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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — January 15, 2020

Call to Order Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK

Attendance Cheryl Deren, Astrid Friesen, Gail Schlamp, Sandi Klatt, Julie Frostad, Don Kindopp, Mike Little, Greg Suchan, Vic Wiebe (via phone) (Pastoral Charge Representative), guest Paul Deren

Devotion Cheryl Deren

Approval of Agenda **Motion: Sandi Klatt / Gail Schlamp**
That the agenda be approved. CARRIED
See Appendix A, Page 5.

Approval of Minutes **Motion: Sandi Klatt / Gail Schlamp**
That the minutes from the previous meeting be approved. CARRIED

Old Business **Search Team**

- Astrid Friesen gave a report.
- The Search Team met in December and will be meeting again on Monday, January 20, 2020

Reports

Worship Report – Cheryl Deren

- We should see if Sheri-Lee can contact Jason Richards, and see if he would be willing to do a partial year report for the 2019 Annual Report.

Youth Report – Julie Frostad

- The youth group took a break over the Christmas season, but are starting up again in the new 2020 year
- Carrie Frostad sent an email which stated that Trinity Lutheran Church passed a motion to keep the youth leader position.
- Sandi Klatt will be meeting with Carrie Frostad immediately following this Leadership Team meeting about fundraising (including grants)

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Treasurer's Report Don Kindopp

- Will be emailed
- 2020 Budget was discussed
- New and different charges include
 - \$2000 for the Search Team
 - \$2000 for moving expenses for a new minister
 - Pastoral Relations \$200 for Vic Wiebe's expenses
 - Expecting more for rental income (ie Room 102, Safety Training, etc.)

Motion: Greg Suchan / Sandi Klatt

That we donate \$500 to Warm Welcome on a cheque dated for December 31, 2019. CARRIED

Motion: Don Kindopp / Greg Suchan

That the 2019 Financial Statements be approved. CARRIED

Motion: Don Kindopp / Sandi Klatt

That the 2020 Budget be included in the 2019 Annual report and be presented at the 2020 AGM. CARRIED

See Appendix B, Page

**Essential Ministry
Updates**

Christian Education

- Melissa Feist sent an email
- They are continuing with the curriculum

House Groups / Hospitality – Gail Schlamp

- Question about who opens the church on Sundays?
- House Groups can open the doors
- Ken Stelnicki will do shoveling, etc, if needed but shouldn't need to open the doors if the day is nice. (It's half an hour of labour that could be used elsewhere.)

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- We just need to communicate with the House Groups, and other groups (like the Filipinos) and tell them which doors need to be opened
- Gail will talk with the House Groups
- Potluck this Sunday, January 19, 2020

Mission / Outreach – Sandi Klatt

- Christmas hamper season was very successful. We did 22 hampers.

Property – Greg Suchan

- Working on waxing the floors in the hallway and gymnasium
- Working on changing the fluorescent light bulbs to LED lights.
- The windows on the south side of the building are falling apart (201 for example)
- The windows situation should be discussed at the 2020 AGM

Stewardship

- Nothing to report

New Business

AGM Meeting Date

- Either February 23, 2020 or March 1, 2020, depending on how long it'll take for the auditor to review our books
- On the date of the meeting, we chose February 23 to have the meeting, but in email correspondence a few days after the meeting, it was discovered that February 23 would not work, so Sunday March 1, 2020 was the date chosen for our 2020 AGM.
- On March 1, 2020, we will have the Sunday Worship Service, followed by a potluck lunch, with the AGM meeting following immediately after the lunch.

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Nominations at the 2020 AGM

- Julie Frostad agreed to stay on until the end of June, 2020
- Cheryl Deren will be done immediately following the 2020 AGM
- 3 positions on the Leadership Team are available, however 1 position must be filled
- Possibilities? – Melissa Fiest?

Rental – Room 102

- The Filipino church group is currently renting the room for \$400 / month
- They would like to change the agreement and only rent the room for 3 hr / week at \$60 / week
- We will let them do this, however they will have to remove their banners, drums, etc every week.
- We will have to have some sort of agreement regarding the piano
- We will amend the contract

Correspondence

Letter re: Organ

- Brian Thompson (the organ maintenance person) sent a letter
- Currently our organ is broken
- It is a 47 year old Allen organ
- It is becoming more costly to maintain / fix
- If we were to buy an equivalent (different model) new replacement, it would cost \$65,000 plus tax
- We should form a small research committee and/or discuss this at the 2020 AGM

Leadership Team Report

Cheryl Deren will give a report

Next Meeting

Wednesday, March 18, 2020 at 7 pm or at the call of the chair if we need a February Leadership Team meeting.

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Adjournment

Motion: Gail Schlamp

The meeting to be adjourned.

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

Leadership Team Meeting
January 15, 2020
Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Search Committee
6. Reports
 - 6.1. Worship
 - 6.2. Youth Report
 - 6.3. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. AGM
 - 8.2. Nominations
 - 8.3. Rental – Room 102
9. Correspondence
 - 9.1. Letter re: Organ
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Treasurer's Report
January 1, 2019 – December 31, 2019 (Reconciled)

a) **Financial Report**

General Fund

		<u>2019 Yearly Budget</u>
Income:		
Received Givings	154,102.75	187,000
Other Income	61,433.82	45,263
Benevolent T/F	200.00	
Capital T/F	15,567.75	
Elliott T/F	99.13	
Memorial T/F	3,139.90	
Senior Choir T/F	224.63	
Youth Leader T/F	2670.00	
	237,437.98	232,263
Expenses:		
Administration	9,941.30	11,450
Children & Youth	2,975.33	2,625
Congregation Life	3,083.89	3,500
M&P	127,789.25	150,154
Outreach	21,617.48	17,450
Property	24,901.32	26,450
Pastoral Charge	17,889.01	13,919
Trustee (Insurance)	7,429.04	6,700
Youth (TXF to Trust)	3,218.49	
Benevolent T/F	200.00	
Capital T/F	15,567.75	
Elliott T/F	99.13	
Memorial T/F	3,139.90	
Senior Choir T/F	224.63	
Youth T/F	3,218.49	
	<u>238,076.52</u>	<u>232,248</u>
Surplus (Deficit)	(638.54)	15

General Fund Reconciliation:

January 1, 2019	(1,563.69)
Surplus (Deficit)	<u>(638.54)</u>
Bank Balance	(2,202.23)

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Balance Sheet

Assets:

Capital Investment:	20,000.00
Elliott Investments	15,311.25
Trust Funds	
Bank	80,599.87
GIC	100,000.00
General Fund	(2,202.23)
<u>Prepaid: Pastoral Charge</u>	<u>1,532.13</u>
Total Assets	215,241.02

Liabilities:

Bequest Fund	0.00
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b) Trust Fund Balances:

Benevolent	7,752.89
Bequest	121,703.19
Capital	5,904.46
Elliott	10,714.50
Memorial	21,258.66
Refugee	6,510.30
Senior Choir	1,261.57
Youth	4,164.30
<u>Youth Leadership</u>	<u>1,330.00</u>
Total Trust Funds	180,599.87