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St. Paul's United Church of Canada

Leadership Team Meeting

Estevan, SK — September 18, 2019

Call to Order

Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK

Attendance

Cheryl Deren, Astrid Friesen, Gail Schlamp, Sandi Klatt, Sheena Wock, Don Kindopp, Vic Wiebe (Pastoral Charge Representative)

Regrets: Mike Little, Greg Suchan, Julie Frostad

Devotion

Cheryl Deren

Approval of Agenda

Motion: Sheena Wock / Gail Schlamp

That the agenda be approved. CARRIED
See Appendix A, Page 56.

Approval of Minutes

Motion: Gail Schlamp / Sandi Klatt

That the minutes from the previous meeting be approved. CARRIED

- Note that Vic Wiebe is going to be the Pastoral Charge Representative and Susan Reed will be the Search Committee Representative. This was not known at the time of the previous meeting.

Old Business

Refugee Status

- Regarding Hansu Tekle (the first person we requested to sponsor), we received an email from the Government of Canada. St. Paul United's application in Canada has been approved and the file has been transferred to the visa officer in Tanzania
- Latina wants to have 4 cousins who are currently in Ethiopia sponsored.
 - She and her father assure us that they have the finances.
 - Don Kindopp is trying to find out from the United Church of Canada if you can do all four people at once or if you must do them one at a time.
 - Cheryl will give Don, Latina's contact information so Don can learn of the family dynamic. Is it one family of cousins from one set of parents, or several sets of

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parents and how does that work with the application process?

Youth Worker

- Carrie Frostad has been hired to be the youth worker.
- She is working 10 hours / week being paid for by a grant
- Her office is at Trinity Lutheran Church

Estevan Muslim Association – Website

- The association does not need access to the auditorium, but they will still need the library and they will pay \$400 per month.
- A lockbox with a key has been provided
- Currently, our address has been put on their website, which could provide potential security risks.
- Cheryl Deren will contact Syed Salauddin (their contact person) to ask if they will revise the wording on their website.

Community of Faith Profile

- We need to fix the 1 vs 1.5 position wording in the Recommendations and Motion sections before we can get approval by the Regional Council. Other concerns were also raised.

Motion: Sandi Klatt / Sheena Wock

That we amend the motion in the Community of Faith Profile and other wording through out the rest of the document to comply with the concerns expressed by the Regional Council. CARRIED.

Reports

Worship Report

- We have Communion and Baptisms scheduled for Sunday, October 20, 2019.

Youth Report

- They are active again.

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Treasurer's Report Don Kindopp

- Emailed

Motion: Don Kindopp / Sandi Klatt

That the Treasurer's Report be adopted. CARRIED
See Appendix B, Page 57.

**Essential Ministry
Updates**

Christian Education – Sheena Wock

- Sunday School is running fairly smoothly, but it is also fairly small right now.
- The goal is to keep the Sunday School running
- Currently the Youth Group is doing a lot of teaching Sunday School

House Groups / Hospitality – Gail Schlamp

- Seems to be running smoothly right now
- Do we still want to be doing potlucks monthly or should we slow down for special Sundays?
- Perhaps we could do a potluck on October 20, 2019 for baptism Sunday

Mission / Outreach – Sandi Klatt

- Nothing to Report

Property

- Nothing to Report

Stewardship – Sheena Wock

- Traditionally a big campaign is done in October with a smaller campaign in May
- Sheena is approaching her 3 years on the Leadership Team and will be stepping down in October 2019.
- Because she did a smaller campaign in May, and is stepping down, and does not have consultation with a current minister, it was decided that a big Stewardship campaign will not be done in October.
- Sheena does have a binder with notes to pass to the potential new Stewardship person.

New Business

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New Locks

- The new door has a different lock from all of the other doors.
- It has been recommended by Ken Stelnicki and Greg Suchan that we change all four doors to be on the same key, and that we start a new list of keys that have been distributed.

Motion: Gail Schlamp / Sandi Klatt

That we adopt the recommendation to change the locks to be on the same key and start a new key list.
CARRIED.

Trinity Lutheran Partnership

- We have been approached by Trinity Lutheran's minister, Lori James, to see if we were interested in a partnership.
- Historically, we have had a lot of things to do with each other. We have had joint choirs, sometimes we've done Christmas Eve service together when we or they have had no minister, and our Youth Group consists of members from both churches are just a few examples of some of the things we've already done / are doing together.
- Cheryl will call to let them know that we are interested in pursuing this further.

Correspondence

None

Leadership Team Report

Cheryl Deren will prepare a report for the congregation

Next Meeting

Wednesday, October 16, 2019 at 7 pm

Adjournment

Motion: Sandi Klatt

The meeting to be adjourned.

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Appendix A – Agenda

1. Call to Order and Introductions
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Refugee status
 - 5.2. Youth worker
 - 5.3. Estevan Muslim Ass'n – website
 - 5.4. Profile
6. Reports
 - 6.1. Worship – Communion and Baptism on Oct. 20
 - 6.2. Youth Report
 - 6.3. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Locks
 - 8.2. Trinity Lutheran partnership
9. Correspondence
 - 9.1.
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Treasurer's Report

January 1, 2019 — August 31 2019 (Reconciled)

a) Financial Report

General Fund

Income:

2019 Yearly Budget

Received Givings	90,609.17		187,000
Other Income	40,746.94		45,263
Benevolent T/F	200.00		
Capital T/F	15,567.75		
Memorial T/F	3,139.90		
Senior Choir	109.44		
Local Suspense	578.85		
		150,952.05	232,263

Expenses:

Administration	7,746.68		11,450
Children & Youth	2,551.11		2,625
Congregation Life	2,313.87		3,500
M&P	98,325.81		150,154
Outreach	11,512.30		17,450
Property	16,153.54		26,450
Pastoral Charge	7,969.93		13,919
Trustee (Insurance)	4,238.48		6,700
Youth (TXF to Trust)	1,018.49		
Benevolent T/F	200.00		
Capital T/F	15,567.75		
Memorial T/F	3,139.90		
Senior Choir T/F	109.44		
		170,847.30	<u>232,248</u>

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Surplus (Deficit)		(19,895.25)	15

General Fund Reconciliation:

January 1, 2019	(1,563.69)
Surplus (Deficit)	(19,895.25)
Overdraft Transfer	<u>30,000.00</u>
Bank Balance	8,541.06

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Balance Sheet

Assets:

Capital Investment:	20,000.00
Elliott Investments	15,311.25
Trust Funds	
Bank	48,154.36
GIC	100,000.00
General Fund	8,541.06
<u>Prepaid: Pastoral Charge</u>	<u>1,806.24</u>
Total Assets	193,812.91

Liabilities:

Bequest Fund	30,000.00
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b) Trust Fund Balances:

Benevolent	7,525.98
Bequest	91,207.11
Capital	3,315.48
Elliott	10,683.82
Interest	633.19
Memorial	21,072.92
Refugee	6,381.91
Senior Choir	1,369.66
Youth	<u>5,964.29</u>
Total	148,154.36

c) 2019 Income vs Expenses by month (General Fund):

