

52 - 2021
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — September 8, 2021

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Sandi Klatt, Gail Schlamp, Mike Little, Marilyn McCutcheon (guest), Jackie van't Voort (guest)

Regrets: Jasper Pecson, Jim Pratt

1. Call to Order / Acknowledgement of Treaty 4 Territory

- Chairperson Diane Wrubleski opened the meeting and acknowledged the Treaty 4 Territory at 7:05 pm via Zoom software

2. Devotion

- Gail Schlamp provided a devotion

3. Approval of Agenda

- **Motion:** Sandi Klatt / Gail Schlamp
 - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
 - (See Appendix A, Page 56)

4. Approval of previous meeting minutes

- **Motion:** Sandi Klatt / Gail Schlamp
 - *That the previous meeting minutes from July 14 and 24, 2021 be approved. CARRIED.*

5. Business arising from previous minutes

- Jim Pratt had mentioned to the Ministry Committee to see if they wanted to also take on the Personnel Committee for Estevan as well, however no concrete decisions had been made yet.

6. Reports

Search Team

- The search team is actively looking but no success yet
- Jackie van't Voort had a conversation with Marilyn McCutcheon about possibly having a shared ministry
- Currently there is a need for ministry in Southeast Saskatchewan
- All of the congregations involved would need input (Estevan, North Portal, Portal, Oxbow, Alameda)
- Estevan would have the greatest quantity of needs but those needs are still there in the other communities (i.e. Pastoral care)
- Church is more than Sunday morning worship
- Possibly use a Zoom platform to take turns in the other communities or use different days of the week (like a Tuesday evening service)

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- We would need to have a rough draft to present to the different congregations
- Accessibility to the minister is a big issue in our congregation
- Conversations between the different Leadership Teams and Official Boards would have to occur before anything can really happen.

Treasurer's Report

- Emailed
- We are now paying an additional salary (the janitorial / custodian position) so there are more salary expenses than in the previous months
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Treasurer's Report be adopted. CARRIED*
 - See Appendix B (Page 57)

7. Essential Ministries Updates

Christian Education

- No report

House Groups

- Currently, there is a great deal of reluctance to returning to church within the House Groups
- Duties for now
 - Unlock and lock the church
 - Scripture Reading
 - Ushers
 - Signage being placed
- Reminder to House Group leaders is that they can contact other House Group leaders and member in other House Groups if they are unable to fill the required tasks

Mission / Outreach

- No report for Mission and Outreach
- An advertisement for the Youth Leader position has been placed and so far there has been one applicant
 - There will be a meeting with the other churches to determine if they want to interview the candidate or not
- The CLAY event occurred with 2 youths from Trinity Lutheran attending

Property – vacancy

- David is doing a good job so far

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Stewardship

- No Report

8. New Business

Guidelines for In-Person Worship September 12, 2021

- A mask, hand sanitizer, and offering plate stations will be set up at the entrance
- Will there be choir
 - Don't know yet
- All the doors will be open for more air circulation on nicer days
- Singing with a mask on will be an encouraged suggestion
- Use of waves and bows instead of handshakes

Benevolent Fund Request

- Individual is currently experiencing health problems and is getting less money now. (EI getting cut off but will be going onto long term disability)
- Due to the time sensitive nature, Diane Wrubleski and Don Kindopp preauthorized giving \$200 worth of gift cards for Sobeys

Handicapped parking for Shirley Andrist

- Don Kindopp approached the City of Estevan to see if we can switch the handicapped parking stall with Shirley Andrist's parking stall and we can do this without violating any bylaws.
- **Motion:** *Mike Little / Sandi Klatt*
 - *That the parking signs for the organist and the handicapped parking be switched at the back of the church, so that the organist stall will be closest to the door. CARRIED*

Worldwide Communion Sunday, October 3, 2021

- Decided to hold off until November at the earliest to have communion
- Pre-wrapped packets of juice can be ordered online from the United Church of Canada website

9. Correspondence

- None

10. Leadership team report to congregation

- Don can make a newsletter that can be sent through email

11. Next Meeting

- Wednesday, October 13, 2021 at 7 pm over Zoom

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12. Adjournment

- *Motion: Mike Little / Gail Schlamp*
 - *That the meeting be adjourned. CARRIED*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to order/ acknowledgement of Treaty 4 territory
2. Devotion
3. Approval of agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
 - 5.1 Personnel Committee
6. Reports
 - 6.1 Search team - Special guest Jackie v'ant Voort on shared ministry
 - 6.2 Treasurers report
7. Essential Ministry updates
 - 7.1 Christian Education
 - 7.2 House groups
 - 7.3 Mission/outreach
 - 7.4 Property – vacancy
 - 7.5 Stewardship
8. New business
 - 8.1 Guidelines for in person worship September 12, 2021
 - 8.2 Benevolent fund request
 - 8.3 Handicapped Parking for
 - 8.4 Worldwide communion October 3, 2021
9. Correspondence
10. Leadership team report to congregation
11. Next meeting Oct 13
12. Adjournment

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Appendix B – Treasurer's Report (Reconciled)
January 1, 2021 – August 31, 2021

a) **Financial Report**

General Fund

Income:

		<u>2021 Yearly Budget</u>
Received Givings	51,825.90	155,500
Other Income	78,274.73 ^{1,2,3}	24,639
Benevolent T/F	<u>300.00</u>	
	130,400.63	180,139

Expenses:

Administration	2,710.03	6,350
Children & Youth	0.00	2,700
Congregation Life	186.83	3,000
M&P	36,639.53	91,997
Outreach	10,668.10	18,250
Property	15,869.98	28,250
Pastoral Charge	5,950.62	20,335
Trustee (Insurance)	5,094.32	9,250
Benevolent T/F	300.00	
Refugee T/F	200.00	
	<u>77,619.41</u>	<u>180,133</u>
Surplus (Deficit)	52,781.22	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	<u>52,781.22</u>
Bank Balance	65,427.48

Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	151,370.58
General Fund.....	65,427.48
<u>Prepaid: Pastoral Charge</u>	<u>2,223.64</u>
Total Assets	234,332.95

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

¹ CEWS \$13,937.96

² CEBA \$60,000.00

³ Rental \$3,055.00

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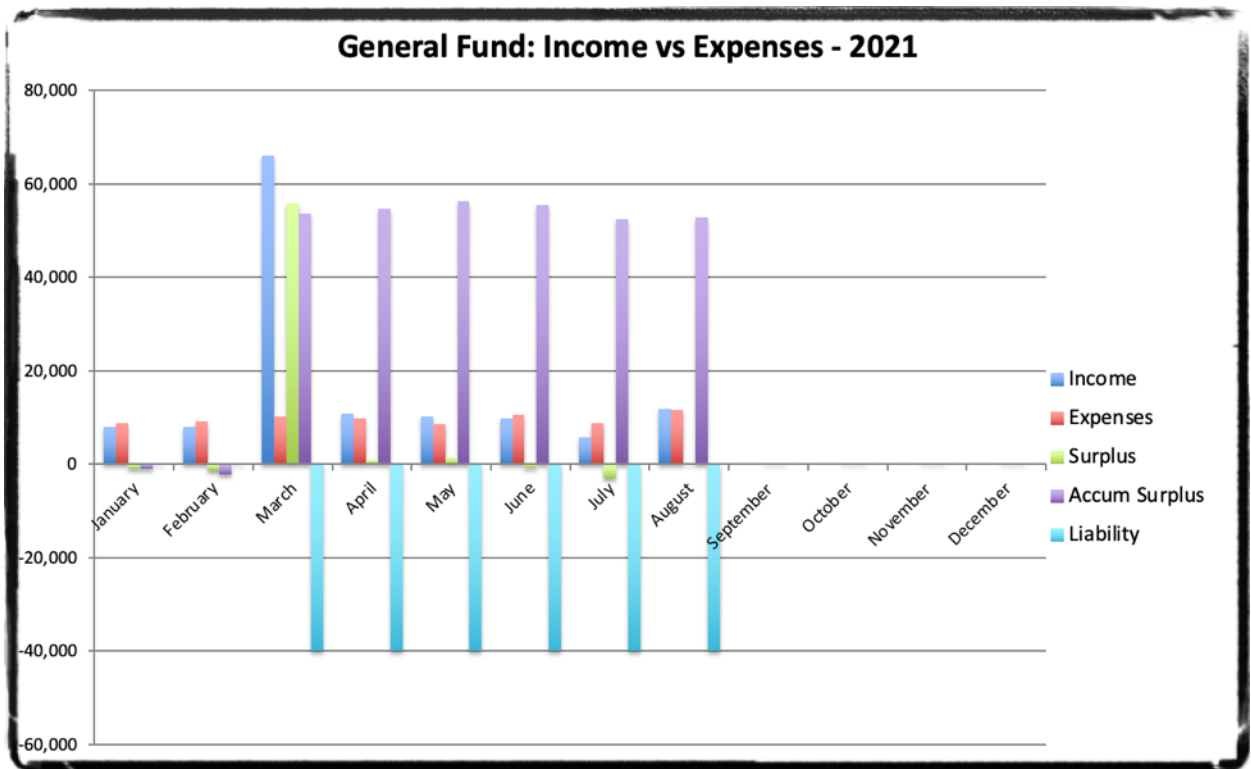
b) Trust Fund Balances:

Un-restricted Trusts:

Bequest.....	106,736.80	
Interest.....	245.98	
Memorial	13,307.03	120,289.81

Restricted Trusts:

Benevolent*	6,592.84	
Capital*	1,011.04	
Elliott*	11,033.51	
Refugee*	7,127.82	
Senior Choir*	284.34	
Youth*	5,031.22	<u>31,080.77</u>
Total		151,370.58



c) 2021 Income vs Expenses by month (General Fund):