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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — January 19, 2022

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Sandi Klatt, Gail Schlamp, Jim Pratt, Joyce Klesse (guest)

Regrets:

1. Call to Order / Acknowledgement of Treaty 4 Territory

- Chairperson Diane Wrubleski opened the meeting and acknowledged the Treaty 4 Territory at 7:05 pm via Zoom software

2. Devotion

- Vic Wiebe provided a devotion

3. Approval of Agenda

- **Motion:** *Sandi Klatt / Gail Schlamp*
 - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
 - (See Appendix A, Page 7)

4. Approval of previous meeting minutes

- **Motion:** *Sandi Klatt / Gail Schlamp*
 - *That the previous meeting minutes be approved. CARRIED.*

5. Business arising from previous minutes

January 31, 2022 Ecumenical worship with St Giles

- This has been cancelled due to COVID. A future date might be rescheduled.

Custodian Hours of Work

- Concern has been expressed about the amount of time to do the hours for the upkeep
- Jim Pratt will follow up with David Seipp

6. Reports

Search Team

- Jeri-Lee Jones has been appointed following the successful congregational meeting votes
- She has a 2 year term from July 1, 2022-June 30, 2024 and she can perform the sacraments
- Vic Wiebe will remain the regional representative advisor until the end of June 2022
- The final duty of the Search Team is perform the covenanting service. This should be done in July 2022 (or when schedules work) because Jeri-Lee will be fully recognized, and Susan Reed (who was the Search Team's regional

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representative) will have returned from her sabbatical. The covenanting service welcomes Jeri-Lee to St. Paul's International Charge and officially disbands the Search Team.

Joyce Klesse

- She was surprised by the appointment of Jeri-Lee Jones and expressed concern

Treasurer's Report

- Emailed
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Treasurer's Report be adopted. CARRIED*
 - See Appendix B (Page 8)

7. Essential Ministries Updates

Christian Education

- No report

House Groups – Gail Schlamp

- No report

Mission / Outreach – Sandi Klatt

- Christmas Hampers
 - Was an extremely successful campaign
 - Approximately \$5415 was raised toward the campaign
- Angel Tree
 - Was a successful campaign

Property – Jim Pratt

- Jim regularly talks with David
- They need to have the hours discussion

Stewardship

- No Report

Youth Group

- No Report

8. New Business

8.1 Personnel and Ministry Committees

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- The ministry committee currently consists of Jim Pratt, Odessa, Marilyn McCutcheon, Rosie Melton, and Dorothy Fuchs. The personnel committee currently has no one on the committee.
- Jim Pratt would prefer that the committees re-merge.
- **Motion:** *Jim Pratt / Sandi Klatt*
 - *That the Leadership Team recommend that the Ministry Committee and the Personnel Committee work together as one committee. CARRIED.*

8.2 Annual General Meeting

- February 20, 2022 is Family Day weekend
- March 6 or March 13, 2022 are possible options as long as it works with the Portals
- The meeting should be on a Sunday at 2 pm with a virtual Zoom meeting
- **Motion:** *Sandi Klatt / Gail Schlamp*
 - *That the Annual General Meeting be held on Sunday, March 6, 2022 at 2 pm over Zoom software, provided any unforeseen scheduling conflicts do not arise. CARRIED*

8.3 January 26th Meeting with Trinity, St. Giles and St. Peters

- This no longer can be an in-person meeting
- Don Kindopp can do a Zoom invitation and host the meeting

8.4 Budget 2022

- A potential 2022 budget was emailed
- At the meeting a few adjustments were made to the potential budget
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Leadership Team accept and recommend the potential 2022 budget and recommend that it be presented to the congregation at the Annual General Meeting for approval. CARRIED*

9. Correspondence

Mails received

- Mike Little has resigned from the Leadership Team as of January 9, 2022
- Jim Pratt will be resigning from the Leadership Team. He will stay on the Leadership Team up to the 2022 AGM.
- Gail Schlamp's 4 year term on the Leadership Team will be ending as well (term ends at the 2022 AGM)
 - There will be 4 open positions on the Leadership Team to look to fill at the 2022 AGM
- Judy Pratt is resigning from being the Choir Director and Pianist

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- Diane Wrubleski can write letters of thank you to the people who served through-out the years.

10. Leadership team report to congregation

- Don Kindopp will send the newsletter

11. Next Meeting

- Wednesday, February 16, 2022 at 7 pm over Zoom (switching to 3rd Wednesdays now)

12. Adjournment

- **Motion:** *Gail Schlamp / Sandi Klatt*
 - *That the meeting be adjourned. CARRIED*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to order
2. Acknowledgement of Treaty 4 territory
3. Devotion
4. Approval of agenda
5. Approval of previous meeting minutes
6. Business arising from previous minutes
 - 6.1 Jan 31, 2022 Ecumenical worship with St Giles
 - 6.2 Custodian Hours of Work
7. Reports
 - 7.1 Search team appointment of Jeri-lee Jones
 - 7.2 Joyce Klesse
 - 7.3 Treasurer's report
8. Essential Ministry updates
 - 8.1 Christian Education
 - 8.2 House groups
 - 8.3 Mission/outreach
 - 8.4 Property
 - 8.5 Stewardship
9. New business
 - 9.1 Personnel and Ministry committee
 - 9.2 Annual General Meeting
 - 9.3 January 24th meeting with Trinity, St. Giles and St Peters
 - 9.4 Budget 2022
10. Correspondence
 - 10.1 Mails received
11. Leadership team report to congregation –
12. Next meeting Feb 16, 2022
13. Adjournment

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Appendix B – Treasurer's Report

January 1, 2021 — December 31, 2021 (Reconciled)

a) **Financial Report**

General Fund

Income:

		<u>2021 Yearly Budget</u>
Received Givings	111,635.90	155,500
Other Income	87,258.62 ^{1,2,3}	24,639
Benevolent T/F	<u>500.00</u>	
	199,394.52	180,139

Expenses:

Administration	4,295.77	6,350
Children & Youth	0.00	2,700
Congregation Life	724.04	3,000
M&P	60,574.05	91,997
Outreach	22,225.10	18,250
Property	26,773.79	28,250
Pastoral Charge	13,790.46	20,335
Trustee (Insurance)	8,178.99	9,250
Benevolent T/F	500.00	
Refugee T/F	300.00	
	<u>137,362.20</u>	<u>180,133</u>
Surplus (Deficit)	62,032.32	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	<u>62,032.32</u>
Bank Balance	74,678.58

Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	152,609.39
General Fund.....	74,678.58
<u>Prepaid: Pastoral Charge</u>	<u>1532.71</u>
Total Assets	250,504.40

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

¹ CEWS \$16,216.85

² CEBA \$60,000.00

³ Rental \$6,490.00

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b) Trust Fund Balances:

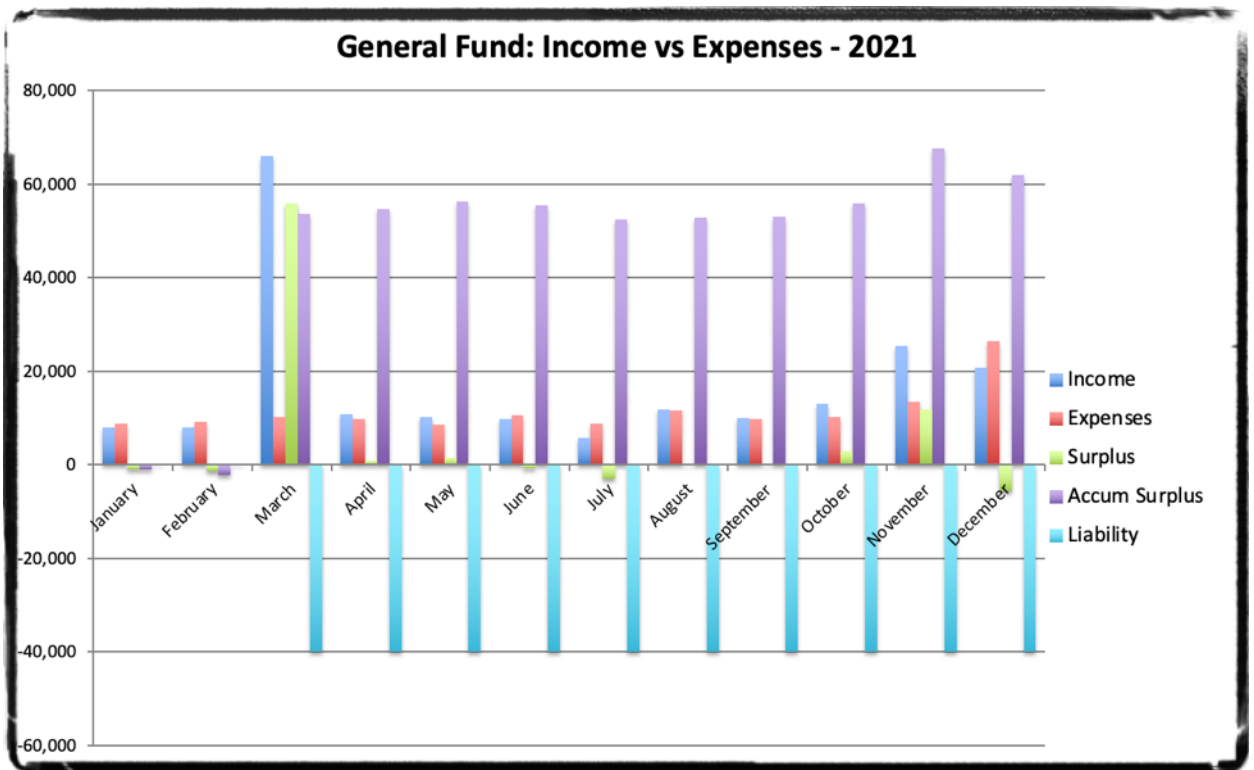
Un-restricted Trusts:

Bequest.....	106,736.80	
Interest.....	398.80	
Memorial	14,557.03	121,692.63

Restricted Trusts:

Benevolent*	6,392.84	
Capital*	6,011.04	
Elliott*	11,033.51	
Refugee*	7,227.82	
Senior Choir*	284.34	
Youth*	5,031.22	<u>35,980.77</u>

Total 157,673.40



c) 2021 Income vs Expenses by month (General Fund):

d) Budget 2022:

St. Paul's budget for 2021 has been reviewed and updated for 2022. It will be presented to the Leadership Team at the January 2022 meeting.