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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — February 10, 2021

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Gail Schlamp, Sandi Klatt, Mike Little

Regrets: Jasper Pecson

1. Call to Order

- Chairperson Diane Wrubleski opened the meeting at 7:10 pm via Zoom software

2. Devotion

- Diane Wrubleski provided a devotion

3. Approval of Agenda

- **Motion:** Sandi Klatt / Gail Schlamp
 - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
 - (See Appendix A, Page 12)

4. Approval of Previous Meeting Minutes

- **Motion:** Sandi Klatt / Gail Schlamp
 - *That the previous meeting minutes be approved. CARRIED.*

5. Business arising from previous minutes

Resumption of in-person worship

- **Motion:** Sandi Klatt / Mike Little
 - *That St. Paul's United Church remain closed to in person worship services for at least one more month and the decision be revisited at the Annual Congregational meeting. CARRIED.*

6. Reports

Search Team

- No Report

Treasurer's Report

- The report was emailed.
- We had a deficit of approximately \$900 in January 2021
- There is a new federal CEBA loan program that we can apply for
- **Motion:** Sandi Klatt / Gail Schlamp

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- *That the Leadership Team recommend to the treasurer, that we apply for the CEBA loan with the federal government. CARRIED.*
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Treasurer's Report be adopted. CARRIED.*
 - (See Appendix B, Page 13)

7. Essential Ministries

Christian Education

- No Report

House Groups

- No Report

Mission / Outreach

- No Report

Property

- This position is still vacant on the Leadership Team
- So far, everything is still going well, with our property; the sidewalk has been cleaned a few times
- The furnace is being maintained

Stewardship

- No Report

8. New Business

Leadership Team (Property) vacancy and Personnel committee vacancy

- The Leadership Team can have 6-8 members
- There is also a vacancy on the Personnel committee

2021 Budget and Annual Congregational Meeting

- The Annual Congregational meeting will be held on March 7, 2021 at 2 pm over Zoom software
- Diane Wrubleski will be the chair, Emily Gillies will be the Zoom software host, Astrid Friesen will be the recording secretary, and Don Kindopp is the treasurer

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- It is suggested that for the actual votes on motions, because of the limitations of the Zoom software, that the Nays will precede the Yays.
- A proposed agenda for the Annual Congregational meeting has been emailed
- **Motion:** *Gail Schlamp /Mike Little*
 - *That the Leadership Team recommend the proposed agenda to the congregation at the 2021 Annual Congregational Meeting. CARRIED*

Music Festival

- The Music Festival will be entirely virtual for 2021, but they still want to have access to the church, so the students can record their performances
- They would like to have access on March 19-22 and March 26-28, 2021.
- It will be 1 – 2 people at a time, and will likely have “down time” during these dates in March.
- They will also book a piano tuner (likely from Regina)

9. Correspondence

- Thank you letter from the person who needed tires fixed who we helped

10. Report to Congregation

- Announce the Annual Congregational Meeting date and vacancies on committees

11. Next Meeting

- Leadership Team Meeting – Wednesday, April 14, 2021 at 7 pm over Zoom software
- Annual Congregational Meeting – Sunday, March 7, 2021 at 2 pm over Zoom software

12. Adjournment

- **Motion:** *Gail Schlamp / Sandi Klatt*
 - *That the meeting be adjourned. CARRIED.*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to order
2. Devotion
3. Approval of agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
 - 5.1. Resumption of in-person worship
6. Reports
 - 6.1. Search team
 - 6.2. Treasurer's report
7. Essential Ministry updates
 - 7.1. Christian Education
 - 7.2. House groups
 - 7.3. Mission/outreach
 - 7.4. Property – vacancy
 - 7.5. Stewardship
8. New business
 - 8.1. Property committee vacancy, Personnel committee still vacant
 - 8.2. 2021 Budget and Annual congregational meeting via zoom Mar 7 @ 2:00
 - 8.3. Music Festival completely virtual, need sanctuary for recording purposes only
9. Correspondence
 - 9.1. Letter of thanks
10. Leadership team report to congregation
11. Next Leadership Team meeting April 14, 2021
12. Adjournment

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Appendix B – Treasurer's Report (Reconciled)
January 1, 2021 – January 31, 2021

a) Financial Report

General Fund

Income:	<u>2021 Yearly Budget</u>	
Received Givings	5,739.99	149,700
Other Income	1,926.62 ¹	30,439
Benevolent T/F	300.00	
	7,966.61	180,139
Expenses:		
Administration	191.18	6,350
Children & Youth	0.00	2,700
Congregation Life	0.00	3,000
M&P	3,974.18	91,997
Outreach	1,250.00	18,250
Property	1,815.97	28,250
Pastoral Charge	690.94	20,335
Trustee (Insurance)	636.79	9,250
Benevolent T/F	300.00	
	<u>8,859.06</u>	<u>180,133</u>
Surplus (Deficit)	(892.45)	6

General Fund Reconciliation:

January 1, 2021	12,646.26
Surplus (Deficit)	(892.45)
Bank Balance	11,753.81

Balance Sheet

Assets:		
Elliott Investments	15,311.25	
Trust Funds	150,863.83	
General Fund	11,753.81	
Prepaid: Pastoral Charge	<u>1,532.69</u>	
Total Assets	179,461.58	
Liabilities:		
None	<u>0.00</u>	
Total Liabilities	0.00	

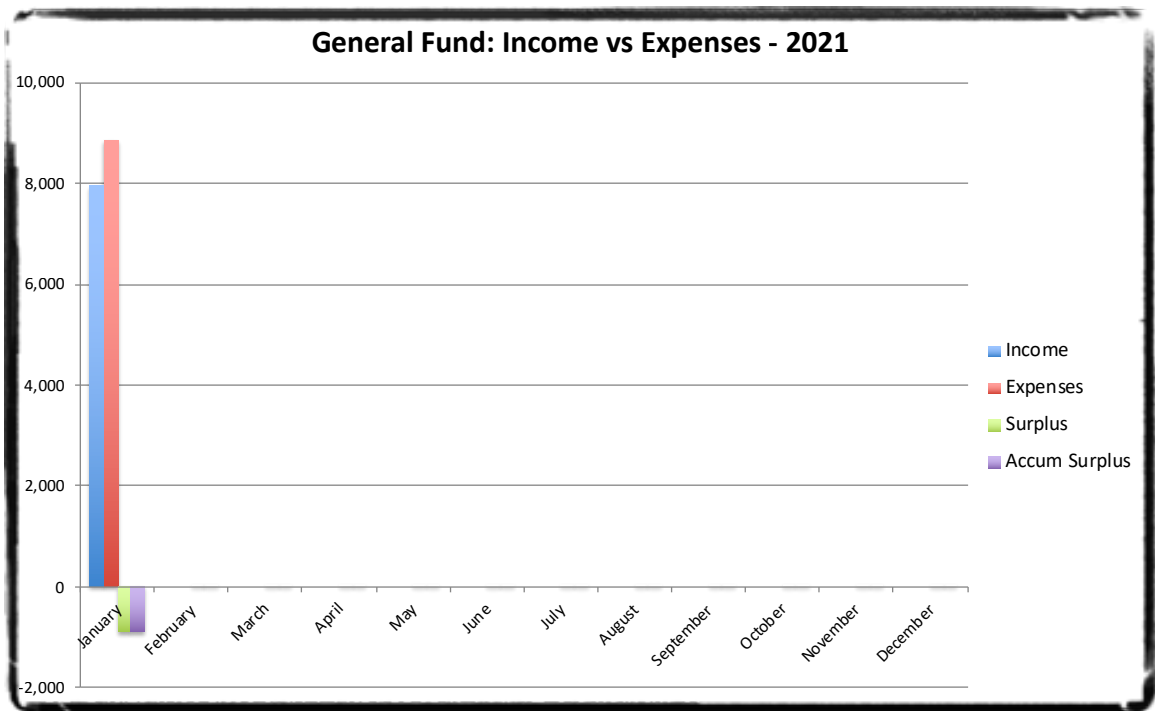
¹ CEWS \$1,016.28

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b) Trust Fund Balances:

Un-restricted Trusts:		
Bequest	106,736.80	
Interest	19.23	
Memorial	13,307.03	120,063.06
Restricted Trusts:		
Benevolent*	6,592.84	
Capital*	1,011.04	
Elliott*	10,933.51	
Refugee*	6,952.82	
Senior Choir*	284.34	
Youth*	5,031.22	<u>30,805.77</u>
Total		150,868.83

c) 2021 Income vs Expenses by month (General Fund):



d) Canadian Emergency Business Account (CEBA)

- This \$55 billion program provides interest-free loans of up to \$60,000 to small businesses and not-for-profits.
- Repaying the balance of the loan on or before December 31, 2022 will result in loan forgiveness of 33 percent (up to \$20,000).
- As of October 26, 2020, eligibility for CEBA expanded by removing the previous March 1, 2020 condition for having an active business chequing/operating account. With this removal, eligible businesses can

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now apply after opening a business chequing/operating account with their primary financial institution.

- As of December 4, 2020 approved CEBA applicants can now receive a \$60,000 loan. CEBA applicants who have received the \$40,000 CEBA loan may apply the CEBA expansion, which provides eligible businesses with an additional \$20,000 of financing.
- CEBA is available from more than 220 financial institutions across the country.
- **Recommend** the St. Paul's Leadership Team instruct the Treasurer to apply for the CEBA loan and ensure adherence to all its obligations.