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St. Paul's United Church of Canada

Leadership Team Meeting

Estevan, SK — June 12, 2019

Call to Order

Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK

Attendance

Cheryl Deren, Astrid Friesen, Gail Schlamp, Mike Little, Greg Suchan, Sandi Klatt, Julie Frostad, Jason Richards

Devotion

Jason Richards

Approval of Agenda

Motion: Greg Suchan / Sandi Klatt

Added 8.1 Safety Wise and 8.2 Ministry Committee to New Business and 9.1 Letter from Heather Vermeersch to Correspondence
That the amended agenda be approved. CARRIED
See Appendix A, Page 49.

Approval of Minutes

Motion: Mike Little / Gail Schlamp

That the minutes from the previous meeting be approved. CARRIED

Old Business

Summer Student / Youth Worker

- Kelsey Beam and Rebecca Duncan are splitting one of the summer student positions
- We are still accepting applications for the second summer student position
- The Youth worker position will start in the Fall but we will be working with Trinity Lutheran with processing the applications

Reports

Worship / Minister's Report Jason Richards

- Nothing to report

Youth Report Julie Frostad

- There was a Youth Groups gathering at Living Hope and 7 from our group attended this event
- They are winding up for the summer break and hope to go to Regina as part of this windup

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Treasurer's Report Don Kindopp (but delivered by Cheryl Deren)

- Emailed
- We are currently in a deficit situation but this could turn around with the upcoming Fair booth fundraiser

Motion: Cheryl Deren / Sandi Klatt

That the Treasurer's Report be adopted. CARRIED

See Appendix B, Page 50

Essential Ministry Updates

Christian Education – Jason Richards

- Kelsey Beam is closing out the Sunday School season

House Groups / Hospitality – Gail Schlamp

- Winding down for the summer season
- Gail would like to have a meeting with the House Group leaders sometime over the summer for the new Fall season and one of the topics of discussion could include going from 6 groups to 5.

Mission / Outreach – Sandi Klatt

- Wendy Suchan took the glasses that we gathered
- Sandi talked to Jim Vermeersch (president of the Lions Club) and said it's all water under the bridge. He's happy that glasses are making their way to people in need and doesn't care who gathers them
- Meals on Wheels went well

Property – Greg Suchan

- Been doing various repairs
- Front Doors
 - We are ok. Greg has been in touch with Wilhelm Construction. (Wilhelm has been having bankruptcy problems.)
 - The doors have been ordered from the supplier Kruse Glass in Regina

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- We will be paying half of the quote directly to Kruse Glass
- The quote should still be honoured +/- \$200
- Kruse would be providing the warrantee on the doors
- Wilhelm still intends to do the installation of the doors.

Stewardship

- Nothing to report

New Business

Safety Wise

- Safety Wise would like an air conditioner unit installed in the office they are using because that room gets very warm.
- It could be something like a window mounted unit or a portable unit that can be moved around.
- Greg Suchan will talk to Safety Wise and look at how it could be set up and if it is not a big issue, we will go ahead with the installation

Ministry and Personnel Committee

- Julie-Anne Wallewein has resigned from the Ministry and Personnel Committee and turned over her notes / books to Marilyn McCutcheon.
- Odessa Sherbaniuk has joined the committee

Motion: Gail Schlamp / Greg Suchan

That Odessa Sherbaniuk be appointed to the Ministry and Personnel committee. CARRIED.

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Correspondence

Heather Vermeersch

- Heather is resigning from the Leadership Team. She has moved to Kenosee Lake
- We do not need to find a replacement because we still have 7 members but we can go to 8 again if someone wants to join

Motion: Greg Suchan / Gail Schlamp

That we regretfully accept the resignation of Heather Vermeersch from the Leadership Team. CARRIED.

Leadership Team Report

Nothing crucial to say for a report to the congregation

Next Meeting

TBA – possibly have a meeting sometime in the summer months of July or August.

Adjournment

Motion: Mike Little

The meeting to be adjourned.

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Summer student/Youth worker
6. Reports
 - 6.1. Worship/Minister's Report
 - 6.2. Youth Report
 - 6.3. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Safety Wise
 - 8.2. Ministry Committee
9. Correspondence
 - 9.1. Letter from Heather Vermeersch
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Treasurer's Report
January 1, 2019 – May 31 2019 (Reconciled)

a) Financial Report

General Fund

Income:

2019 Yearly Budget

Receipted Givings	61,402.00	187,000
Other Income	18,273.98	45,263
Benevolent T/F	200.00	
Capital T/F	7,264.95	
Local Suspense	200.00	
	87,340.93	232,263

Expenses:

Administration	2,696.23	11,450
Children & Youth	1,837.27	2,625
Congregation Life	1,216.71	3,500
M&P	60,159.55	150,154
Outreach	7,762.30	17,450
Property	10,065.81	26,450
Pastoral Charge	4,841.49	13,919
Trustee (Insurance)	2,649.05	6,700
Youth (TXF to Trust)	1,018.49	
Benevolent T/F	200.00	
Capital T/F	7,264.95	

99,711.85 232,248

Surplus (Deficit) (12,370.92) 15

General Fund Reconciliation:

January 1, 2019	(1,563.69)
Surplus (Deficit)	(12,370.92)
Overdraft Transfer	<u>25,000.00</u>
Bank Balance	11,065.39

Balance Sheet

Assets:

Capital Investment:	20,000.00
Elliott Investments	15,311.25
Trust Funds	
Bank	64,164.70
GIC	100,000.00
General Fund	11,065.39
<u>Prepaid: Pastoral Charge</u>	<u>2,217.12</u>

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Total Assets	212,758.46
Liabilities:	
Bequest Fund	25,000.00

b) Trust Fund Balances:

Benevolent	7,525.98
Bequest	96,207.11
Capital	11,267.65
Elliott	10,683.82
Interest	492.02
Memorial	24,212.82
Refugee	6,331.91
Senior Choir	1,479.10
Youth	<u>5,964.29</u>
Total	164,164.70

c) Overdraft Protection

Due to unfortunate timing, we had to transfer \$5,000 from the Bequest T/F to the General Fund to cover our expenses.

d) 2019 Income vs Expenses by month (General Fund):

