

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — January 10, 2018

- Call to Order** Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK.
- Devotion** Kaye Hemus
- Attendance** Jason Richards, Wendy Suchan, Cheryl Deren, Astrid Friesen, Don Kindopp, Mike Little, Kaye Hemus, Heather Vermeersch, Gail Schlamp, Jeri-Lee Jones, Julie-Anne Wallewein
Regrets: Greg Suchan, Sheena Wock
- Approval of Agenda** **Motion: Wendy Suchan / Mike Little**
The agenda be approved. CARRIED
See Appendix A, page 5-18.
- Approval of Previous Minutes** **Motion: Wendy Suchan / Mike Little**
The minutes of the December 13, 2017 meeting of the Leadership Team be approved as circulated.
CARRIED.
- Business from Previous Minutes**
- Heather Vermeersch's presentation about India
- Sunday, January 14, 2018 after church
 - Heather will order Subway sandwiches
 - Don has loaded the photos into Keynote.
- Caring Ministry
- Kaye has found some more people and has given the names to Lynn Kindopp
- Advertising in the newspaper
- We are not bothering except around the Christmas / Advent season
- Annual Congregation Meeting (ACM) – format
- Sunday, February 18, 2018
 - We are going with the traditional format with having a service, followed by potluck, and then followed by the meeting
 - Lynn Kindopp will be the recording secretary for the ACM in place of Astrid Friesen.

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Reports

Ministry Committee: Julie-Anne Wallewein

- An upright piano is being offered as a donation to the church. Gail will talk to Judy about if we want to accept the offer
- A letter was addressed to the chair of the Ministry Committee.
 - Kaye Hemus has submitted her letter of resignation and will retire on April 30, 2018
 - Julie-Anne will also send Emily Gillies (of Portal and North Portal) a copy of the letter and Cheryl will phone Emily.
 - We should have the congregation involved with the hiring, which can be brought up at the ACM with a vote.

Motion: Heather Vermeersch / Wendy Suchan

That we accept the resignation letter with regrets.
CARRIED.

Worship/Minister: Jason Richards

- Everyone in his family has been sick
- 22 people showed up to church on Christmas Day
- The Christmas Eve service was packed
- New Year's Eve service was good
- Baptisms

Pastoral Care: Kaye Hemus

See Appendix B, Page 6-18

Treasurer: Emailed by Don Kindopp

- Deficit actuals are better than the budgeted 2017 amounts
- Sanitation Report - Obtaining quotations from GFL and Goliath regarding sanitation disposal.

Motion: Don Kindopp / Jeri-Lee Jones

The adoption of the December 31, 2017 Treasurer's Report and the other reports presented. CARRIED.
See Appendix C, Page 7-18

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Essential Ministries

Christian Education: Reported by Jeri-Lee Jones

- Would like to do another Messy Church
- Preparing for Vacation Bible School

House Groups / Hospitality: Gail Schlamp

- The new House Group handbook has been created
- People have been added to the House Group lists

Mission / Outreach: Wendy Suchan

- 15 medium food hampers, and 2 large food hampers were donated. The 2 large hampers were donated anonymously. The Estevan Bruins helped transport these hampers. Cheryl Anseth said the campaign went well.
- Warm Welcome Kitchen is having 55 people on average showing up for supper. We also have a letter from the UCW, which will be discussed further in the meeting.

Property: Wendy Suchan on behalf of Greg Suchan

- We will be having Carson Energy in Lampman do our fire extinguisher service. Carson is charging a cheaper rate than TS&M in Estevan.
- The back door frame is rotten.

Stewardship: Jason Richards

- No report

New Business

Nominations

- We don't need to add anyone to the Leadership Team for 2018
- Jim Pratt is willing to join the Ministry and Personnel committee
- We need to double check the Trustees
- Don Kindopp is willing to let his name stand for treasurer
- Cheryl wants a vice-chair / chair elect for 2018 by the next Leadership Team meeting

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Reports for Annual Meeting

- Essential Ministry reports due by January 30, 2018

2018 Budget

Motion: Don Kindopp / Heather Vermeersch

That the Leadership Team recommends that the budget proposal presented to the Leadership Team be presented to the congregation at the annual meeting. CARRIED.

Correspondence

Letter from the UCW

- The UCW had to prepare for a funeral lunch and the kitchen was left messy following a Warm Welcome Kitchen supper
- Rory (who is on the Warm Welcome committee) was given a copy of the letter
- This letter was discussed at the Warm Welcome meeting.
- UCW also noted that cans of coffee have gone missing and/or misplaced. Perhaps the UCW room should be locked?

Leadership Team Report to the Congregation

Cheryl Deren can write up a report and deliver the address

Next Meeting

Leadership Team - Wednesday, February 14, 2018 at 7:45 pm (following Ash Wednesday service)
Annual Congregational Meeting - Sunday, February 18, 2018 following potluck meal
Leadership Team – Wednesday, March 14, 2018 at 7:00 pm

Adjournment

Motion: Mike Little / Gail Schlamp

The meeting to be adjourned. CARRIED.

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Approval of the Agenda
3. Approval of Previous Meeting's Minutes
4. Report from guest Julie-Anne Wallewein
5. Business Arising from Previous Minutes
 - 5.1. Jan. 14 presentation
 - 5.2. Caring Ministry contact people
 - 5.3. Advertising in the paper
 - 5.4. Annual meeting - format
6. Reports
 - 6.1. Worship/Minister's Report
 - 6.2. Pastoral Care
 - 6.3. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Nominations
 - 8.2. Reports for Annual Meeting
 - 8.3. 2018 Budget
9. Correspondence
 - 9.1. Letter from UCW
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Pastoral Care Report

Last report was December 13, 2017.

Follow-up: December 10, 2017 – took two seniors to Rotary Carol Festival.

December 12, 2017 – facilitated 3rd Bible study at Creighton Lodge, five residents took part.

Visits to seniors in their homes, special care homes and hospital continued as usual throughout Advent and Christmas. Initiated two new regular visits –one at their home, one at Estevan Regional Nursing Home.

December 14, 2017 – accompanied a grieving senior to the Blue Christmas Service at St. Giles; told me later that the service and fellowship that followed were a comfort to her.

December 18-22, 2017- worked with others on Jason's Project - magnetic scriptures - for New Years Eve Service; thanks to Cheryl Deren and Melissa Fiest.

December 24, 2017 – provided Worship Service at Creighton Lodge- 4th Sunday of Advent and Christmas - with 15 residents attending and the St. Paul's choir to sing with us!! They also practiced their special music for evening service. Very nice!
– attended Christmas Eve Service.

December 25, 2017 – took two seniors to Christmas Day Service at St. Paul's- with the bitterly cold weather, they would not have been able to attend otherwise.

December 26, 2017 – calls placed to three people from Knox United for whom prayer has been requested and follow-up.

December 27, 2017 – have found three new volunteers for Caring Congregation Calls – Millie Highberg, Mae Lawrence and Lori Holden – and forwarded their names to Lynn Kindopp. Thanks to these folks!!

December 28, 29, 2017 – Vacation days taken while some family visited.

December 31, 2017 – eWell Wishes sent to congregant in Regina General; person is now recuperating at home.

- reported through Minute for Mission on Celebrate-Canada 150-Acts of Kindness; included balanced, I believe, comments by Indigenous people questioning the validity of celebrating this 150 years.

January 4, 2018 – sang with choir for Ron Muirhead's funeral. Condolences to Cathie Muirhead (Vicki Winter's sister) and her family.

In this last month, prayer shawls have been presented to two people in bereavement and one person during their illness. Dedication shawls were presented to two little girls and one Baptism shawl to a baby boy.

Happy New Year Everyone! May you be Blessed in your everyday life!

Kaye Hemus

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Appendix C – Treasurer's Report

a) Financial Report

General Fund

Income:

		<i>2017 Yearly Budget</i>
Receipted Givings	162,943.52	180,000
Special Appeals	2,277.97	
Other Income	53,960.83	30,589
Benevolent Trust	200.00	
Choir Trust	776.89	
Suspense: Trust	206.94	
	<u>220,366.15</u>	210,589

Expenses:

Administration	12,949.46	5,400
Children & Youth	2,512.24	1,700
Congregation Life	5,128.44	4,225
M&P	143,645.88	148,873
Outreach	18,587.97	18,250
Property	28,297.44	28,100
Pastoral Charge	15,517.94	16,035
Trustee (Insurance)	7,151.76	6,300
Choir: Trust	776.89	
Benevolent: Trust	200.00	
Suspense: Trust	206.94	
	<u>234,974.96</u>	228,883

Surplus (Deficit)

	<u>(14,608.81)</u>	(18,294)
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General Fund Reconciliation:

January 1, 2017	1,801.65	
Surplus (Deficit)	(14,608.81)	
Balance (Debt)	(12,807.16)	

Balance Sheet

Assets:

Capital Investment:	20,000.00	
Trust Funds	151,182.08	
General Fund	(12,807.16)	
Prepaid: Pastoral Charge	<u>3,510.44</u>	
Total Assets	161,885.36	

Liabilities:

Bequest Fund	0.00	
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b) Trust Fund Balances:

• Benevolent	7,376.01
• Bequest	102,685.19
• Capital	15,932.75
• Memorial	23,562.31
• Refugee	305.00
• Senior Choir	1,320.82
• Suspense	0.00

c) Sanitation Pickup:

GFL Environmental has purchased Regens Disposal. GFL has sent a contract for us to sign for their services. I am currently investigating the implications of the contract as we have never signed one previously. Goliath is a competitor and we are in contact with them.