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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — March 16, 2022

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Sandi Klatt, Jeri-Lee Jones

Regrets:

1. Call to Order / Acknowledgement of Treaty 4 Territory

- Chairperson Diane Wrubleski opened the meeting and acknowledged the Treaty 4 Territory at 7:05 pm via Zoom software

2. Devotion

- Jeri-Lee Jones provided a devotion

3. Approval of Agenda

- **Motion:** *Diane Wrubleski / Sandi Klatt*
 - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
 - (See Appendix A, Page 21)

4. Approval of previous meeting minutes

- **Motion:** *Diane Wrubleski / Sandi Klatt*
 - *That the previous meeting minutes be approved. CARRIED.*

5. Business arising from previous minutes

Lenten Lunch March 25

- 1 volunteer so far
- Looking for soup and bread
- Sandi can look after bread (ordering from the Co-op) and can bring soup too

6. Reports

Minister's Report

- Emailed
- Having a space to meet the public in Michael's Coffee Shop on Tuesday mornings
- Possibly revamp the House Groups?
 - Had a sign up sheet at first
 - Perhaps have lists of people who like reading, people who like to usher, etc instead of month's of people?
- See Appendix B (Page 22)

Treasurer's Report

- Emailed
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Treasurer's Report be adopted. CARRIED*

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- See Appendix C (Page 24)

7. Essential Ministries Updates

Christian Education

- No report

House Groups

- Should we consider Jeri-Lee's proposed ideas for House Groups? Yes!

Mission / Outreach – Sandi Klatt

- No Report

Property

- No Report

Stewardship

- No Report

Youth Group

- No Report

8. New Business

8.1 Annual General Meeting

- Rescheduled for April 3, 2022 at 11:30 am following a brief Sunday Worship service
- Communion will be held on Palm Sunday instead
- Calling people to attend the meeting

8.2 Fair Booth

- The fair is scheduled for June 9-12, 2022
- Need volunteers and conveners.
- Maybe ask Paul Deren?

9. Correspondence

Tracy Murton – Jeri-Lee's Hours

- At the previous meeting, there was a motion that the General Council 44 hours be considered voluntary hours for Jeri-Lee. However the Regional Council meeting will not be happening in 2022.
- **Motion:** Sandi Klatt / Diane Wrubleski
 - *That the following motion from the previous meeting be rescinded.*
 - **Motion:** Sandi Klatt / Gail Schlamp
 - *That Jeri-Lee's participation in Living Skies Regional Council work, including meetings, be part of the professional wider*

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church involvement within normal work hours and that the General Council work be part of volunteer hours. CARRIED

- **Motion:** Sandi Klatt / Diane Wrubleski
 - *That for the 2022 year, Jeri-Lee use the hours she would have used for Regional Council be used for General Council instead.*

Regional Self Assessment

- Can be tabled to next month

Organ Dedication – Sandra Young concert

- The cost would be a return flight from Toronto to Regina
- Possibly Cindy Burnham might be able to offer help?
- Sandi Klatt will call a few people (including possibly Shirley Andrist)

Shirley Andrist – Retirement

- We need to start looking for a replacement
- At the organ dedication, we should honour Shirley as well
- Approach Trinity Lutheran because they currently have 3 organists
- We should also approach the other churches to put requests into their bulletins as well asking for musical help and put into our Messenger

Auditorium Sale

- Lynn Kindopp says that the auditorium is currently full of items
- We usually have had spring and autumn sales
- We should put a request for volunteers in our Messenger

10. Leadership team report to congregation

- Don Kindopp will send the newsletter

11. Next Meeting

- AGM – Sunday, April 3, 2022 at 11:30 am following Sunday Worship
- Leadership Team Meeting - Tuesday, April 12, 2022 at 7 pm over Zoom

12. Adjournment

- **Motion:** Diane Wrubleski / Sandi Klatt
 - *That the meeting be adjourned. CARRIED*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to order
2. Acknowledgement of Treaty 4 territory
3. Devotion
4. Approval of agenda
5. Approval of previous meeting minutes
6. Business arising from previous minutes
 - 6.1. Lenten Lunch – March 25
7. Reports
 - 7.1. Minister's report
 - 7.2. Treasurer's report
8. Essential Ministry updates
 - 8.1. Christian Education
 - 8.2. House groups
 - 8.3. Mission/outreach
 - 8.4. Property
 - 8.5. Stewardship
9. New business
 - 9.1. Annual Congregation Meeting – April 3, 2022, 11:30 am
 - 9.2. Fair Booth - Estevan Fair and Rodeo - June 9 to 12, 2022
10. Correspondence
 - 10.1. Tracy Morton – Jeri-Lee's Hours
 - 10.2. Regional Self-Assessment
 - 10.3. Organ Dedication – Sandra Young Concert
 - 10.4. Shirley Andrist – Retirement
 - 10.5. Auditorium Sale
11. Leadership Team report to congregation
12. Next meeting April 13, 2022
13. Adjournment

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Appendix B – Minister's Report

This first month and a half at St. Paul's have been exciting, getting to see so many familiar faces and settle into ministry here with you. My priorities have been focused on **Worship** and **Pastoral care**. I have spent a few days organizing our Lenten season, and I am preparing now to prep for the season of Easter. My intention is to be a season ahead so that I can be present with our people, for when they need me. This will allow me to schedule days for specific pastoral care. I have been visiting many members of the congregation, the hospitality of our members is truly one of a kind. Every week more names are added to the list of who I should visit, which is fabulous.

Communion March 6th, April 10th.

Funeral March 26th – Keith Wakely

Baptism Sunday on April 24th, as of right now we have three people on our list for baptism. I have made an announcement so this number may grow.

World Day of Prayer – March 4th

Estevan Ministerial is now meeting again in person, March 16th – will have update at meeting on that meeting.

Estevan Female Clergy met for lunch March 3rd, this was a lovely way to get to know the other female ministers and bond. We are excited to work together to grow our ecumenical ties and support ministry together here in Estevan, this group includes St. Giles Anglican, Salvation Army, Trinity Lutheran and St. Paul's United. Together we are supporting the Lenten Lunches and Lenten Walk of the Cross, we have talked about doing Christian Education in the future together.

Lenten Lunches are underway, our date is March 25th, we will need support of the congregation for the lunch. At this time, I have had one volunteer approach me, to help.

Stewardship. I have integrated portions of our Lenten worship to include Stewardship ties. With a small congregation at this time, I will wait till fall to run an active campaign.

Live streaming our worship services has been a great way to connect folks unable to make it into church. Although we might feel that in-person worship is still down we are reaching many folks through this livestream. Each week we have seen different faces return.

Feb 27th ~ 52views Mar 6th ~ 36views Mar 13th ~ 26views (*as of Tuesday 15th)

House Groups – I was asked to look at revamping this program, as a temporary solution to our house group concern, I have put up a sign-up sheet in the Narthex for people to volunteer their time. We have had many people sign up for multiple weeks, which is fantastic. Through looking at the needs of the congregation I believe that we would function well with a **Worship Committee**.

- I would recommend the hospitality ministry morph into a worship committee
- When we work together in ministry, we come together to share in worship.
- Existing house group leaders would work together to help form and direct new groups

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- Worship Readers, Ushers/Greeters, Communion, Fellowship
- This would allow our volunteers to sign up for their preferred skills
- Quarterly meeting – review past/upcoming worship/special services and functions of the committees

Jeri-Lee Jones

Personal Upcoming Dates

My General Council 44 Dates for 2022

Feb 13th 11am – 3pm

Mar 9th, Mar 16th, Mar 23rd, Mar 30th, Apr 6th, Apr 27th,

May 4th 6-730 pm

June 17th – June 19th two 2hr sessions daily

July 21-July 25th two 2hr

sessions daily

**Convocation from St. Andrew's College will be May 6th in Saskatoon*

**Recognition of Ministry will be in September.*

** Anticipated Professional Development - Festival of Homiletics May 16th-20th*

**No Holidays Scheduled as of Yet, will set those dates with M&P Committee*

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Appendix C – Treasurer's Report
January 1, 2022 – February 28, 2022 (Reconciled)

a) Financial Report

General Fund

		<u>2022 Yearly Budget</u>
Income:		
Received Givings	13,320.00	155,800
Other Income	<u>853.16</u>	25,364
	14,173.16	181,164
Expenses:		
Administration	99.80	6,350
Children & Youth	0.00	2,700
Congregation Life	0.00	2,700
M&P	16,727.95	126,537
Outreach	2,666.70	18,250
Property	4,180.51	28,250
Pastoral Charge	1,281.54	12,930
Trustee (Insurance)	2,125.42	11,586
Refugee T/F (Transfer)	50.00	
Memorial T/F (Transfer)	25.00	
	<u>27,156.92</u>	<u>209,303</u>
Surplus (Deficit)	(12,983.76)	(28,139)

General Fund Reconciliation:

January 1, 2021	74,678.58
Surplus (Deficit)	<u>(12,983.76)</u>
Bank Balance	61,694.82

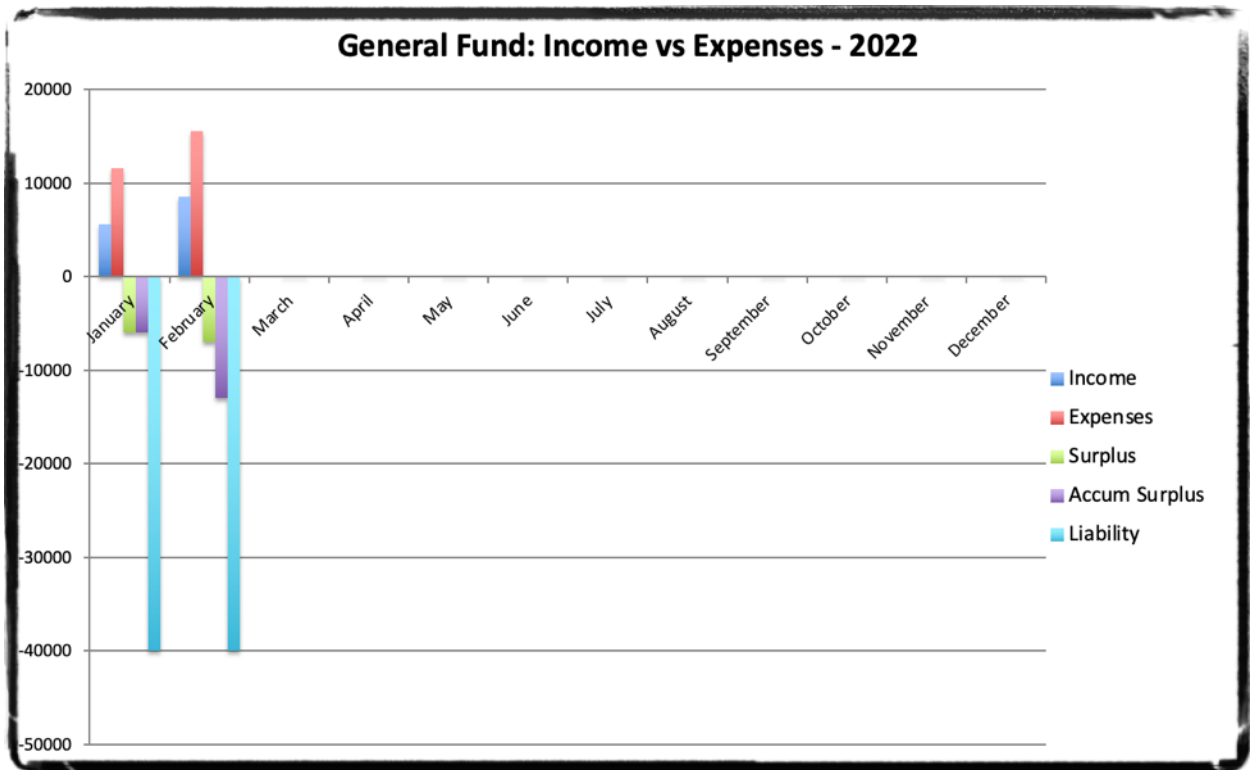
Balance Sheet

Assets:	
Elliott Investments	15,311.25
Trust Funds	157,946.94
General Fund.....	61,694.82
<u>Prepaid: Pastoral Charge</u>	<u>1,729.19</u>
Total Assets	236,682.20
Liabilities:	
CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

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b) Trust Fund Balances:

Un-restricted Trusts:		
Bequest.....	107,018.69	
Interest.....	76.54	
Memorial	14,617.17	121,712.40
Restricted Trusts:		
Benevolent*	6,411.04	
Capital*	6,013.71	
Elliott*	11,184.06	
Refugee*	7,296.12	
Senior Choir*	285.09	
Youth*	5,044.51	<u>36,234.53</u>
Total		157,946.93



c) 2022 Income vs Expenses by month (General Fund):

d) CRA 2021 Charity Return

Charity Return for 2021 has been completed and is ready to file with the Canada Revenue Agency. Just awaiting approval from the ACM on the Annual Report.