child. We will have three blessings on April 24<sup>th</sup>; the children of Doe Moo Thay & Knyaw Paw; Colour Fu August 26 2016, Alexander Thay December 13 2019, and Simon Fraser Thay Feb 14 2022.

**Personal Upcoming Dates**

Upcoming General Council 44 Dates for 2022

Apr 27<sup>th</sup> & May 4<sup>th</sup> 6-730 pm, June 17<sup>th</sup> – June 19<sup>th</sup> two-2hr sessions daily, July 21-July 25<sup>th</sup> two-2hr sessions daily

*\*Convocation from St. Andrew's College will be May 6<sup>th</sup> in Saskatoon (Pulpit Supply May 8<sup>th</sup>)*

*\*Recognition of Ministry will be in June.*

*\* Professional Development - Festival of Homiletics May 16<sup>th</sup>-20<sup>th</sup> (Pulpit Supply May 22<sup>nd</sup>)*

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**Appendix C – Treasurer's Report (Reconciled)**  
**January 1, 2022 – March 31, 2022**

**a) Financial Report**

General Fund

Income:

		<u>2022 Yearly Budget</u>
Received Givings	19,995.00	155,800
Other Income	<u>1,273.16</u>	25,364
	21,268.16	181,164

Expenses:

Administration	863.90	6,350
Children & Youth	0.00	2,700
Congregation Life	178.32	2,700
M&P	28,026.04	126,537
Outreach	4,000.03	18,250
Property	6,322.03	28,250
Pastoral Charge	2,330.36	12,930
Trustee (Insurance)	3,188.13	11,586
Refugee T/F (Transfer)	75.00	
Memorial T/F (Transfer)	25.00	
	<u>45,008.81</u>	<u>209,303</u>
Surplus (Deficit)	(23,740.65)	(28,139)

General Fund Reconciliation:

January 1, 2021	74,678.58
Surplus (Deficit)	<u>(23,740.65)</u>
Bank Balance	50,937.93

Balance Sheet

Assets:

Elliott Investments.....	15,311.25
Trust Funds.....	158,016.52
General Fund .....	50,937.93
<u>Prepaid: Pastoral Charge.....</u>	<u>1,787.99</u>
Total Assets	226,053.69

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

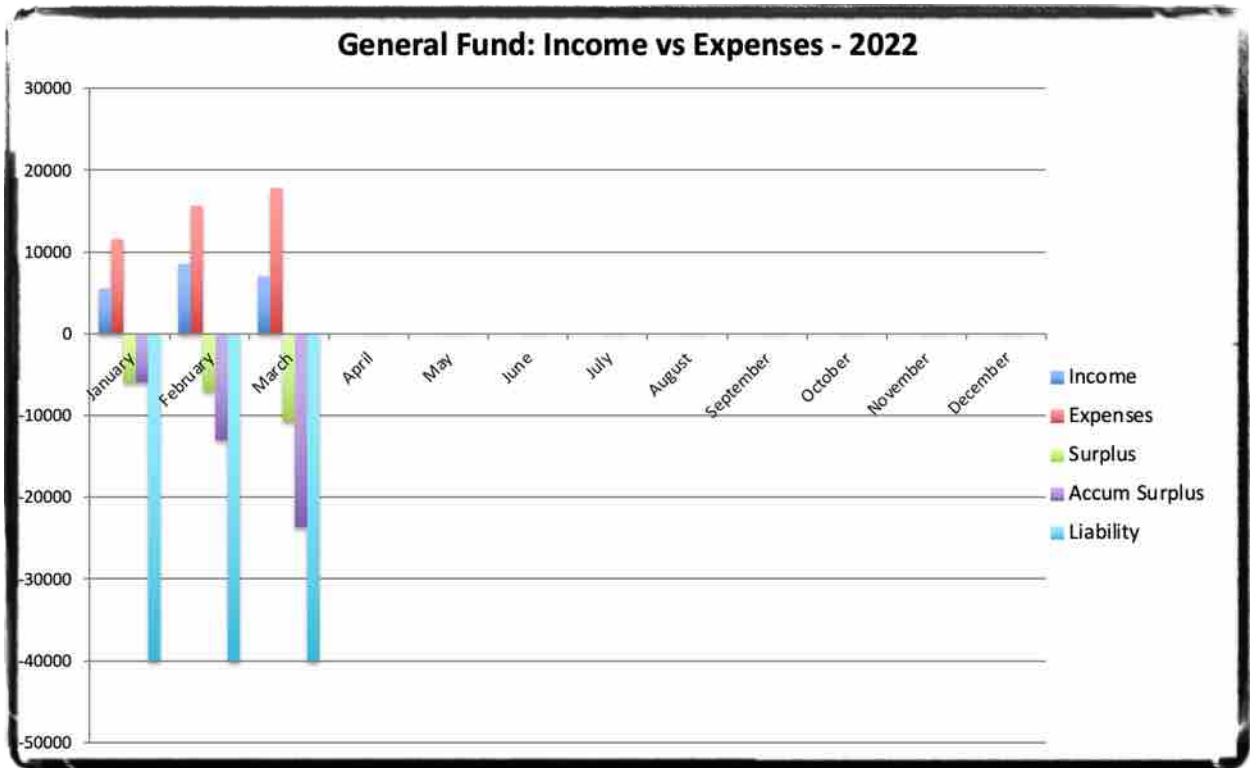


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**b) Trust Fund Balances:**

Un-restricted Trusts:		
Bequest .....	107,018.69	
Interest.....	121.12	
Memorial.....	14,617.17	121,756.98
Restricted Trusts:		
Benevolent* .....	6,411.04	
Capital* .....	6,013.71	
Elliott*.....	11,184.06	
Refugee* .....	7,321.12	
Senior Choir*.....	285.09	
Youth* .....	5,044.52	<u>36,259.54</u>
Total		158,016.52

**c) 2022 Income vs Expenses by month (General Fund):**



**d) CRA 2021 Charity Return**

Charity Return for 2021 has been completed and filed with the Charities Canada.