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St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — May 12, 2021

**Attendance:** Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Gail Schlamp, Sandi Klatt, Mike Little, Jim Pratt

**Regrets:** Jasper Pecson

## 1. Call to Order

- Chairperson Diane Wrubleski opened the meeting at 7:05 pm via Zoom software

## 2. Devotion

- Sandi Klatt provided a devotion

## 3. Approval of Agenda

- **Motion:** Jim Pratt / Gail Schlamp
  - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
  - (See Appendix A, Page 27)

## 4. Approval of Previous Meeting Minutes

- **Motion:** Sandi Klatt / Gail Schlamp
  - *That the previous meeting minutes be approved. CARRIED.*

## 5. Business arising from previous minutes

- No Old Business

## 6. Reports

### Search Team

- The Community of Faith profile needs to be revisited because of the changing nature of the North Portal and Portal congregations. (For example – going from a three point charge to a one point charge and possibly no longer having a manse available.) Fortunately, this does not need to be done immediately so the Search Team can continue its work.

### Treasurer's Report

- The report was emailed; however, Don Kindopp needed to double check some of the numbers.
- **Motion:** Don Kindopp / Sandi Klatt
  - *That the Treasurer's Report be received now, and adopted at the next meeting. CARRIED.*
  - (See Appendix B, Page 28)

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- Following the meeting, Don Kindopp sent a confirmation email that the numbers were indeed correct, though the motion will still need to be made at the next meeting.

## 7. Essential Ministries

### Christian Education

- There will be a meeting with members from St. Paul's United, St. Giles Anglican, and Trinity Lutheran churches to pursue hiring a Youth Leader person again for the Youth Group

### House Groups

- No Report

### Mission / Outreach

- No Report

### Property

- This position is still vacant on the Leadership Team
- This report was included with the Treasurer's Report

### Stewardship

- No Report

## 8. New Business

### Resumption of in-person worship

- **Motion:** *Mike Little / Sandi Klatt*
  - *That St. Paul's United Church remain closed to in person worship services for at least one more month and the decision be revisited at the next Leadership Team meeting. CARRIED.*

### Organ Dedication

- Shirley Andrist called Don Kindopp. She will be unable to properly be relied on to do a proper organ dedication, but she would still like to see a dedication be done in the future.
- It has been suggested that the dedication happen at a Sunday morning worship service with an afternoon concert.
- Big questions that need to be answered first before an organ dedication can take place
  - When would this dedication take place? Fall 2021 or winter or spring 2022 or even further into the future? Can a solid plan

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actually be made, while still in the COVID-19 global pandemic with restrictions on larger gatherings of people?

- What are the potential monetary costs? If we have an organist coming from elsewhere, there could be travel costs including possible airfare.
- The Leadership Team is behind having an organ dedication, however there needs to be more stability with the future before any actual decisions can be made.

## 9. Correspondence

### **Estevan Children Literacy Group Rental**

- The Estevan Children Literacy Group would like to rent our facilities from July 5 – August 20, 2021, Mondays – Thursdays from 10 am-12 pm and 1 pm-3 pm.
- They estimate 20 participants per day
- **Motion:** *Mike Little / Jim Pratt*
  - *That St. Paul's United deny this request and any other further group rental requests until we are open to in-person worship services for at least one month. CARRIED.*

## 10. Report to Congregation

## 11. Next Meeting

- Leadership Team Meeting – Wednesday, June 9, 2021 at 7 pm over Zoom software

## 12. Adjournment

- **Motion:** *Mike Little / Sandi Klatt*
  - *That the meeting be adjourned. CARRIED.*

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Diane Wrubleski, Chair

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Astrid Friesen, Recording Secretary

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**Appendix A – Agenda**

1. Call to order
2. Devotion
3. Approval of Agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
6. Reports
  - 6.1 Search Team
  - 6.2 Treasurer's report
7. Essential Ministry updates
  - 7.1 Christian Education
  - 7.2 House groups
  - 7.3 Mission/outreach
  - 7.4 Property – vacancy
  - 7.5 Stewardship
8. New business
  - 8.1 Resumption of in-person worship
  - 8.2 Organ Dedication
9. Correspondence
  - 9.1 Children's Literacy Group Rental
10. Leadership team report to congregation
11. Next Leadership Team Meeting - June 9, 2021
12. Adjournment

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**Appendix B – Treasurer's Report (Reconciled)**  
*January 1, 2021 – April 30, 2021*

a) **Financial Report**

General Fund

Income:		<u>2021 Yearly Budget</u>
Received Givings	25,885.90	155,500
Other Income	66,609.28 <sup>1,2</sup>	24,639
Benevolent T/F	<u>300.00</u>	
	<u>92,795.18</u>	180,139
 Expenses:		
Administration	1,138.17	6,350
Children & Youth	0.00	2,700
Congregation Life	186.83	3,000
M&P	16,315.03	91,997
Outreach	5,333.36	18,250
Property	9,008.26	28,250
Pastoral Charge	3,186.86	20,335
Trustee (Insurance)	2,547.16	9,250
Benevolent T/F	300.00	
Refugee T/F	100.00	
	<u>38,115.67</u>	<u>180,133</u>
Surplus (Deficit)	54,679.51	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	<u>54,679.51</u>
Bank Balance	67,325.77

Balance Sheet

Assets:

Elliott Investments .....	15,311.25
Trust Funds .....	151,117.69
General Fund.....	67,325.77
<u>Prepaid: Pastoral Charge .....</u>	<u>2,223.65</u>
Total Assets	235,978.36

Liabilities:

CEBA Loan	<u>40,000.00</u>
Total Liabilities	40,000.00

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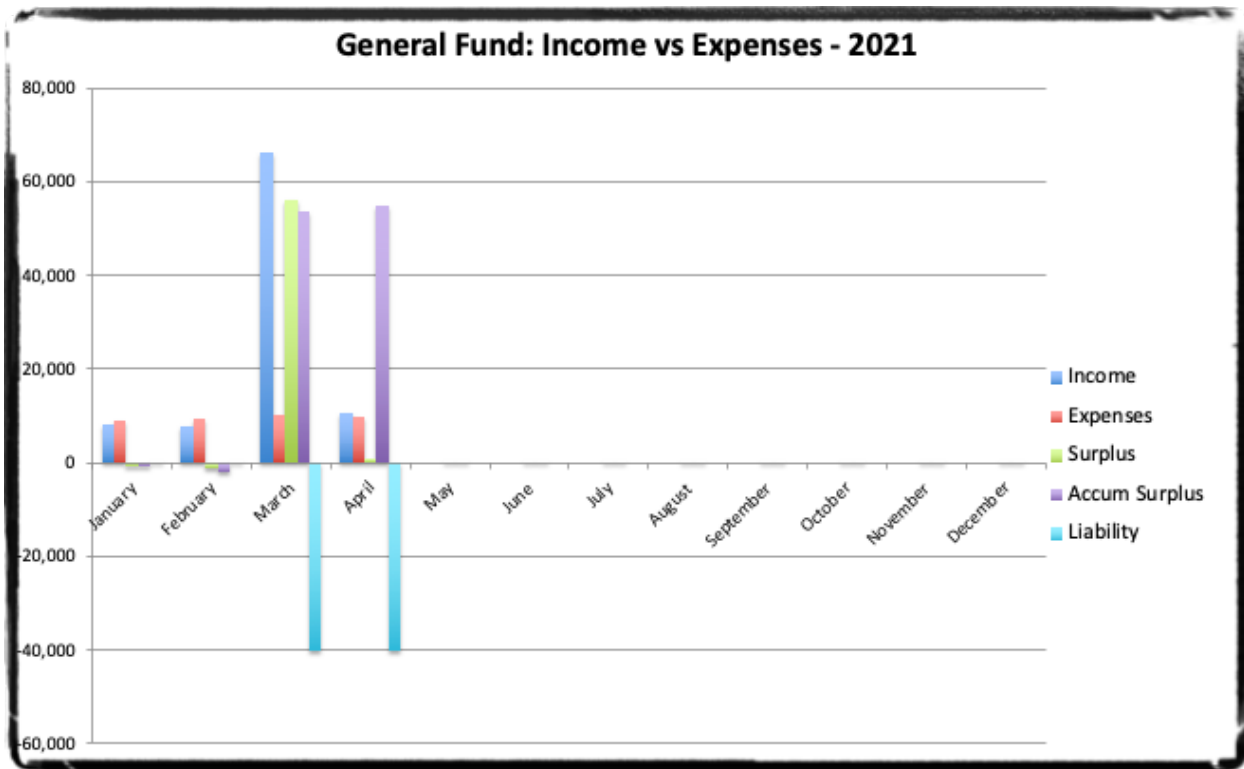
<sup>1</sup> CEWS \$5,038.94

<sup>2</sup> CEBA \$60,000.00

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**b) Trust Fund Balances:**

Un-restricted Trusts:		
Bequest.....	106,736.80	
Interest.....	93.09	
Memorial .....	13,307.03	120,136.92
Restricted Trusts:		
Benevolent* .....	6,592.84	
Capital* .....	1,011.04	
Elliott* .....	11,033.51	
Refugee* .....	7,027.82	
Senior Choir* .....	284.34	
Youth* .....	5,031.22	<u>30,955.77</u>
Total		151,117.69



**c) 2021 Income vs Expenses by month (General Fund):**

**e) Property Matters**

- Our wireless network has been upgraded to an eero Wi-Fi 6 Mesh system. Cost \$355.19.

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- Our lawn mower was replaced with a 21" Honda HRN216VKC. Cost \$764.79. There was a donation to offset the extra costs.
- The city is in the process of replacing a large portion of the curbing in front of the church with rolled curbing. There will be no cost to St. Paul's.
- The FAX has been removed from the office and the FAX line costs removed from our SaskTel bill.
- Our GFL bin has been replaced by a similar sized bin with a locking mechanism on it.
- The air circulation system in the church has been serviced. The filters and the fan belt have been replaced.
- The ventilation system in the auditorium has been serviced. The fan belt required replacement.
- The motor in entrance heating unit at the back door of the church requires replacement. A quote is being sought on this replacement.
- The landscaping is being pruned and cleaned up.

**f) Congregation Virtual Get-together**

- An informal "Get Together" is being held virtually each Sunday at 2:00 pm for our pastoral charge. We have gotten together three times. Average attendance is 9 members. An invite is emailed out each Friday with the Zoom link. This is done in this manner to provide meeting security.