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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 8, 2021

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Sandi Klatt, Gail Schlamp, Mike Little, Jim Pratt

Regrets:

1. Call to Order

- Chairperson Diane Wrubleski opened the meeting to order at 7:05 pm via Zoom software

2. Acknowledgement of Treaty 4 Territory

3. Devotion

- Don Kindopp provided a devotion

4. Approval of Agenda

- **Motion:** Sandi Klatt / Jim Pratt
 - That the agenda be approved, with the ability to add items if needed. **CARRIED.**
 - (See Appendix A, Page 79)

5. Approval of previous meeting minutes

- **Motion:** Sandi Klatt / Mike Little
 - That the previous meeting minutes be approved. **CARRIED.**

6. Business arising from previous minutes

- No old business

7. Reports

Search Team

- Still searching

Treasurer's Report

- Emailed
- **Motion:** Don Kindopp / Gail Schlamp
 - That the Treasurer's Report be adopted. **CARRIED**
 - See Appendix B (Page 80)

8. Essential Ministries Updates

Christian Education

- No report

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House Groups – Gail Schlamp

- No report
- Ask Patty to look after the communion cup inventory so that future orders can be made

Mission / Outreach – Sandi Klatt

- Christmas Hampers
 - There is great need with the hampers
 - Last year we did 2 payments toward the campaign
- Angel Tree
 - Our church's shifts were filled fully
 - Angel Tree campaign ends on Dec 11.

Property

- Haven't had a chance to look at the loose shingles on the east side of the building

Stewardship

- No Report

Youth Group

- Haven't heard anything yet about the first meeting of the youth; the debrief meeting hasn't occurred yet

9. New Business

9.1 Jan 30 church worship with St Giles, May 29 with St. Paul's and Oct 30th with Trinity

- No feedback / comments from the congregation regarding the joint ecumenical services
- **Motion:** *Jim Pratt / Sandi Klatt*
 - *That we agree with the schedule of Jan 30, 2022 at St. Giles Anglican, May 29, 2022 at St. Paul's United, and Oct 30, 2022 at Trinity Lutheran for the ecumenical service schedule. CARRIED.*

9.2 Tenant Waiver Update

- Proof of vaccine is required for certain events (ie concerts) but not required for everything such as Sunday worship services
- **Motion:** *Gail Schlamp / Sandi Klatt*
 - *That the waiver form be adopted as of today, December 8, 2021. CARRIED*
 - (See Appendix C, Page 83)

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10. Correspondence

9.1 Catholic Interdenominational event

- The Catholic church is having the 23rd interdenominational event.
 - We can tell them to put the information onto our Facebook page

11. Leadership team report to congregation

- Newsletter that can be sent through email
- We should aim for having communion again on either January 2 or January 9, 2022

12. Next Meeting

- Wednesday, January 19, 2022 at 7 pm over Zoom (switching to 3rd Wednesdays now)

13. Adjournment

- **Motion:** *Jim Pratt / Gail Schlamp*
 - *That the meeting be adjourned. CARRIED*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Acknowledgement of Treaty 4 territory
3. Devotion
4. Approval of agenda
5. Approval of previous meeting minutes
6. Business arising from previous minutes
7. Reports
 - 7.1. Search team
 - 7.2. Treasurer's report
8. Essential Ministry updates
 - 8.1. Christian Education
 - 8.2. House groups
 - 8.3. Mission/outreach
 - 8.4. Property – vacancy
 - 8.5. Stewardship
9. New business
 - 9.1. January 31, 2022 church worship at St. Giles, May 29, 2022 at St. Paul's and October 30, 2022 at Trinity
 - 9.2. Tenant Waiver
10. Correspondence
 - 10.1.
11. Leadership Team report to congregation
12. Next meeting January 12, 2022
13. Adjournment

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Appendix B – Treasurer's Report (Reconciled)
January 1, 2021 – November 30, 2021

a) Financial Report

General Fund

Income:		<u>2021 Yearly Budget</u>
Received Givings	94,240.90	155,500
Other Income	83,966.62 ^{1,2,3}	24,639
Benevolent T/F	<u>500.00</u>	
	178,707.52	180,139
 Expenses:		
Administration	3,690.89	6,350
Children & Youth	0.00	2,700
Congregation Life	643.00	3,000
M&P	53,988.93	91,997
Outreach	16,417.10	18,250
Property	20,184.83	28,250
Pastoral Charge	10,199.60	20,335
Trustee (Insurance)	5,094.32	9,250
Benevolent T/F	500.00	
Refugee T/F	275.00	
	<u>110,993.67</u>	<u>180,133</u>
Surplus (Deficit)	67,713.85	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	<u>67,713.85</u>
Bank Balance	80,360.11

Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	152,609.39
General Fund.....	80,360.11
<u>Prepaid: Pastoral Charge</u>	<u>2,223.65</u>
Total Assets	250,504.40

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

¹ CEWS \$16,216.85

² CEBA \$60,000.00

³ Rental \$6,365.00

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b) Trust Fund Balances:

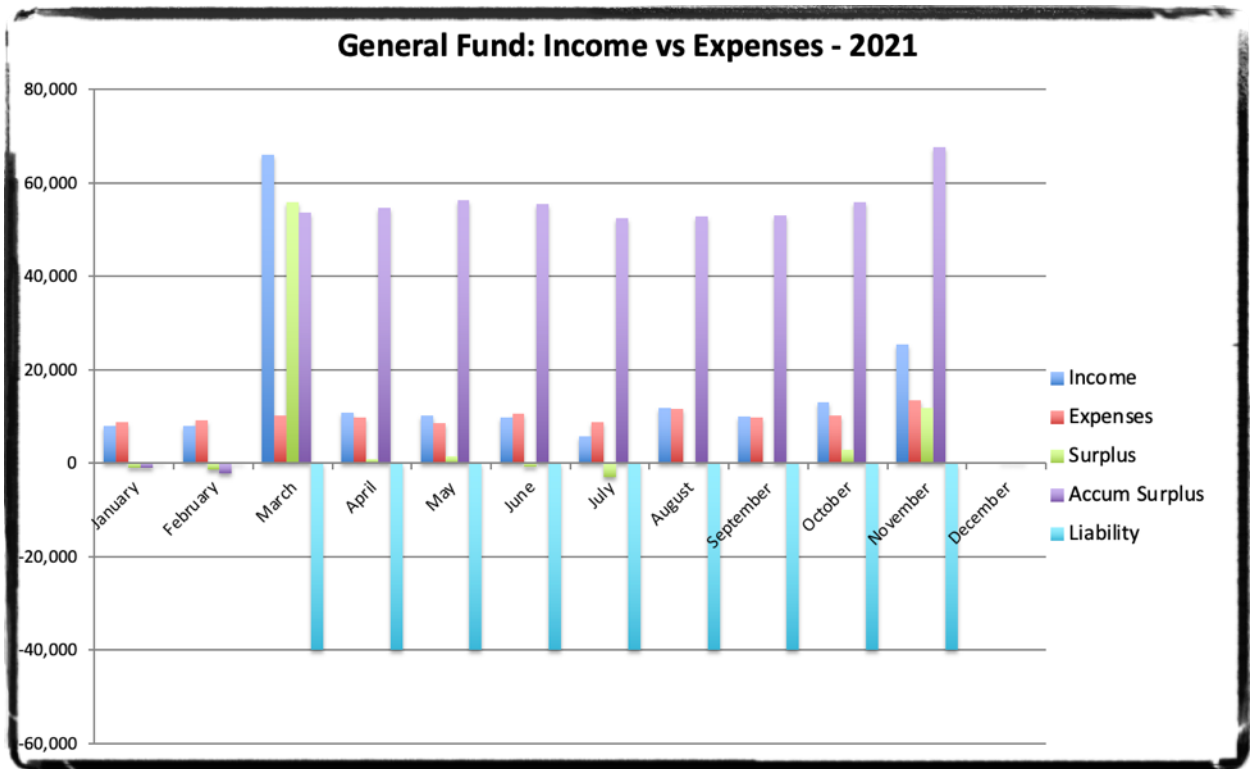
Un-restricted Trusts:

Bequest.....	106,736.80	
Interest.....	359.79	
Memorial	14,557.03	121,653.62

Restricted Trusts:

Benevolent*	6,392.84	
Capital*	1,011.04	
Elliott*	11,033.51	
Refugee*	7,202.82	
Senior Choir*	284.34	
Youth*	5,031.22	<u>30,955.77</u>

Total 152,609.39



c) 2021 Income vs Expenses by month (General Fund):

d) Local Outreach:

As per motion of November 17, 2021 Leadership Team Meeting, a cheque for \$500.00 was sent to St. Giles Anglican Church for the Warm Welcome Kitchen.

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e) White Gift (Christmas Hampers):

As of November 30, 2021, St. Paul's congregation has contributed \$2,370.00.

f) Budget 2022:

St. Paul's budget for 2021 has been reviewed and updated for 2022. It will be presented to the Leadership Team at the January 2022 meeting.

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Appendix C – Tenant Waiver form

Name of tenant (please print):

Date of Event:

Places of worship continue to be exempt from proof of vaccination (PoV) or negative test for anything related to worship services or ceremonies. However, other activities in a place of worship require PoV or negative test administered within the previous 72 hours.

*Activities normally occurring in places of worship that **are not** exempt PoV or negative test include:*

- *wedding receptions, anniversaries, fall suppers, or any other food service;*
- *conferences, workshops, or other meetings, unless sponsored by the church;*
- *concerts, pageants, and other performances outside of regular worship;*
- *sports, exercise, or walking programs*

Children under the age of 12 are exempt from the PoV or negative test requirement

Confirmations	
Item	Confirmed by
All of our participants followed relevant public health guidelines, including those from the Saskatchewan Health Authority	Initials
If applicable to our activity under public health orders, we ensured a vaccine or recent negative test for all participants	Initials
All participants were masked at all times except as outlined in the public health order (ex. while seated and eating and drinking)	Initials
Number of Participants at Event:	
Tenant Signature:	
Date:	

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Anything that is part of the life, work, and ministry of the church is exempt from PoV.

This means the following are exempt:

- *Worship services (including weddings, funerals and wakes) and including coffee time immediately after church.*
- *United Church Women (UCW) meetings and sponsored events*
- *As One That Serves (AOTS) meetings and sponsored events*
- *Committee and Governance meetings*
- *Prayer shawl groups, prayer groups, Bible study groups, Youth Groups*
- *Fundraisers sponsored by the church: Bazaars, craft sales, dinners, thrift sales*
- *Workshops that are sponsored by the church or for church members*
- *Congregational choir concerts*
- *Christmas concerts/pageants put on by members of the Congregation for the congregation even if they happen separately from the usual worship time.*
- *Special worship services (i.e. Christmas Eve or Longest Night)*
- *Outreach ministries sponsored by the church*
- *12-step programs — they are considered essential due to the well-being of the individuals, so are exempt in any facility. The Spiritual aspect of the programs may be included under the exemption granted to places of worship.*
- *Mental Health and Addictions support; Victim services; Religiously affiliated charitable organizations (such as a food bank); At Risk Youth Groups, etc.*

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COVID-19 PROOF OF VACCINATION OR NEGATIVE TEST

- (a) The person responsible for a business or an organization described in subsection (c) shall require each patron and volunteer 18 years of age or older who enters the premises of the business or organization to provide, at the point of entry:
 - (i) one piece of personal identification; **and**
 - (ii) proof that the patron or volunteer:
 - 1. is fully-vaccinated against COVID-19; **or**
 - 2. has received a negative COVID-19 test administered within the previous 72 hours.

- (b) The person responsible for a business or an organization described in subsection (c) shall require each patron and volunteer 12 to 17 years of age who enters the premises of the business or organization to provide, at the point of entry:
 - (i) one piece of personal identification; **and**
 - (ii) proof that the patron or volunteer:
 - 1. is fully-vaccinated against COVID-19; **or**
 - 2. has received a negative COVID-19 test administered within the previous 72 hours.

If a patron or volunteer 12 to 17 years of age is accompanied by a person over the age of 18 years of age, who has provided the personal identification required by subsection (a), then the patron or volunteer 12 to 17 years of age is not required to provide any personal identification.

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DEFINITIONS:

“COVID-19 test” means any of the following paid tests administered at a testing site approved by the Minister of Health:

3. a polymerase chain reaction (PCR) test for SARS-CoV-2;
4. a point-of-care antigen test for SARS-CoV-2;
5. any other test for SARS-CoV-2 approved by the Minister of Health;

“fully-vaccinated” with respect to an individual who resides in Saskatchewan or who resides in another jurisdiction, means that:

1. the individual has received the recommended number of doses of a COVID-19 vaccine, or combination of COVID-19 vaccines, approved by Health Canada; and
2. 14 or more days have passed since the individual received the last of the recommended number of doses;

“personal identification” means one of the following:

1. a driver's licence issued by a government of a province or territory of Canada and including a photograph of the holder;
2. a government (Saskatchewan or other) issued identification card, including health card;
3. a birth certificate, or a copy of a birth certificate, issued by a government of a province or territory of Canada;
4. a certificate of Indian Status;
5. a Metis Nation Saskatchewan citizenship and identification card;
6. a passport attesting to citizenship or other national status, issued by a government of any jurisdiction, that includes a photograph of the holder;
7. a permanent resident or citizenship card; or
8. any other form of identification, issued by a government of any jurisdiction, that includes a photograph of the holder;

“proof of being fully-vaccinated” means one of the following:

1. a wallet card received at the time of immunization;
2. a printed copy of a MySaskHealthRecord vaccine certificate, with or without a QR code;
3. a screenshot of a MySaskHealthRecord vaccine certificate, with or without a QR code; or
4. a COVID-19 vaccine printout from Saskatchewan Health Authority, Public Health;
5. a QR code/MySaskHealthRecord vaccine certificate uploaded to SK Vax Wallet
6. a type of proof, whether electronic or in writing, that is issued:
 - a. by the government of Canada or a province or territory of Canada, or
 - b. by any other government of another jurisdiction.