

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — September 13, 2017

Call to Order	Chairperson Cheryl Deren opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK.
Devotion	Jason Richards
Attendance	Jason Richards, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Sheena Wock, Astrid Friesen, Gail Schlamp, Heather Vermeersch, Mike Little, Young Seo (Guest) Regrets: Don Kindopp
Approval of Agenda	Motion: Wendy Suchan / Gail Schlamp The agenda be approved with the addition of Warm Welcome in New Business. CARRIED See Appendix A, page 401.
Approval of Previous Minutes	Motion: Mike Little / Gail Schlamp The minutes of the July 20, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.
Business from Previous Minutes	No business arising from previous minutes.
Reports	Worship/Minister: Jason Richards See Appendix B, Page 402 Pastoral Care: Kaye Hemus See Appendix C, Page 404 Presbytery: No Presbytery Report Next meeting September 22, 2017 in Carlyle Treasurer: Emailed by Don Kindopp Cheque signing authority for St. Paul's International Pastoral Charge
Signing Authority – St. Paul's International Pastoral Charge	Motion: Wendy Suchan / Heather Vermeersch Effective September 15, 2017, two of three signatures be required to carry out the financial business of St. Paul's International Pastoral Charge, and that the

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three signing authorities be:

1. St. Paul's International Pastoral Charge Treasurer
- Fay Harris
2. St. Paul's Office Administrator - Sharilee Schnell
3. St. Paul's Treasurer - Don Kindopp. CARRIED.

Motion: Heather Vermeersch / Mike Little

The adoption of the September 13, 2017 Treasurer's Report. CARRIED.

See Appendix D, Page 406

Essential Ministries

Christian Education: Jason Richards

- Jeri-Lee Jones was not in attendance at the meeting, so Jason delivered a short report
- We have 4 Sunday School teachers and soon to be 5
- The Andrist girls want to baby-sit in the nursery room
- Jason wants to start a Grade 6-10 youth group that possibly meets on Fridays

House Groups / Hospitality: Gail Schlamp and Heather Vermeersch

- Trying to get a meeting with the House Group leaders
- Want to get something posted for potluck help
- Would like better labels / posters / instructions in the kitchen for how to put things away and use equipment (ie dishwasher instructions) because we have many people (not just the church) that uses the kitchen

Mission / Outreach: Wendy Suchan

- New Estevan Community Garden rules and concerns coming out of the September 11, 2017 meeting:
- New items:
- Sub-rental of Garden Plots – If gardeners are unable to use their plots in a given year, they can sublet them to the next person on the waiting list. If there is no one left on this list the

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plot would be open to all of the gardeners on a first come first serve basis. This agreement is only available, to the original gardener, for one year.

- Deadline for planting a garden plot has changed from June 15th to June 1st.
- Items of note:
- Harvest Potluck is October 2, 2017 (likely in the Library – TBA) – This is also a planning meeting for activities or opportunities members would like to have available in the garden.
- Executive members are needed – Chantelle Dubreuil, who did most of the garden construction maintenance, has resigned due to family issues.
- Garden plots must be cleaned up by October 31, 2017. Kaye cleaned out the last of the produce last week. Greg and I dug up the plots, and broke up the large lumps September 12, 2017.
- Southeast Newcomers is having an INVOLVE presentation, September 23, 2017, to teach organization governance. The aim is to increase the number of people who will volunteer as directors/executives in organizations.
- In spring, there will be a discussion of whether the Community Gardens will bring in peat manure and peat moss for the gardens.
- In order to keep our plots, we are required to take part in 3 garden activities.
- I've been to 2 meetings (note this can be anyone, from the congregation, who is interested)
- Kaye, Greg, and I attended the garden spring cleanup evening and helped clear weeds out of other plots
- We are required to take turns mowing grass - For the month of June, Greg and I mowed the grass between the beds and in the adjacent open space (Greg did most of this)
- 2017 Produce
- Due to the drought, this was a challenging year.

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However, we were able to donate approximately 13 bags of beans and 16 pounds of other produce which included carrots, a few beets, and 2 tomatoes.

- Thank-you to Kaye for taking over garden co-ordination of volunteers for the summer. Also thanks to all the volunteers.
- Comments given by some of the volunteers:
- The dirt in the west bed is extremely hard. When Greg dug the plots as far down as he could go. The west one was very wet underneath. This is also the bed that the kids flooded last year and it was like cement, when I dug it up after that. September 12, we removed any of the lumps that were like cinders and wouldn't break up. We added sawdust last fall and some peat moss this spring. It was nice and soft in spring but hardened up again. We added 5 gallons of sand on the 12th. We didn't want to add too much. (At the meeting, on the 11th, other gardeners commented that their beds were hard and wondered what could be done.)
- Perhaps too much sawdust and peat moss was added as there seems to be too much "fluff" on top. We do not know how good the soil was to begin with. Sheep manure should be added each year plus some black dirt at least next year. The soil and manure from a store is best as it doesn't have as many weeds.
- Upon consultation with a gardener of many years, his comment was that the beds are too deep and, because they are made of metal sheets, the water is pulled down to the lower levels leaving the top dry.
- The carrots need to be seeded with a hand held spacer. This would have to be purchased or borrowed. Does anyone have one?
- One volunteer said that this year, there seemed to be a lot more of a struggle to get people to help. There need to be more volunteers in order to continue.
- I noted that Kaye seemed to have to take on

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more work this year both phoning and working at the garden. Because it was so dry, it was often necessary to go twice a day to water.

Property: Greg Suchan

- Clint pretty much finished the floors
- Would like to have a work bee weekend for painting the trim around the windows
- Fixed a lawn mower, so now we have 2
- Working on getting the snow blower ready
- Greg plans on getting rid of some weeds

Stewardship: Sheena Wock

- No Report, but will be starting the Stewardship season soon

New Business

Warm Welcome

- Not doing for 2017-2018
- Only 1 recurring visitor last year
- Volume of food bank is increasing so going to try 2 nights a week of evening meals (1 at St. Paul's and 1 at the Salvation Army) for a 3 month trial
- People will need their Food Safe courses
- The Warm Welcome board has approved our refrigerator request from their grant money

Correspondence

No correspondence

**Leadership Team
 Report to the
 Congregation**

Cheryl Deren will deliver the report

Next Meeting

Wednesday, October 4, 2017 at 7 pm

Adjournment

Motion: Gail Schlamp / Mike Little

The meeting to be adjourned. CARRIED.

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order – Welcome to Young Seo who is joining us as part of an assignment for a class.
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
6. Reports
 - 6.1. Worship/Minister Report
 - 6.2. Pastoral Care
 - 6.3. Presbytery Report
 - 6.4. Treasurer's Report (motion re: signing authority)
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Warm Welcome
9. Correspondence
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Minister's Report

Hello!

We are heading way back into the end of July for this update. July finished for me with a Korean gathering at Riding Mountain National Park. Lincoln's first road trip and a chance to meet a bunch of friends of ours. It was a nice little break. The first Sunday in August when I was back was 'Senior's Sunday' with a service a little bit skewed towards our Senior's. Kaye spoke and handed out cards as well! August 13, 2017 was built around our Congregational Meeting to support Refugee Sponsorship. Very excited for the questions and the proposal passing! No rest after that though, Monday we jumped into our Vacation Bible School. I was in charge of the Drama section, and played Paul. We had roughly 50 kids each day, with around 60 enrolled total. There are things we will do different next year, but the kids enjoyed it, parents were happy, so it was overall a success. The conclusion of VBS saw our time with the summer student end as well. It was great to have help with the VBS, and even more so with church school on Sunday mornings. We plan to apply again, but hope to get the application in sooner, and hire someone older.

The Saturday after the VBS saw my first wedding performed at St. Paul's! Brittany and Creston were very lovely people to meet, and since the wedding their family has been attending our church. Very cool!

Sunday August 20, 2017 was VBS Sunday, where we talked about and showed pictures from the VBS. The next week was my vacation week, and Lincoln rocked a huge road trip to Edmonton, Jasper and back! Although present that Sunday, the 27th, Heather Tober of Oxbow preached the service. That next week, the schedule seemed to have caught up with me and I was sick for a while. Twin Valleys Presbytery got back up and running, and had an executive meeting on August 31, 2017 which I was present for. As chair-elect I am on the executive. That Thursday, Young covered office hours at Tim's. □ Sunday's service revolved around Evangelism, and how we might try to reclaim that word.

The first week full week of September saw a lot of preparation go into celebration Sunday, which included a concert, BBQ/potluck and short service. I was very happy with the results, but would like to try even more advertising for next year. Everyone seemed to enjoy themselves, and some new faces were present! It will be a yearly event now, with a preceding Evangelistic series/sermon leading up to the celebration Sunday. Discipleship has concluded. It was interesting to try an over the summer intentional walking group, but I will switch around how it works for next year. I have multiple ideas, articles and books on the topic, and find summertime a great chance to attempt new outreach endeavors, so we will see where that leads next year. With Discipleship ending, Stewardship will begin again soon. We will do another month-long campaign, but have not looked at anything specific yet. Paperwork on Refugee Sponsorship has begun. As fall

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begins, I am looking at various outreach ideas; a 'Theology on Tap' night with the SE College, partnering with the Gay/Straight alliance at the Comp, and beginning a Junior-ish youth group at the church. Also looking to contact a few of the local smaller churches about sharing space. Bible Study will start again this fall/winter. Auditorium Sale will go ahead at the end of this month. I have nearly two weeks of continuing education / holidays coming up in October, so hooray for that! □
JR

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Appendix C – Pastoral Care Report

Last report was July 26, 2017.

Since last report, this part of the summer has been taken up with regular visits to Homes and homes as well as visits to a few people in hospital. Have endeavoured to help seniors use the good weather to get out and stay in touch with family, friends and their community. As well, with Jason, made pastoral care visits to two folks at HM (beyond the routine).

July 27, 2017 – really enjoyed Vicki's Retirement Come and Go Coffee Party!

August 2, 2017- took a senior out for coffee/amazing what can come up over coffee. Right?

August 6, 2017 - with Sharilee's help made small "You Make the World Better" cards with sayings of relevance for seniors and passed them out on this Sunday when part of the focus was on seniors. Sorry all you young people, you had to be over 65 to receive these gems of wisdom!! Read a poem given to me by Elva Pick as part of Prayers of the People.

August 14 to 17, 2017 - Vicki (now retired!!) and I handled the Registration table for VBS.

August 16, 2017 – took three seniors to Souris Valley Museum Seniors Tea and Entertainment which they seemed to very much enjoy! Wilma Tedford actually attended Schellenberg School back in the day!

August 17, 18, 20, 2017 – accomplished having translation from Thai to English done and notarization of document for Thay, Doe. Notary Public was Lorna Tester, also a member of our congregation. Thank yous sent to Lorna and to Gop and Barry Barber, daughter-in-law and son of Norma Barber of CL and Knox UC.

August 26, 2017 – attended Memorial Service for Doreen Maxwell at Knox UC. I had visited often with Doreen when she resided at Yardley Place. Good fellowship at the luncheon.

August 31, 2017 - Worship Service at ERNH and LTC – Variations on 23rd Psalm. Thanks to Cathie Henders on piano.

September 3, 2017 – Worship Service at CL – Discipleship. Thanks to Shirley Andrist for playing piano for us. Good turnout.

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Have been watching over the garden plots this summer. Wendy will have a report on this. Harvested the last of the produce last Thursday evening. Thanks to those who volunteered to 'take a week'!

Prayer Shawl was presented to Vicki on her Retirement. . Shawl also to someone grieving the anniversary of her husband's death 12 years ago—who knows why sometimes. Not I. The widow said this year was more difficult than others.

September 11, 2017 – Bob Frijouf's funeral. Have known Bob and Sybil through PC ministry for six years ; since Sybil died, May 29, 2015, Bob wanted only to be with Sybil. At last, Bob is at peace.

Thought for the day: Sometimes, one has to change what one prays for. As we head in to autumn, let us all walk with gratitude for the beauty around us everywhere and for the many blessings we enjoy.

Respectfully submitted,

Kaye Hemus

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Appendix D – Treasurer's Report
January 1, 2017 – September 30, 2017

a) Financial Report

General Fund

Income:

2017 Yearly Budget

Receipted Givings	91,141.66	180,000
Special Appeals	167.97	
Other Income	26,046.29	30,589
Choir Trust	776.89	
Suspense: Local	-2,904.00	
	<u>121,036.81</u>	210,589

Expenses:

Administration	8,895.88	5,400
Children & Youth	1,734.43	1,700
Congregation Life	4,323.36	4,225
M&P	98,792.51	148,873
Outreach	10,227.97	18,250
Property	14,818.42	28,100
Pastoral Charge	12,817.27	16,035
Trustee (Insurance)	4,214.40	6,300
EI/CPP Withheld	(20.15)	
Choir Trust	776.89	

156,580.98 228,883

Surplus (Deficit) (35,544.17) (18,294)

General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(35,544.17)
Overdraft Transfer	33,100.00
Balance	(642.52)

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	111,457.78
General Fund	(642.52)
Pastoral Charge	9,018.10
Total Assets	139,833.36

Liabilities:

Bequest Fund	33,100.00
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b) Trust Fund Balances:

• Benevolent	6,622.29
• Bequest	69,187.18
• Capital	10,890.38
• Interest	387.71
• Memorial	22,885.20
• Refugee	65.00
• Senior Choir	1,213.08
• Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

• January 27, 2017	3,400
• January 31, 2017	4,000
• February 1, 2017	3,000
• February 28, 2017	2,000
• March 30, 2017	800
• March 31, 2017	8,000
• May 31, 2017	2,000
• July 27, 2017	4,900
• July 31, 2017	5,000

c) Cheque signing authority for St. Paul's International Pastoral Charge

Motion:

Effective September 15, 2017, two of three signatures be required to carry out the financial business of St. Paul's International Pastoral Charge, and that the three signing authorities be:

1. St. Paul's International Pastoral Charge Treasurer - Fay Harris
2. St. Paul's Office Administrator - Sharilee Schnell
3. St. Paul's Treasurer - Don Kindopp

c) Photocopier:

The new Konica Minolta has been installed and is up and running. By all reports it is performing very well.

One should always read the fine print in a contract. We had to pay Xerox a removal fee of \$350.00 for the previous photocopier. Apparently this is an industry standard. We would have avoided this charge had we stayed with Xerox. Despite this extra cost, the Konica Minolta option is the better option and we'll save money with them.

There is a similar clause in our new lease agreement with Konica Minolta.

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c) Third-Quarter Statements:

I will be producing third-quarter statements and handing out in early October.