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St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — November 17, 2021

**Attendance:** Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Sandi Klatt, Gail Schlamp, Mike Little, Marilyn McCutcheon (guest)

**Regrets:** Jasper Pecson, Jim Pratt, Mike Little

## 1. Call to Order / Acknowledgement of Treaty 4 Territory

- Chairperson Diane Wrubleski opened the meeting and acknowledged the Treaty 4 Territory at 7:05 pm via Zoom software

## 2. Devotion

- Diane Wrubleski provided a devotion

## 3. Approval of Agenda

- **Motion:** Sandi Klatt / Gail Schlamp
  - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
  - (See Appendix A, Page 72)

## 4. Approval of previous meeting minutes

- **Motion:** Gail Schlamp / Sandi Klatt
  - *That the previous meeting minutes be approved. CARRIED.*

## 5. Business arising from previous minutes

### Covenant for International Charge

- Don't know if we need to make a new covenant yet?
- Waiting on a response from Tracy Murton
- Cost-sharing plan could be adjusting as the number of members change
- Table this until we get more answers

## 6. Reports

### Search Team

- Met with Oxbow / Alameda and they are considering the proposal and they will meet again in January for a feasibility study
- We are still actively searching for ministry
- What are our non-negotiables?
- Oxbow / Alameda are willing to try a one year trial
- What is to be done for the 4 months that have 5 Sundays in them?
  - At the same time, St. Paul's have been meeting with some of the other Estevan churches and the idea was that each church takes turns hosting the other churches for these months. (St. Gilles Anglican, Trinity Lutheran, St. Peter's Lutheran)

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- There are different kinds of shared ministries that are potential options – South East Saskatchewan United churches or Estevan Churches

### **Treasurer's Report**

- Emailed
- **Motion:** *Don Kindopp / Sandi Klatt*
  - *That the Treasurer's Report be adopted. CARRIED*
  - See Appendix B (Page 73)

## **7. Essential Ministries Updates**

### **Christian Education**

- No report

### **House Groups – Gail Schlamp**

- Going well because there are fewer jobs / tasks
- Communion worked well
  - Covid friendly communion packages cost \$55 / 100 cups

### **Mission / Outreach – Sandi Klatt**

- Christmas Hampers
  - Cheryl Anseth usually organizes this
  - The 2021 program will work like the 2020 program
  - Cost of hampers
    - \$125 small
    - \$150-\$175 medium
    - \$175-\$200 large
    - \$200-\$250 x-large
    - \$50 gift cards for single people
  - Not including chocolate or cereal this time around
- Angel Tree
  - Sunday, December 5 is our day to provide volunteers to run the Angel Tree at Walmart
  - Sign-up sheet has been created
- Youth Group
  - November 7 was the first meeting day of the Youth Group. Only 2 youths showed up.
    - Debrief meeting hasn't occurred yet
    - Our Youth Group is competing against a city run Youth Group
- **Motion:** *Sandi Klatt / Gail Schlamp*
  - *That we donate \$500 to Warm Welcome and \$500 to Christmas Hampers from the community outreach fund. CARRIED.*

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**Property**

- No Report

**Stewardship**

- No Report

**8. New Business**

**8.1 Christmas Services**

- North Portal will not hold Christ Eve Service
- Estevan would prefer a Christmas Eve service at 7 pm
  - Try to get Sandy Dalziel
- Boxing Day is Sunday this year and we would want a normal service on that day

**8.2 Enhancing Current Ministries Through “Hubs”**

- Technology core to connect rural churches which is more than just watching a church service TV show
- This would be interactive i.e. one community does readings and another does music
- Uses cellular connections for the IT service
- Cheaper than pulpit supply
- Internet based and can be accessed anywhere
- 2 churches approved to be hubs in Saskatchewan so far (Regina and Saskatoon)
- \$175/week to do this program
- Revisit in the new year if we would want to join this internet community

**8.3 Advent Readings**

- Julie-Anne Wallewein is willing to organize the Advent Face Book readings again

**9. Correspondence**

**9.1 World Day of Prayer – Donna Burnard**

- Wants our church to host the World Day of Prayer on March 4, 2022 with a live video stream as an option
- **Motion:** *Sandi Klatt / Gail Schlamp*
  - *That St. Paul's United host the World Day of Prayer as long as following current health guidelines that are applicable to the time.***CARRIED.**

**9.2 Rachel Andrist / Avery Lafrentz Christmas recital December 14?**

- They would like to provide a one hour concert on December 14, 2021

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- This would be a freewill offering – perhaps to the Christmas Hamper program or the food bank?
- Would proof of vaccine be required?
  - Probably should because this is a concert and not a Sunday worship service
  - Would need to mask
  - Approximately 70 people maximum
  - Would need to follow health guidelines
  - The order of the program could / should be put on the screen rather than handing out paper copies
- **Motion:** Gail Schlamp / Sandi Klatt
  - That the concert of Rachel Andrist and Avery Lafrentz occur with proof of vaccine requirements, no admission but a free will offering be given towards the Christmas Hamper program, the program be placed on the screen, and other COVID protocols be followed.  
CARRIED.

#### 10. Leadership team report to congregation

- Newsletter that can be sent through email

#### 11. Next Meeting

- Wednesday, December 8, 2021 at 7 pm over Zoom

#### 12. Adjournment

- **Motion:** *Gail Schlamp / Sandi Klatt*
  - *That the meeting be adjourned. CARRIED*

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Diane Wrubleski, Chair

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Astrid Friesen, Recording Secretary

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**Appendix A – Agenda**

1. Call to order
2. Acknowledgement of Treaty 4 territory
3. Devotion
4. Approval of agenda
5. Approval of previous meeting minutes
6. Business arising from previous minutes
  - 6.1. Covenant – St. Paul's International Charge
7. Reports
  - 7.1. Search team – Marilyn McCutcheon
  - 7.2. Treasurer's report
8. Essential Ministry updates
  - 8.1. Christian Education
  - 8.2. House groups
  - 8.3. Mission/outreach
  - 8.4. Property – vacancy
  - 8.5. Stewardship
9. New business
  - 9.1. Christmas Services
  - 9.2. Ministry "Hubs"
10. Correspondence
  - 10.1. World Day of Prayer
  - 10.2. Rachael Andrist / Avery Lafrentz – Christmas Recital
11. Leadership Team report to congregation
12. Next meeting December 8, 2021
13. Adjournment

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**Appendix B – Treasurer's Report**  
**January 1, 2021 – October 31, 2021 (Reconciled)**

**a) Financial Report**

General Fund

Income:

		<u>2021 Yearly Budget</u>
Receipted Givings	72,065.90	155,500
Other Income	80,789.94 <sup>1,2,3</sup>	24,639
Local Suspense	25.00	
Benevolent T/F	<u>500.00</u>	
	153,380.84	180,139

Expenses:

Administration	3,562.59	6,350
Children & Youth	0.00	2,700
Congregation Life	448.40	3,000
M&P	47,918.50	91,997
Outreach	13,334.10	18,250
Property	17,802.05	28,250
Pastoral Charge	8,621.01	20,335
Trustee (Insurance)	5,094.32	9,250
Benevolent T/F	500.00	
Refugee T/F	250.00	
	<u>97,530.97</u>	<u>180,133</u>
Surplus (Deficit)	55,849.87	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	<u>55,849.87</u>
Bank Balance	68,496.13

Balance Sheet

Assets:

Elliott Investments .....	15,311.25
Trust Funds .....	152,546.77
General Fund .....	68,496.13
<u>Prepaid: Pastoral Charge .....</u>	<u>2,224.44</u>
Total Assets	238,578.59

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

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<sup>1</sup> CEWS \$15,775.17

<sup>2</sup> CEBA \$60,000.00

<sup>3</sup> Rental \$3,600.00

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**b) Trust Fund Balances:**

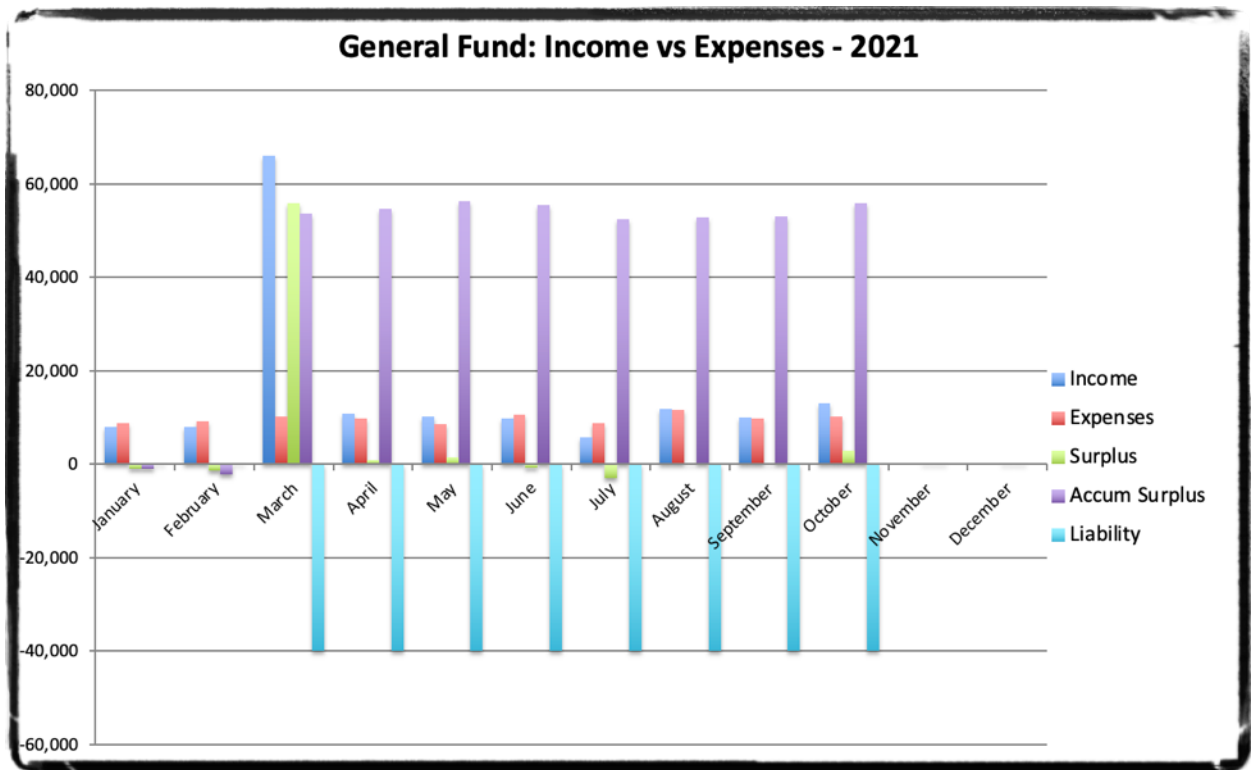
Un-restricted Trusts:

Bequest .....	106,736.80	
Interest .....	322.17	
Memorial.....	14,557.03	121,616.00

Restricted Trusts:

Benevolent* .....	6,392.84	
Capital* .....	1,011.04	
Elliott* .....	11,033.51	
Refugee* .....	7,177.82	
Senior Choir* .....	284.34	
Youth* .....	5,031.22	<u>30,930.77</u>
Total		152,546.77

**c) 2021 Income vs Expenses by month (General Fund):**



**d) 2022 Giving Envelopes:**

Giving envelopes for 2022 will be completed and distributed to the congregation beginning December, 2021.

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**e) Local Outreach:**

Our budget holds a budget of \$1,000.00 for local outreach. Is there any thought as to how this might be used?

**f) White Gift (Christmas Hampers):**

Due to the continued COVID virus, Christmas Hampers will be dealt with in a similar manner to last year. It is anticipated that 500 or more hampers will be applied for this year. The average hamper cost is expected to increase this year to range from \$125.00 to \$250.00 for small to large hampers. Last year St. Paul's congregation contributed \$4,540.00. The congregation has been informed of this through The Messenger.