

1 - 2021
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — January 13, 2021

Attendance: Astrid Friesen, Don Kindopp, Diane Wrubleski, Vic Wiebe (Pastoral Charge Representative), Gail Schlamp, Sandi Klatt, Mike Little

Regrets: Jasper Pecson

1. Call to Order

- Chairperson Diane Wrubleski opened the meeting at 7:00 pm via Zoom software

2. Devotion

- Diane Wrubleski provided a devotion

3. Approval of Agenda

- **Motion:** Sandi Klatt / Mike Little
 - *That the agenda be approved, with the ability to add items if needed. CARRIED.*
 - (See Appendix A, Page 5)

4. Approval of Previous Meeting Minutes

- **Motion:** Sandi Klatt / Mike Little
 - *That the previous meeting minutes be approved. CARRIED.*

5. Business arising from previous minutes

Resumption of in-person worship

- **Motion:** Mike Little / Gail Schlamp
 - *That St. Paul's United Church remain closed to in person worship services for at least one more month and the decision be revisited at the next Leadership Team meeting. CARRIED.*

Food Hampers / Angel Tree

- The campaign was successful and was very needed
- 398 hampers were delivered

6. Reports

Search Team

- No Report

Treasurer's Report

- The report was emailed.

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- 2020 ended with a surplus
- **Motion:** Don Kindopp / Sandi Klatt
 - *That the Treasurer's Report be adopted. CARRIED.*
 - (See Appendix B, Page 6)

7. Essential Ministries

Christian Education

- No Report

House Groups

- No Report

Mission / Outreach

- No Report

Property

- Greg Suchan's term on the Leadership Team has been completed
- Greg is currently wrapping up some baseboard work and purchasing a lawn mower
- Completed a Statistics Canada survey of commercial and institutional energy survey
 - Upgrades include the boiler furnace, windows replacements, and LED lights that had effects
- A door sensor has been ordered that will ring in the office when someone enters the building
- We should have Sharilee Schnell send an email to the congregation about the Property vacancy on the Leadership Team

Stewardship

- No Report

8. New Business

Weekly Scripture Readers

- Wendy Godfrey from the Anglican Church asked if they can share readings as well
 - We can invite readers from elsewhere including other churches

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- We will be reading the lectionary readings and posting them to our Facebook page
- Julie-Anne Wallewein has found a lot of readers (end of February 2021) but we will need to find more and she would like someone else to take over finding readers
 - Diane Wrubleski will find readers for March 2021 and onward
- Unlike the Advent readings, these are larger readings and will have to be done using the live feed on Facebook and cannot be pre-recorded and posted later.

Property committee vacancy and Personnel committee vacancy

- There are vacancies and we will have Sharilee Schnell send an email to the congregation about the vacancies

2021 Budget and Annual Congregational Meeting

- A proposed budget has been emailed
- The budget is going on the assumption that there will be no minister for the first six months of the year
- **Motion:** *Don Kindopp / Sandi Klatt*
 - *That the Leadership Team accept the 2021 budget as presented and recommend the 2021 budget to the congregation at the Annual Congregational Meeting. CARRIED*
- Due to the COVID-19 pandemic, the United Church of Canada has allowed churches to postpone holding Annual Congregational meetings until June 2021 at the latest. If this is to occur, Official Boards (or the Leadership Team, in our case) would have to approve the budgets before the end of the first quarter.
 - St. Paul's International Charge has already successfully held a congregational meeting over the Zoom software in 2020, so we could still hold the Annual Congregational meeting that way.
 - Because Emily Gillies did such a good job moderating the previous congregational meeting over Zoom, perhaps we could get her to moderate it again. Don Kindopp can ask her if she would be willing.
- **Motion:** *Sandi Klatt / Mike Little*
 - *That we hold the Annual Congregational Meeting as a joint pastoral charge on Sunday, March 7, 2021 at 2 pm using the Zoom software. CARRIED*

Refugee Sponsorship Update

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- The update was emailed to the Leadership Team
- Because of the proposed changes to the agreement, it will be presented and voted on at the Annual Congregational Meeting.

Benevolent Fund Request

- There has been a request from a person for some financial help. This individual has had his or her hours cut at his or her job and has an unexpected tire repair expense.
- **Motion:** Mike Little / Sandi Klatt
 - That we give \$300 from the Benevolent Fund payable to Kaltire for the repairs. CARRIED

9. Correspondence

Email from Rev. Lori James – Pastor Trinity Lutheran

- Lori send New Year's greeting and asked about possibly getting the Youth Group running again
- Sandi Klatt responded to her email saying that she was agreeable to having a meeting

Living Sky Rambler

- This is a good communication with several updates including changes due to COVID-19

10. Report to Congregation

- Announce the Annual Congregational Meeting date and vacancies on committees

11. Next Meeting

- Leadership Team Meeting – Wednesday, February 10, 2021 at 7 pm over Zoom software
- Annual Congregational Meeting – Sunday, March 7, 2021 at 2 pm over Zoom software

12. Adjournment

- **Motion:** Mike Little / Sandi Klatt
 - *That the meeting be adjourned. CARRIED.*

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to order
2. Devotion
3. Approval of agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
 - 5.1. Resumption of in-person worship
 - 5.2. Food hampers/ angel tree
6. Reports
 - 6.1. Search team
 - 6.2. Treasurers report
7. Essential Ministry updates
 - 7.1. Christian Education
 - 7.2. House groups
 - 7.3. Mission/outreach
 - 7.4. Property – vacancy Greg Suchan four year term is up
 - 7.5. Stewardship
8. New business
 - 8.1. Weekly scripture readers for St Paul's facebook page (Have readers until end of Feb) Can other churches read the scriptures on our page as well?
 - 8.2. Property committee vacancy Personnel committee still vacant
 - 8.3. 2021 Budget and Annual congregational meeting
 - 8.4. Refugee Sponsorship update
 - 8.5. Benevolent Fund Request
9. Correspondence
 - 9.1. Email from Rev Lori James Pastor Faith/Trinity Lutheran
 - 9.2. Living Sky Rambler
10. Leadership team report to congregation
11. Next meeting
12. adjournment

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Appendix B – Treasurer's Report
January 1, 2020 – December 31, 2020 (Reconciled)

a) Financial Report

General Fund

Income:	<u>2020 Yearly Budget</u>	
Received Givings	160,513.16 ¹	187,000
Other Income	43,981.77 ²	48,278
Benevolent T/F	1,000.00	
Bequest T/F	37,213.22	
Capital T/F	10,000.00	
Elliott T/F	500.00	
Local Suspense	120.00	
Memorial T/F	9,010.37	
Youth Leader T/F	1,333.34	
	263,671.86	235,278
 Expenses:		
Administration	5,349.77	11,450
Children & Youth	140.74	2,700
Congregation Life	550.53	3,800
M&P	68,032.15	140,735
Outreach	21,790.00	17,450
Property	109,374.36 ^{3 4 5}	28,950
Pastoral Charge	15,269.38	23,400
Trustee (Insurance)	8,067.36	6,700
Benevolent T/F	1,000.00	
Bequest T/F	9,060.37	
Elliott T/F	500.00	
Memorial T/F	9,685.37	
Youth Leader T/F	3.34	
	<u>248,823.37</u>	<u>235,184</u>
Surplus (Deficit)	14,848.49	94

General Fund Reconciliation:

January 1, 2020	(2,202.23)
Surplus (Deficit)	14,848.49
Bank Balance	12,646.26

¹ Organ Donations \$43,870.00

² CEWS \$25,569.20

³ Organ Expenses \$45,193.76

⁴ Window Replacement \$39,083.10

⁵ COVID Expenses \$1,150.72

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Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	151,002.58
General Fund.....	12,646.26
<u>Prepaid: Pastoral Charge</u>	<u>1,563.78</u>
Total Assets	180,523.87

Liabilities:

None	<u>0.00</u>
Total Liabilities	0.00

b) Trust Fund Balances:

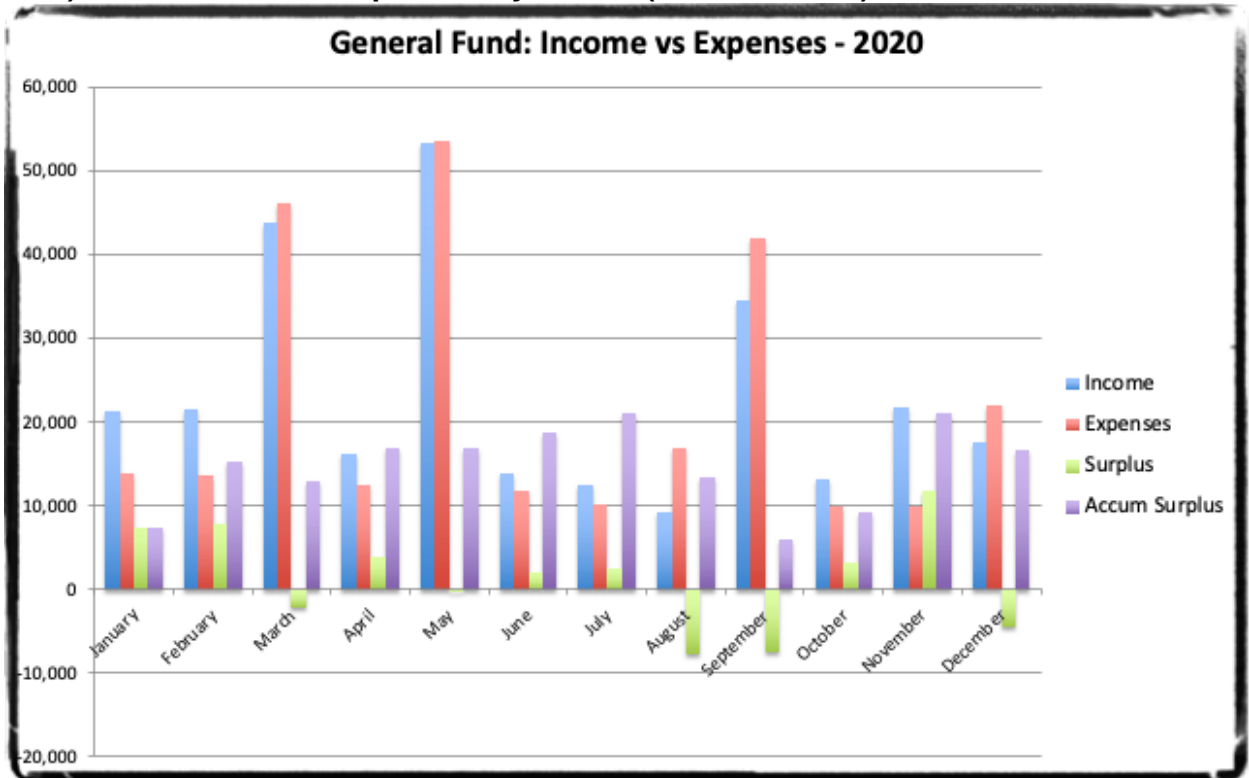
Un-restricted Trusts:

Bequest	104,539.97	
Interest	3,235.97	
Memorial.....	12,923.29	120,699.23

Restricted Trusts:

Benevolent*	6,752.89	
Capital*	904.46	
Elliott*	10,618.08	
Refugee*	6,810.30	
Senior Choir*	261.57	
Youth*	4,956.05	<u>30,303.35</u>
Total		151,002.58

c) 2020 Income vs Expenses by month (General Fund):



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d) Budget 2021 and Comments

- I began budgeting for 2021. I will send the budget out ahead of our January Leadership Team meeting.
- Denise Olsen will review our financial books for 2020.