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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — August 15, 2018

Call to Order Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK

Attendance Jason Richards, Cheryl Deren, Astrid Friesen, Don Kindopp, Heather Vermeersch, Gail Schlamp

Note that quorum was not met, so votes on motions did not take place and will have to be ratified at the next meeting.

Approval of Agenda and Approval of Previous Meeting's Minutes 8.2 Refugee Sponsorship Status was added to the agenda

Motion: Heather Vermeersch / Gail Schlamp

That the agenda (as amended) and the previous meeting's minutes be approved.

See Appendix A, Page 47.

Old Business

Summer Students

- It went much better this year than last year. Jason and Jeri-Lee were a lot more hands off for Vacation Bible School in the planning compared to last year yet they were still very involved in the day to day running of it
- Skyla Beam and Emily Frostad were hired this year
- We are ready to go again next year for applying for the grant from the federal government and are looking to possibly tie in with the Estevan Literacy Group
- Vacation Bible School had approximately 30 kids this year and ran for shorter day sessions, and they did inter-age groups

Internship

- A new intern has been appointed to us. Jeri-Lee Jones has been appointed.
- It will be a 3 year appointment for her DLM program
- We still have to make a job description. We should use our most recent JNAC report, but

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make it a half time position

- A Lay Supervision Team has been created, which consists of Mike Little, Vicki Winter, and Melissa Fiest, however Melissa cannot stay on the team because of the conflict of interest (Melissa and Jeri-Lee are best friends). Therefore we need to find 1 or 2 more people ASAP because there is an orientation in Saskatoon.
- Jason and Jeri-Lee will have to meet to do a split of jobs and roles, etc. (Similar to what Kaye and Jason did when Jason joined us.)
- Jason will make the announcement on Sunday, August 19, 2018.
- There will likely be concerns, so as the Leadership Team, we need to listen to them.
- The Leadership Team will need to fill the Christian Education essential ministry and maybe have another member join the Leadership Team, because Jeri-Lee will no longer be a voting member once she starts the position.
- Julie Frostad is interested in joining the Leadership Team in a youth position.
- Meghan Wilson is interested in taking over the CE planning and work next year, but not necessarily serve on the Leadership Team and essential ministry.
- We should approach these two people and invite them to a meeting.

Reports

Worship / Minister's Report Jason Richards

- Nothing to report

Treasurer's Report Don Kindopp

- Fair booth was good and people are still wanting aprons

See Appendix B, Page 48.

Motion: Don Kindopp / Heather Vermeersch

That the treasurer's report be adopted.

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Presbytery Report Don Kindopp

- There will be a meeting in September and we at St. Paul's Estevan are still hoping to host the meeting in November.

**Essential Ministry
Updates**

Christian Education

- Nothing to report

House Groups / Hospitality

- Currently in summer mode

Mission / Outreach

- Nothing to report

Property

- Nothing to report

Stewardship

- Nothing to Report

New Business

Evangelism Sunday

- Sunday, September 9, 2018
- Potluck lunch and concert following church service
- Musical group from Forget, SK will be attending (same group as last year)
- Jason has been building a list of people send out invitations to
- Meghan Wilson has also been building a list too.
- 11 am church services to resume on Sunday, September 2, 2018

Refugee Sponsorship Status

- Don talked to Kilfom Weldeab and he and his wife would like to do another sponsorship for a second refugee
- It would be a similar relationship as with the

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first sponsorship

- We need to talk to Living Hope church again to see if they are willing to enter into another sponsorship agreement.
- The United Church of Canada does allow individual churches to have more than one application at a time. The individual applications will be placed in a queue, which is a very long queue that can take years.

Correspondence	No correspondence
Leadership Team Report	Jason Richards will deliver the report and internship appointment to the congregation (with an explanation of how the process occurred)
Next Meeting	Wednesday, September 12, 2018 at 7 pm
Adjournment	Motion: Gail Schlamp The meeting to be adjourned.

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Summer Student
 - 5.2. Internship
6. Reports
 - 6.1. Worship/Minister's Report
 - 6.2. Treasurer's Report
 - 6.3. Presbytery Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Evangelism Sunday
 - 8.2. Refugee Sponsorship Status
9. Correspondence
 - 9.1.
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Treasurer's Report
(Reconciled)
January 1, 2018 – July 31, 2018

a) **Financial Report**

General Fund

Income:		<u>2018 Yearly Budget</u>
Received Givings	88,150.70	187,000
Other Income	31,102.61	36,496
Local Suspense	40.00	
	119,213.32	223,496
 Expenses:		
Administration	7,071.63	11,350
Children & Youth	2,240.19	1,700
Congregation Life	1,237.16	3,650
M&P	70,626.11	137,310
Outreach	8,798.25	18,250
Property	16,292.82	26,600
Pastoral Charge	7,840.21	16,035
Trustee (Insurance)	3,257.38	6,700
Withholding	16.55	
	<u>117,380.30</u>	221,595
Surplus (Deficit)	1,833.02	1,901

General Fund Reconciliation:

January 1, 2018	(12,747.16)
Surplus (Deficit)	1,833.02
Overdraft Transfer	<u>30,000.00</u>
Bank Balance	19,085.86

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	123,417.17
General Fund	19,085.86
Prepaid: Pastoral Charge	<u>1,223.98</u>
Total Assets	163,727.01

Liabilities:

Bequest Fund	30,000.00
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b) Trust Fund Balances:

Benevolent	7,376.01
Bequest	72,685.19
Capital	15,932.75
Interest	470.09
Memorial	25,102.31
Refugee	530.00
Senior Choir	1,320.82