

33 - 2020

St. Paul's United Church of Canada

Leadership Team Meeting

Estevan, SK — October 7, 2020

Call to Order

Chairperson Diane Wrubleski opened the meeting at 7:00 pm via Zoom software

Attendance

Astrid Friesen, Sandi Klatt, Don Kindopp, Diane Wrubleski, Gail Schlamp, Mike Little, Sherilee Schnell (Office Administrator, Guest) Vic Wiebe (Pastoral Charge Representative)

Regrets: Greg Suchan, Jasper Pecson

Devotion

Diane Wrubleski

Approval of Agenda

Motion: Sandi Klatt / Mike Little

That the agenda (with the order be changed) be approved. CARRIED

(See Appendix A, Page 37)

Approval of Minutes

Motion: Sandi Klatt / Mike Little

That the minutes from the previous meeting be approved. CARRIED

Old Business

Search Team

- No Report

New Business

Discussion on our First Church Service since COVID-19

- Ask people to bring their own seat cushions
- 40 people in attendance
- 5 or 6 add-ons (people who did not pre-register)
- Ken Stelnicki felt it was good and spent Monday and Tuesday cleaning the bathrooms and doing the various wipe downs
- Mask vs no masks was questioned a little
- Is it possible to broadcast the service live? Not really because of bandwidth problems
- Don did put the audio recording on the website removing the hymns
- Sharilee gave a report
 - Affinity Credit Union, the Tap House, and Sobeys in Estevan have had

34 - 2020

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — October 7, 2020

possible COVID-19 exposures prior to our first Sunday and we have had congregants who may have been in these establishments and attended our first church service.

- 811 (Provincial Health line) recommends that we do not have services for the next two weeks
- Sharilee will send an email to the congregation
- There is a 24-48 hour COVID-19 test turnaround

Motion: Gail Schlamp / Sandi Klatt

That we do not have Sunday Worship Services for the next two weeks (October p10 &17, 2020). CARRIED

- Aim for having another service on October 25, 2020 but have a Leadership Team meeting prior to that Sunday

Quilting Guild

- The Quilting Guild normally spends two days a week in the Estevan Alliance Church but are unable to use those facilities
- They would like to use our auditorium and leave the sewing machines for when they are not gathering.
- Usually 25-30 ladies are in this group
- At least for now, they cannot use our auditorium because we are temporarily closing the church down for worship services
- Diane will let them know

Christmas Hampers

- Cheryl Anseth has already raised \$1,000 but will not do organizing of obtaining food donations
- Southern Plains Coop is willing to make the hampers for financial donations
- Our church would only need to raise another \$1,000 to meet our commitment

35 - 2020

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — October 7, 2020

Motion: Sandi Klatt / Gail Schlamp

That St. Paul's United do a financial donation to the
Coop for the Christmas Hampers for 2020. CARRIED

- Sandi will contact Heather Woodhouse of our decision

Warm Welcome Lockers

- We have some full sized lockers from when Warm Welcome was a shelter in our church.
- Warm Welcome is not longer a shelter, but is now a kitchen
- What are we doing with them? Sherilee would like to have them
 - We checked with the Warm Welcome committee and we are free to do what we want with them.
- Say yes to Sherilee's request and ask for a Mission and Service donation (if desired)

Reports

Treasurer's Report

- Emailed (See Appendix B, Page 38)

Motion: Mike Little / Sandi Klatt

That the Treasurer's Report be adopted. CARRIED

Essential Ministries

Christian Education – No Report

House Groups – Gail Schlamp

- Have them do the ushering and the registration checklist for going forward

Mission / Outreach – Sandi Klatt

- Sandi will be attending a meeting on the upcoming Tuesday

Property – Don Kindopp (on behalf of Greg Suchan)

- There are two patches of shingles missing from the roof. We are currently waiting on quotes.

Stewardship – No Report

36 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — October 7, 2020

- Correspondence** • No correspondence
- Leadership Team
Report to the
Congregation** • Sherilee will send an email about the next two
weeks Sunday worship services being
cancelled
- Next Meeting** Monday, October 19, 2020 at 7 pm on Zoom
- Adjournment** **Motion: Mike Little / Sandi Klatt**
The meeting to be adjourned.

Diane Wrubleski, Chair

Astrid Friesen, Recording Secretary

37 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — October 7, 2020
Appendix A – Agenda

Leadership Team Meeting
Oct 7, 2020 7:00 pm
Agenda

1. Call to order
2. Devotion
3. Approval of agenda
4. Approval of previous meeting minutes
5. Business arising from previous minutes
6. Search committee
7. Reports
 - 7.1. Treasurers report
8. Essential Ministry updates
 - 8.1. Christian Education
 - 8.2. House groups
 - 8.3. Mission/outreach
 - 8.4. Property
 - 8.5. Stewardship
9. New Business
 - 9.1. Warm welcome lockers
 - 9.2. Quilting Guild possible rental
 - 9.3. Christmas hampers/toy store/angel tree
 - 9.4. Discussion on our first church service since COVID
10. Correspondence
11. Leadership team report to congregation
12. Next meeting
13. Adjournment

38 - 2020
 St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — October 7, 2020
Appendix B – Treasurer's Report (Reconciled)
January 1, 2020 – September 30, 2020

a) Financial Report

General Fund

Income:		<u>2020 Yearly Budget</u>
Received Givings	120,503.16 ¹	187,000
Other Income	31,087.53 ²	48,278
Benevolent T/F	1,000.00	
Bequest T/F	37,569.16	
Capital T/F	10,000.00	
Elliott T/F	500.00	
Memorial T/F	9,366.31	
Youth Leader T/F	1,333.34	
	217,841.13	235,278
 Expenses:		
Administration	4,525.67	11,450
Children & Youth	140.74	2,700
Congregation Life	405.53	3,800
M&P	52,878.08	140,735
Outreach	10,000.00	17,450
Property	123,390.08 ^{3 4 5}	28,950
Pastoral Charge	11,296.33	23,400
Trustee (Insurance)	6,156.99	6,700
Benevolent T/F	1,000.00	
Elliott T/F	500.00	
Memorial T/F (TXFR)	50.00	
Youth Leader T/F	3.34	
	<u>210,346.76</u>	<u>235,184</u>
Surplus (Deficit)	1,012.74	94

General Fund Reconciliation:

January 1, 2020	(2,202.23)
Surplus (Deficit)	1,012.74
Overdraft Transfer	5,000.00
Bank Balance	3,810.51

¹ Organ Donations \$43,270.00

² CEWS \$17,078.14

³ Organ Expenses \$63,214.50

⁴ Window Replacement \$39,083.10

⁵ COVID Expenses \$1,150.72

39 - 2020
 St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — October 7, 2020

Balance Sheet

Assets:

Elliott Investments	15,311.25
Trust Funds	
Bank	72,083.93
GIC	71,575.00
General Fund	3,810.51
<u>Prepaid: Pastoral Charge</u>	<u>1,563.78</u>
Total Assets	164,344.47

Liabilities:

Bequest T/F	<u>5,000.00</u>
Total Liabilities	5,000.00

b) Trust Fund Balances:

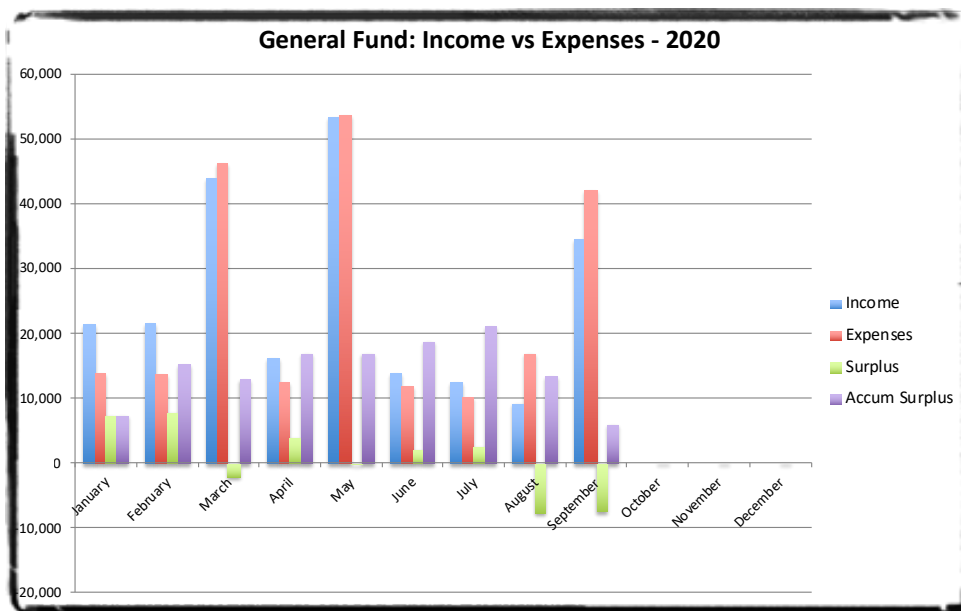
Un-restricted Trusts:

Bequest	104,134.03	
Interest	2,354.20	
Memorial	11,942.35	118,430.58

Restricted Trusts:

Benevolent*	6,752.89	
Capital*	904.46	
Elliott*	10,618.08	
Refugee*	6,735.30	
Senior Choir*	261.57	
Youth*	4,956.05	<u>30,228.35</u>
Total		148,658.93

c) 2020 Income vs Expenses by month (General Fund):



40 - 2020
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — October 7, 2020

d) Notes

- The organ was installed and the invoice paid.

Cost of Organ	63,214.50
Donations	43,770.00
Bequest T/F	9,010.37
Memorial T/F	9,010.37
General Fund (GST)	1,423.76
- We had to transfer \$5,000.00 from the Bequest T/F for overdraft protection this month. We now have this liability as shown on the Balance Sheet.