

44 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — November 11, 2020

Call to Order Chairperson Diane Wrubleski opened the meeting at 7:00 pm via Zoom software

Attendance Astrid Friesen, Sandi Klatt, Don Kindopp, Diane Wrubleski, Mike Little, Greg Suchan, Gail Schlamp, Vic Wiebe (Pastoral Charge Representative)

Regrets: Jasper Pecson

Devotion Diane Wrubleski

Approval of Agenda **Motion: Sandi Klatt / Gail Schlamp**
That the agenda be approved. CARRIED

(See Appendix A, Page 48)

Approval of Previous Minutes **Motion: Gail Schlamp / Sandi Klatt**
That the previous meeting minutes be approved.
CARRIED

Reports **Search Committee**

- Nothing to report at this time.

Treasurer's Report

- Distributed by email

Motion: Don Kindopp / Greg Suchan
That the treasurer's report be adopted. CARRIED
(See Appendix B, Page 49)

Essential Ministries

Christian Education

- There was an email from Andrea Leatherdale from Trinity Lutheran regarding the Youth Group Leader position. Not much action has taken place due to the pandemic.

House Groups

- No Report

Mission and Outreach – Sandi Klatt

- In the past, we have contributed money to the Warm Welcome Kitchen

45 - 2020

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — November 11, 2020

Motion: Sandi Klatt / Gail Schlamp

That St. Paul's United contribute \$1,000 to the Warm Welcome Kitchen. CARRIED

Property – Greg Suchan

- Ken Stelnicki is resigning from the caretaker position. He is currently finishing odd jobs until his final day.
- The church will need a new lawn mower for the spring 2021. This should be added to the 2021 budget.

Stewardship

- No Report

New Business

Angel Tree / Food Hampers

- Sandi Klatt will give a call and sign our congregation up for the Angel Tree on December 8, 2020. An 8-hour shift at Walmart (noon – 8 pm) will have to be covered. This shift can be broken into smaller time periods.
- The Food Hamper goal is \$3750. Sharilee can continue sending emails to the congregation with reminders and updates.

Motion: Sandi Klatt / Mike Little

That if there is a shortage in raising the \$3750 goal for the Food Hamper program, that the remaining funds be taken from the Benevolent Fund. CARRIED

Ken Stelnicki resignation

- Mike Donovan from the Personnel Committee has informed us that Ken Stelnicki will be resigning with November 13, 2020 being his last day.
- Sharilee and her family are willing help out for now, while the church is more or less closed due to COVID-19.
- We should check that Dean Mugford is covered for insurance (WCB). He should be

46 - 2020

St. Paul's United Church of Canada

Leadership Team Meeting

Estevan, SK — November 11, 2020

covered because he will be on payroll, but we should double check.

Motion: Sandi Klatt / Mike Little

That we accept Ken Stelnicki's letter of resignation with thanks for his service. CARRIED

Refugee Program Status Update – Don Kindopp

- Hansu has been approved, however contact has been lost.
- The United Church of Canada has received a new quota for refugee sponsorship.
- Latina's family is still in Sudan and all are in the application process.
- Sponsorships have slowed down due to COVID-19

Baptism

- Cheryl Delmaire's was born in September and they would like a private baptism (possibly in their home) on either November 14 or 21 (both Saturdays)
- Some communication with Rev Jackie Van't Voort in Oxbow has already occurred
- Normally we like public baptisms but in the past, exceptions have occurred.
- Why is there a rush?
- Diane Wrubleski will send Sharilee an email, reminding her that we are closed until November 29, 2020 at the earliest.
- If this is an emergency baptism, we will say yes, otherwise we will say no.
- Diane Wrubleski will talk to Rev Jackie Van't Voort, and Cheryl Delmaire
 - Following this meeting, Diane contacted Cheryl and determined that this is not an emergency baptism

Correspondence

- No correspondence

47 - 2020

St. Paul's United Church of Canada

Leadership Team Meeting

Estevan, SK — November 11, 2020

**Leadership Team
Report to the
congregation**

- Angel Tree and Food Hamper updates
- Ken Stelnicki's resignation

Next Meeting

Reopen for Advent Meeting - Monday, November 23,
2020 at 7 pm on Zoom

Adjournment

Motion: Mike Little / Gail Schlamp

The meeting to be adjourned.

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

48 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — November 11, 2020
Appendix A – Agenda

1. Call to order
2. Devotion
3. Approval of agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
6. Reports
 - 6.1. Search Committee
 - 6.2. Treasurers report
7. Essential Ministry updates
 - 7.1. Christian Education
 - 7.2. House groups
 - 7.3. Mission/outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Angel Tree / Food Hamper
 - 8.2. Ken Stelnicki resignation
 - 8.3. Refugee Program Status update
 - 8.4. Baptism Request
9. Correspondence
10. Leadership team report to congregation
11. Next meeting
12. Adjournment

49 - 2020

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — November 11, 2020
Appendix B – Treasurer's Report

a) **Financial Report**

General Fund

Income:

2020 Yearly Budget

Received Givings	131,223.16 ¹	187,000
Other Income	34,148.73 ²	48,278
Benevolent T/F	1,000.00	
Bequest T/F	37,213.22	
Capital T/F	10,000.00	
Elliott T/F	500.00	
Memorial T/F	9,010.37	
Youth Leader T/F	1,333.34	

224,428.82 235,278

Expenses:

Administration	4,667.26	11,450
Children & Youth	140.74	2,700
Congregation Life	550.53	3,800
M&P	58,297.10	140,735
Outreach	11,250.00	17,450
Property	106,065.32 ^{3, 4, 5}	28,950
Pastoral Charge	12,428.67	23,400
Trustee (Insurance)	6,793.78	6,700
Benevolent T/F	1,000.00	
Bequest T/F	9,010.37	
Elliott T/F	500.00	
Memorial T/F	9,435.37	
Youth Leader T/F	3.34	

220,142.48 235,184

Surplus (Deficit) 4,286.34 94

General Fund Reconciliation:

January 1, 2020	(2,202.23)
Surplus (Deficit)	4,286.34
Overdraft Transfer	5,000.00
Bank Balance	7,084.11

¹ Organ Donations \$43,770.00

² CEWS \$19,814.34

³ Organ Expenses \$45,193.76

⁴ Window Replacement \$39,083.10

⁵ COVID Expenses \$1,150.72

50 - 2020

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — November 11, 2020

Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	145,603.60
General Fund	7,084.11
Prepaid: Pastoral Charge	<u>2,440.42</u>
Total Assets	170,439.38

Liabilities:

Bequest T/F	<u>5,000.00</u>
Total Liabilities	5,000.00

b) Trust Fund Balances:

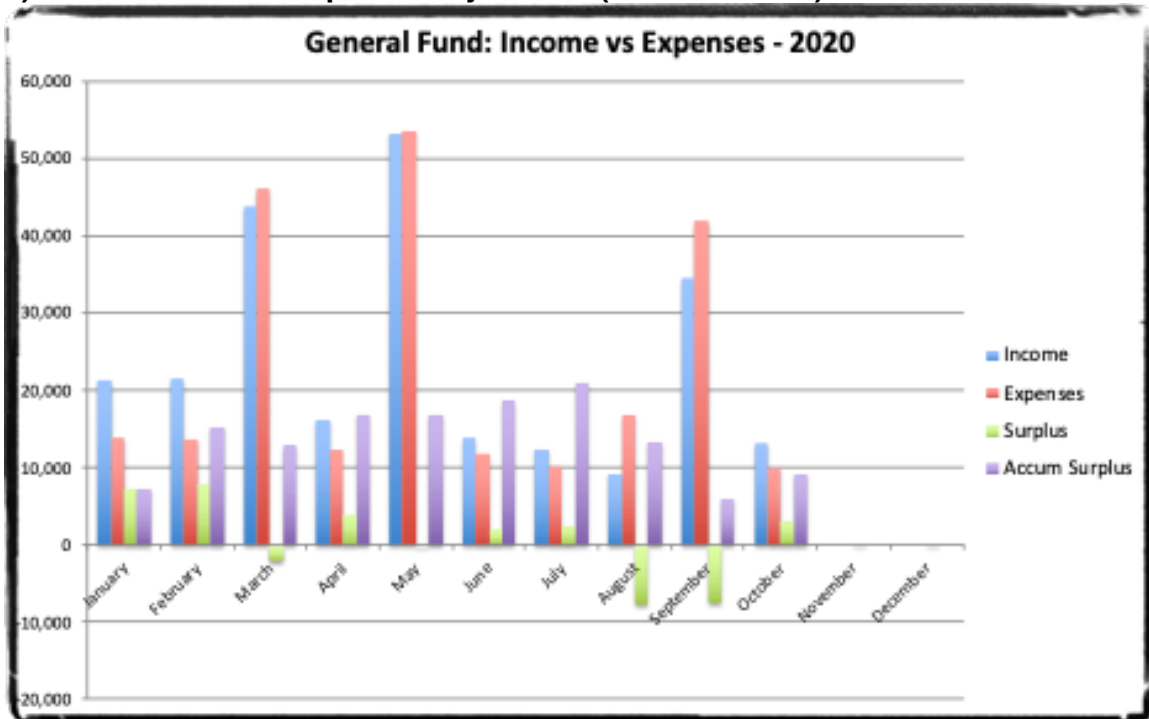
Un-restricted Trusts:

Bequest.....	99,489.97	
Interest.....	3,186.99	
Memorial.....	12,673.29	115,350.25

Restricted Trusts:

Benevolent*	6,752.89	
Capital*	904.46	
Elliott*	10,618.08	
Refugee*	6,760.30	
Senior Choir*	261.57	
Youth*	4,956.05	<u>30,253.35</u>
Total		145,603.60

c) 2020 Income vs Expenses by month (General Fund):



51 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — November 11, 2020

d) Christmas Hampers/White Gift

- Normally each year we collect food items and White Gift donations to provide Christmas Hampers for those families in need. This year will be different due to COVID. A city-wide group is working within SHA guidelines to distribute the hampers this year. Food items will be bulk purchased and placed in hampers that will be picked up by families from the Salvation Army.
- Last year St. Paul's distributed 21 hampers to families. This year a target of 25 hampers was set. The cost of a hamper for a family of four is \$150.00. The total cost of the 25 hampers would be \$3750.00.
- Information has been emailed out to our congregations asking them to contribute a White Gift to meet this goal.
- **Recommendation:** any shortage from the goal of \$3750.00 not raised by White Gift be taken from the Benevolent T/F. This fund has a balance of \$6,752.89.