

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 4, 2017

**Call to Order** Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK.

**Devotion** Jason Richards

**Attendance** Jason Richards, Wendy Suchan, Greg Suchan, Cheryl Deren, Astrid Friesen, Gail Schlamp, Don Kindopp, Mike Little, Jeri-Lee Jones  
 Regrets: Kaye Hemus, Heather Vermeersch, Sheena Wock

**Approval of Agenda** **Motion: Wendy Suchan / Gail Schlamp**  
 The agenda be approved with the addition of 8.7 Caring Ministry and 8.8 Westview School in New Business. CARRIED  
 See Appendix A, page 413.

**Approval of Previous Minutes** **Motion: Wendy Suchan / Jeri-Lee Jones**  
 The minutes of the September 13, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.

**Business from Previous Minutes** Don Kindopp can carry forward with the refrigerator.

**Reports**

**Worship/Minister:** Jason Richards  
 See Appendix B, Page 414

**Pastoral Care:** Kaye Hemus  
 See Appendix C, Page 415

**Presbytery:**

- Jason Richards has been appointed to the Boundaries Commission
- There was discussion about Heritage Buildings
- There was discussion about Medical Assistance in Dying

See Appendix E, Page 420

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**Treasurer:** Emailed by Don Kindopp

**Motion: Don Kindopp / Mike Little**

The adoption of the September 30, 2017 Treasurer's Report. CARRIED.

See Appendix D, Page 417

## Essential Ministries

**Christian Education:** Jeri-Lee Jones

- Started a new curriculum and the kids are liking it so far
- Would like to do a Messy Church on a Sunday afternoon with craft stations
- Women's book study group has restarted every Monday in the mornings

**House Groups / Hospitality:** Gail Schlamp

- Got some potluck names
- The next potluck is on October 29, 2017 and we will pass out the popcorn packages
- Heather and Gail will work on a handbook with policies and procedures
- It was a positive meeting with the House Group leaders

**Mission / Outreach:** Wendy Suchan

- Community Garden potluck meal is cancelled
- There is a police youth night at the Church of God and they may move to other locations as well

**Property:** Greg Suchan

- Weeds did not get sprayed
- Snow blower is running
- Running electrical to the shed so that the snow blower can be started in the shed
- Clint is not supposed to be the person to deliver food to the food bank and do other extra stuff. It is not in the job description
- Snow removal for big snow dumps – Do we call the companies like Turnbull? What is our strategy?

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**Stewardship:** Jason Richards

- Will be having a meeting on Friday

**New Business**

**Ministry Committee**

- Had the annual reviews of Jason and Kaye
- We also need another person on the ministry committee
- The ministry committee is technically in charge of finding personnel to do Sunday Services when Jason is absent

**Policy – Church Property**

- Discussed already with House Groups report

**Warm Welcome**

- Changing to meals is still happening
- Meeting in October and will start in November

**Music Class**

- Room 201 will be used on a semi-permanent basis
- A music class for 1-4 year olds will be offered

**Retirement – Cathie Henders**

- Cheryl will talk to Judy Pratt
- Cathie is retiring from playing for the choir
- We should do some sort of acknowledgement

**Joint Pastoral Charge Meeting**

- Cheryl will talk to Emily Gillies
- We should try for a November meeting
- We should invite their board, and Faye (as treasurer of the Pastoral Charge)

**Caring Ministry (Phone Tree)**

- If we do continue, what material are going to give and do we have volunteers?
- Yes, we should continue
- Material should be Advent starting soon, and a list of our programs and liturgical calendar
- We would love it if Lynn Kindopp would

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continue with this project

**Westview School**

- In the past, our church has been the emergency evacuation location for this school. The school is checking to see if this is still okay.
- Yes, this arrangement can continue.
- Does the principal have a key to the church?
- No, but s/he should have a contact list with key holders to our church and the office should be open during school hours
- Also, should we start an after school program and have them attend our church?
- No, because it isn't necessary. The school already has a program and it isn't being utilized fully.

**Correspondence**

**St. Andrew's College**

- Would we want a college Sunday?
- We could try for a member of the faculty, which would be free for our church. Having a student would mean we would also have to pay for some travel expenses.

**Leadership Team  
 Report to the  
 Congregation**

Cheryl Deren can write up a report and either Cheryl or Wendy can deliver the address

**Next Meeting**

Wednesday, November 8, 2017 at 7 pm. The start time can be adjusted depending on if Portal / North Portal joins us.

**Adjournment**

**Motion: Jeri-Lee / Gail Schlamp**

The meeting to be adjourned. CARRIED.

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Cheryl Deren, Chair

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Astrid Friesen, Recording Secretary

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**Appendix A – Agenda**  
Leadership Team Meeting  
October 4, 2017  
**Agenda**

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
6. Reports
  - 6.1. Worship/Minister Report
  - 6.2. Pastoral Care
  - 6.3. Presbytery Report
  - 6.4. Treasurer's Report
7. Essential Ministry Updates
  - 7.1. Christian Education
  - 7.2. House Groups/Hospitality
  - 7.3. Mission/Outreach
  - 7.4. Property
  - 7.5. Stewardship
8. New Business
  - 8.1. Ministry Committee vacancy
  - 8.2. Policy – Church property
  - 8.3. Warm Welcome
  - 8.4. Music class
  - 8.5. Retirement – Cathie Henders
  - 8.6. Joint Pastoral Charge meeting
  - 8.7. Caring Ministry
  - 8.8. Westview School
9. Correspondence
  - 9.1. Letter from St. Andrew's College
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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**Appendix B – Minister's Report**

Hello!

I'm counting the days to my trip to Montreal! Feeling like a break would be awesome.

Ministerial has started back up again, I think I will need to take a bit of a leadership role (I am sort of seniority there now with so many pastors having left) strange feeling. I've partnered with the Comp and their GSA, and finished out the week of September 17<sup>th</sup> with a House Group planning meeting after the service.

The following week saw the second funeral in two weeks, and the full House Group leaders meeting. It was nice to get everyone together and plan for the future, as well as update lists and hear ideas. That week finished with a Presbytery meeting in Carlyle, where I was nominated to be on the boundaries commission for Saskatchewan Conference. That is a one-time meeting in the first week of November in Regina. That Sunday was one of my favorite sermons; on the migrant experience juxtaposed with the parable of the landowner.

Tuesday the 26<sup>th</sup> saw me interviewed for a grad students project from VST (very fun!) and also began the week long task of setting up for the Auditorium Sale. Seeing a stressful week coming, both with Young's class prep and my work, we called my Aunt to come help us watch Lincoln so we could both finish our prospective work. Wednesday saw me at the cemetery for an internment service, Thursday my yearly M&P review (my first one!) and interviewed for Access7 in regards to our show and Warm Welcome. Hillcrest picked up the chairs we donated that day as well, and Melissa & I finished pricing everything for the Auditorium Sale. The sale began Friday, and went directly into the inaugural Youth Group that night at 7pm! On Saturday the Sale continued, and after I went to volunteer for a church member running a ball hockey tournament fundraiser (I was on the BBQ, my skills were less than awesome, but I met a bunch of the Kinsmen guys!)

This past Sunday was... umm... not ideal. I got stuck at the border and missed the service in Estevan. My feeling that day was not great after that. Tuesday saw me at Creighton Lodge for a communion service, met with Sheena to talk Stewardship, and with the principal at Westview school, oh and joined a coffee row group at Co-op after they caught me leaving 'Hey preacher! Come here!' Very amusing.

Theology on Tap starts tomorrow night, then Youth group and wedding rehearsal Friday night, and a wedding on Saturday. Sunday will be our Thanksgiving (+Communion!) worship, then I am off to Saskatoon!

JR

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### **Appendix C – Pastoral Care Report**

Last report was September 13, 2017.

September 12, 2017 – attended presentation by Sask. Hospice Palliative Care Association at St. Joseph's Hospital. Brenda Freeman, RN, head of Palliative Care and a quest presenter from Regina outlined the current services available. Their main focus for the foreseeable future will be to inform rural areas of the resources available to them.

Did you know that palliative care is not only available for the dying and their families but is also a service/guidance for traumatic injury patients—who may well, in time, walk out of hospital

During the past three weeks, my predominant focus has been visiting, staying in touch with our folks with health concerns (I request your prayers for anyone in this situation) plus those experiencing bereavement and uncertainty).

September 19, 2017 – Prayer Shawl ministry started up again. We are a small, happy, energetic group!! Anyone with knitting/crocheting skills and ideas is welcome to join us once a month. Since last LT meeting, five shawls have been given for the above stated reasons and one, OH Joy! to a wonderful woman at Creighton Lodge for her new great granddaughter who she will be seeing for the first time on September 30, 2017!!

September 28, 2017 – Performance Evaluation with IPC Ministry Committee.

October 1, 2017 – attended a presentation at Trinity Lutheran featuring Archbishop of Regina Don Bolen, hosted by Stewart Miller, speaking about the 500<sup>th</sup> anniversary celebration of the Reformation. The gist of his message; -we should live and begin always from unity (find things in common)

- LET yourself be in relationship with those of other faiths (Receptive ecumenism). Be humble.
- RCs and Lutheran should seek visible unity.
- Rediscover the power of the Gospel for our time, between churches.
- Catholics and Lutherans should worship together – now – in prayer and common mission to the world.
- Jesus desires that his disciples be one.

Fr. Bolen is a very good speaker. Said these above items have been worked on for the last 50 years. Sounds to me like there's a message in there for most churches.

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October 16 to October 19, 2017- I plan to attend a Workshop facilitated by Marg Janick-Grayston, at Ancient Spirals south of Saskatoon; have spoken with Sandy Dalziel today who is going to cover pastoral care calls for those days.

With the recent episodes of violence in Edmonton and Las Vegas so much in the news, I am left wondering what is OUR world coming to? Once again, the closer the craziness gets to home the more shock factor it has. I wonder if there is something we could do as congregations to speak out against violence in video games, TV programs, movies, that use and portray violence and human carnage as entertainment? Good grief, is there not enough of those things in the real world to satisfy the most jaded Grand Theft Auto fan???

In hope.

Respectfully submitted by Kaye Hemus



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**Appendix D – Treasurer's Report**

**January 1, 2017 – September 30, 2017  
(not reconciled)**

**a) Financial Report**

General Fund

Income:

		<u>2017 Yearly Budget</u>
Receipted Givings	102,826.71	180,000
Special Appeals	167.97	
Other Income	29,682.62	30,589
Benevolent Trust	200.00	
Choir Trust	776.89	
Suspense: Local	400.00	

134,054.19                      210,589

Expenses:

Administration	10,279.04	5,400
Children & Youth	2,009.20	1,700
Congregation Life	4,623.36	4,225
M&P	110,477.38	148,873
Outreach	11,477.97	18,250
Property	17,158.32	28,100
Pastoral Charge	13,652.92	16,035
Trustee (Insurance)	4,679.74	6,300
EI/ CPP Withheld	(20.15)	
Choir Trust	776.89	
Benevolent Trust	200.00	

175,314.67                      228,883

Surplus (Deficit)                      (41,260.48)                      (18,294)

General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(41,260.48)
Overdraft Transfer	<u>37,700.00</u>
Balance	(1,758.83)

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	107,096.99
General Fund	(1,758.83)
Pastoral Charge	7,133.64

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Total Assets	132,471.80
Liabilities:	
Bequest Fund	37,700.00

**b) Trust Fund Balances:**

• Benevolent	6,422.29
• Bequest	64,587.18
• Capital	10,890.38
• Interest	386.92
• Memorial	23,230.20
• Refugee	160.00
• Senior Choir	1,213.08
• Suspense	206.94

**c) Note re: General Fund Reconciliation and Balance Sheet**

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

• January 27, 2017	3,400
• January 31, 2017	4,000
• February 1, 2017	3,000
• February 28, 2017	2,000
• March 30, 2017	800
• March 31, 2017	8,000
• May 31, 2017	2,000
• July 27, 2017	4,900
• July 31, 2017	5,000
• September 27, 2017	4,600

**d) Further depth on some budget lines**

Income: Miscellaneous

Includes Scouts payment for window of 47.33

Expenses: Administration

Includes fundraising expenses of 5,183.40

Expenses: Children & Youth

Offset by an grant from TVP of 875.00

Expenses: Congregational Life

Extraordinary organ maintenance of 3,083.

Expenses: M&P

Offset by a Federal student grant of 2,854.00

Expenses: Property: Maintenance

Extraordinary Expense for window replacement of 800

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**e) Fundraisers:**

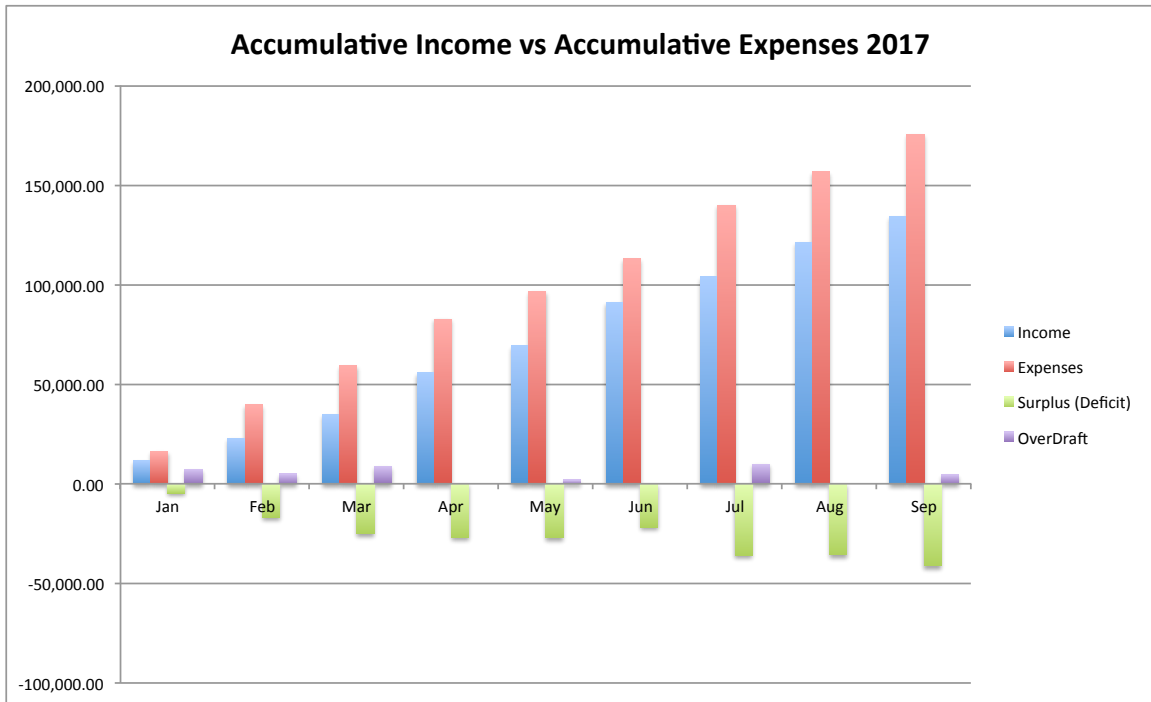
- Auditorium Sale      2,228.95
- Fair Booth            12,340.20
- FIA                      5,183.40
- Total: 19,752.55
- Expenses: -5,183.40
- Net raised: 14,569.15

**f) Third-Quarter Statements:**

Third-quarter statements will handed out in early October.

**g) Kaye Hemus: Professional Development Expenditures:**

The PD expenditures for Kaye Hemus were overspent by 66.12 of the 2017 budget. Kaye wrote a personal cheque for this over expenditure. I recommend the amount of 66.12 be returned to Kaye with our expression of thanks that she took the time and pride in seeking growth within her position.



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## Appendix E – Presbytery Report

Twin Valleys Presbytery Notes September 22, 2017 at Carlyle United Church, Carlyle, SK  
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports  
(Communications: Roy Bortolotto)*

### Worship

Worship leaders: Wilma Lothian and Delores Cutler focused on the gifts everyone brings to the church's mission (1 Corinthians 12:4-7,11), citing the example of Maybelle Food Bank in Islington, ON where those accessing its services are empowered with dignity and respect.

### Educational Presentations

1. Bernice Saulteaux (Carry the Kettle First Nations elder) traced the story of her ancestors and personal family journey, being encouraged by recent developments in reconciliation – putting the past behind and moving forward. Youth are searching for a better life, less afraid to challenge injustice, willing to change to make this happen.

2. Julie Graham (Mission and Education Coordinator for SK Conference) gave an overview of networks that deal with justice and advocacy: global partners, intercultural, affirming ministries, Indigenous 'All My Relations'. The language policy of SK Conference was looked at, guidelines for inclusive and neutral terms respecting ability, family structure and gender.

### Remit for Presbytery

Roy Bortolotto presented an overview of Remit 6 (One Order of Ministry) for consideration and voting in November.

### Committee Reports

### Mission & Outreach

- South SK Hospital Chaplaincy.
- Concern expressed over the elimination of spiritual care services in the RQHR.
- Need for further advocacy as SK moves into one health region in the near future.
- Medical Assistance in Dying (MAID). Discussion of the theological, moral and ethical implications of this now-legal option in Canada.
- immunization. Discussion on the pros and cons of this for children, parents and society.

### Finance (as of September 22)

Income	\$74,914
Expenses	\$70,247
Net cash flow	\$ 4,667

### Things to note

- gifts presented to Jason Richards on his ordination, and Koshy David on his admittance to the United Church of Canada.
- covenanting service for members of Twin Valleys Presbytery Executive.
- attendance: 14 clergy, 1 student minister, 1 retired clergy, 31 lay, 5 visitors = 52 total

### Upcoming Meetings

- October 22, 2017 in Arcola (executive)
- November 17, 2017 in Fillmore (full)
- February 2018 in Indian Head (full)
- April 2018 in Wawota (full)