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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — July 26, 2017

Call to Order Chairperson Cheryl opened the meeting at 7:05 pm in the Lounge at St. Paul's United Church, Estevan, SK.

Devotion Jason Richards asked that we all share a quick summer check in report

Attendance Jason Richards, Kaye Hemus, Cheryl Deren, Gail Schlamp, Jeri-Lee Jones, Heather Vermeersch, Mike Little.
Regrets: Don Kindopp

Approval of Agenda **Motion: Mike Little / Gail Schlamp**
The agenda be approved with the addition of Do Emoo Thay (8.4) come speak.
CARRIED
See Appendix A, page 390.

Approval of Previous Minutes **Motion: Heather Vermeersch / Jeri-Lee Jones**
The minutes of the June 8, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.

Business from Previous Minutes Summer Student

- Emily Marshall has been hired and has been working for a few weeks now.
- Emily is leading Sunday school every Sunday, busily preparing for Vacation Bible School, helping with the Adult English program and many other activities.
- Everyone seems very impressed with her work ethic and happy to have her on the team.

Reports

Worship/Minister: Jason Richards
See Appendix B, Page 391

Pastoral Care: Kaye Hemus
See Appendix C, Page 392

Treasurer: Don Kindopp
See Appendix D, Page 394

Motion: Gail Schlamp / Heather Vermeersch
The adoption of all of the reports. CARRIED.

Essential Ministries

Christian Education: Jeri-Lee Jones

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- Spark Sunday School programming for the 2017-18 season has been ordered, with the addition of Advent and Easter movie night kits.
- Vacation Bible School Prep is going well with Emily Marshall working on it.

House Groups / Hospitality: Gail Schlamp

- Gail mentioned that everyone she spoke to about the proposed Potluck Group has been in favour of this new group.
- Will be looking into house groups sizes to see if any rearranging needs to be done.

Mission / Outreach: Wendy Suchan

- Kaye Hemus reported that the community garden plots have been looked after, and that the garden is growing a bit slower due to heat.

Property: Greg Suchan

- No report

Stewardship: Sheena Wock

- No report

New Business

Photocopier

- Cheryl reported that Vicki likes Don's recommendation for the Konica Minolta BizHub-C308.
- There was discussion about a refurbished machine, those present did not like that idea.
- Motion was made to replace expiring lease for existing photocopier with the Konica Minolta BizHub-C308

Motion: Mike Little / Gail Schlamp
 CARRIED.

Signing Authority

- Signing authority at Affinity Credit Union needs to be updated
- Motion was made Effective August 1, 2017 two of four signatures be required to carry out the financial business of St. Paul's United Church and that the signing authorities be:
 - 1) Don Kindopp – Treasurer
 - 2) Sharilee Schnell – Office Administrator

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3) Cheryl Deren – Chair of Leadership Committee

4) Jim Vermeersch – Trustee

Motion: Heather Vermeersch / Mike Little
 CARRIED.

Aug/Sept Community Celebration

- Jason would like to host a community celebration to coincide with Sunday Service tentatively for September 10th. He suggests a barbeque following service, with bouncy castles and a live band.

Motion: Jeri-Lee Jones / Heather Vermeersch
 CARRIED.

Do Emoo Thay

- Do Emoo Thay came in and Jason told his story on his behalf as English is his second language.
- Do Emoo Thay has been living in Canada for 11 years and is a Canadian Citizen. He was married a year ago and now has a young child. His wife and child are currently living in a refugee camp in Thailand. Do Emoo Thay is looking for assistance filling out the necessary paper work to bring his wife, child and mother in-law to Canada.
- Heather offered to help Do Emoo Thay fill out the paper work, and Kaye Hemus offered to help him find a translator to translate legal documents.

Correspondence

Leadership Team Report to the Congregation Cheryl to report

Next Meeting Wednesday, September 13, 2017 at 7 pm

Adjournment **Motion: Cheryl Deren 8:05pm**

Cheryl Deren, Chair

Jeri-Lee Jones, Acting Recording Secretary

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Appendix A
Leadership Team Meeting
July 26, 2017
Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Update on summer student
6. Reports
 - 6.1. Worship/Minister Report
 - 6.2. Pastoral Care
 - 6.3. Presbytery Report
 - 6.4. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Photocopier
 - 8.2. Signing authority
 - 8.3. Aug./Sept. Community Celebration
 - 8.4. Do Emoo Thay
9. Correspondence
 - 9.1.
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Adjournment

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Appendix B – Minister's Report

Greetings!

Oh my goodness, the last meeting was BEFORE the Spring Auditorium Sale, I can hardly believe it. That seems like a lifetime ago! We had a great time with that fundraiser. Lynn worked way too hard, I had on my special selling hat, and we went nuts! That Sunday I thankfully didn't preach, but Jerilee Jones did! Monday I left for Saskatoon to prepare for the ReJUNEvation conference, and my finally-it-happened Ordination! ☐ That Sunday for Estevan was the joint BBQ with the Portals, led by Jim Pratt.

Life changed for us on the way back to Estevan. Lincoln had an ophthalmologist appointment and was diagnosed with a unilateral congenital cataract. It was quite a shock to us, we had no idea, and other things were mainly put on hold. We continued back to Estevan (once we stopped crying) and waiting on pins and needles for the call to head up for surgery in Saskatoon. I unfortunately missed the fair booth, but I heard it was a great year and good fun! The call came on Wednesday afternoon for a Thursday AM pre-surgery consult. We dropped everything and left. The consult went well, the surgeon was very kind and listened to all of my stupid questions. Surgery was scheduled for anytime between Friday (which was the next day) to the following Wednesday. With no call Friday AM, I drove back to Estevan to finish our extremely awesome Confirmation class, and to lead the Confirmation Service on Sunday. I left Monday morning for the scheduled Wednesday morning surgery. The surgery was successful, and we began a rather aggressive regimen of drops every two hours into his eye. He didn't like it. I stayed until Saturday and returned to lead Sunday worship. Lincoln was recovering, and by the time I left for my Continuing Ed conference in St. Louis, he was doing better than any of us!

St. Louis was a great experience; it was the annual gathering of the PCUSA, of which Portal is a member church. Bible studies and workshops were quite good, and I got a lot of notes. Some of which you already heard the following Sunday, July 16th – Parable of the Sower! Young and Lincoln returned to Estevan that week and things finally began to resume with some semblance of normalcy. This past Sunday ended with a service on Heaven, which I thoroughly enjoyed both writing and speaking to the congregation.

As for some other projects, Discipleship has begun with a group over Facebook who are working currently on a picture of their community, and how to be more present when they are walking around said community. We have hired a summer student, Emily, who is working out quite well. She has multiple projects on the go, and is doing an amazing job planning the VBS. Refugee sponsorship continues with a church congregational meeting on August 13th. Oh, and we are on TV now! I heard feedback that people are delighted to be able to catch us on, especially those unable to make it to church. Who knows who else we are reaching? So cool!

I am away this coming weekend for a little holiday (really looking forward to it) and then back until after the VBS. I am extremely tired, it has been a lot to deal with this last month, and I am just happy to be here, sitting in my office.

JR

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Appendix C – Pastoral Care Report

Last report was June 8, 2017

June 11, 2017 – attended First Presbyterian Service in Portal, N.D. which was followed by a Potluck and Farewell for Reg and Darlene Nelson (who have now moved to Stoney Plain, Alta.) Good fellowship enjoyed. This couple will be missed. Ask me about the 'bale of hay' story.

June 13, 2017 – second Cooking Class deemed successful with five people taking part; fun, fellowship, food and prayer!

June 18, 2017 – took three seniors to Joint Service and Picnic at Knox United in Portal. Great Service and Potluck. Folks from Knox and First Presbyterian often donate yarn or this time, an almost completed afghan, to the Prayer Shawl ministry and we put these resources to good use.

June 19, 2017 – six-month bereavement visit.

June 21 – Vicki and I attended a portion of the Aboriginal Day Celebration and BBQ at Centennial Park which was hosted by local indigenous bands, Metis and CUPE. Some informative spoken information, young women doing Jingle Dance and one very young boy, with support from an older cousin, performing a Grass Dance accompanied by a drumming circle. There were also displays of objects of historical value and some red dresses hanging in the trees- representative of missing and murdered Indigenous women and girls. We had an interesting visit over lunch with folks who work with Estevan Newcomers. As of this year, this day will now be known as National Indigenous Peoples Day!

June 9 and 23, 2017 – attended Confirmation Classes; what an interesting, 'spirited' group!! Really pleased to be able to sit-in with their classes! And on Confirmation Sunday, their words rang so clear and true !!! More than a few tears shed in the congregation in Celebration with the five, brave speakers. A lot of joy expressed that day!!

June 25, 2017 - in afternoon, drove Violet Brown to Moose Creek Heritage Church south of Carlyle, where she attended for many years. During that service, Violet's great-grandson, Xavier, was welcomed through Baptism by Rev Sung Shin of Carlyle Charge. This was also a Farewell Service and Potluck Lunch as Rev Shin has answered a new call. Wonderful feeling of belonging in this group of people who maintain this country church; they have only two services a year now, spring and fall, but the church remains a central point of this farming community.

July 9, 2017 – Worship Service at Creighton Lodge; one person came to worship and sing with the 13 residents who attended.

July 13, 2017 – Worship Services at Estevan Regional Nursing Home and Long Term Care – Beauty of the Earth, Praise and Rest.

- three seniors at Creighton Lodge (and some other seniors around Estevan) enjoyed a visit from Allan and Megumi Saunders who ministered here 27 years ago.!

Other activities included observing seniors welcoming and 'shepherding' new neighbours, sitting in the sunshine with a senior while reading the printed bulletin and

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scripture together, monitoring our garden plots – thanks to those volunteering to weed and water, witnessing some elderly folks gradually coming-to –terms (or not) with changes in domicile, health status and mortality; some people rail against the injustice of elder life/dying while others make a choice to live everyday until they move on to the next part of their journey; seeing joy and hope in those who are able to over come difficult times. Have been asking people I visit to think about , and share if they wish, where they see God or evidence of God's presence, in their everyday lives.

Also helped three people in the 90+ Club celebrate their Birthdays:

- Norma Barber (Knox UC and Creighton Lodge) – 96! on July 17, 2017
- Elva Pick - 101! on July 18, 2017
- Ruth Gibson - will be 97! on July 30, 2017.

Since June 10, 2017, ten Prayer shawls have been given to :

- five Confirmands
- one to a couple moving away
- one to a little person having surgery
- two to Graduates of Estevan Comprehensive School
- one afghan to someone who will make very good use of it..

Would like to share with you two descriptions of spirituality from a book called Light Our Way;

“Spirituality is a personal quest for the transcendent, how one discerns life’s meaning in relation to God and other human beings. Healthy spirituality fosters healthy relationships and affirms all of life’s experiences as part of the journey.” Rabbi Eric Lankin.

“There is no essential demarcation between sacred and mundane, or the secular and spiritual. All of life’s activities are infused with a spiritual dimension---echoing as it were, Divine remembrance----so as not to consider the material (including our earthly life) as an end unto itself.” Dr. Faiz Khan.

Said another way—worship and work are as one.

See the Divine around you this summer!

Respectfully submitted.

Kaye Hemus

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Appendix D – Treasurer's Report
January 1, 2017 – June 30, 2017

a) **Financial Report**

General Fund

Income:

2017 Yearly Budget

Received Givings	67,932.39	180,000
Special Appeals	167.97	
Other Income	24,895.73	30,589
Choir Trust	698.64	
Suspense: Local	-2,528.31	

	<u>91,166.42</u>	210,589
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Expenses:

Administration	8,335.38	5,400
Children & Youth	1,613.52	1,700
Congregation Life	2,804.62	4,225
M&P	69,015.24	148,873
Outreach	7,727.97	18,250
Property	13,496.46	28,100
Pastoral Charge	6,032.61	16,035
Trustee (Insurance)	3,160.80	6,300
EI/CPP Withheld	(20.15)	
Choir Trust	776.89	

	<u>112,943.34</u>	228,883
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Surplus (Deficit)	<u>(21,776.92)</u>	(18,294)
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General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(21,776.92)
Overdraft Transfer	23,200.00
Balance	(3,224.73)

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	121,272.83
General Fund	3,224.73
Pastoral Charge	(3,289.47)
Total Assets	141,208.09

Liabilities:

Bequest Fund	23,200.00
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b) Trust Fund Balances:

• Benevolent	6,622.29
• Bequest	79,087.18
• Capital	10,890.38
• Interest	289.51
• Memorial	22,885.20
• Senior Choir	1,291.33
• Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

• January 27, 2017	\$3,400
• January 31, 2017	\$4,000
• February 1, 2017	\$3,000
• February 28, 2017	\$2,000
• March 30, 2017	\$800
• March 31, 2017	\$8,000
• May 31, 2017	\$2,000

c) Cheque signing authority

Motion:

Effective August 1, 2017, two of four signatures be required to carry out the financial business of St. Paul's United Church, and that the four signing authorities be:

1. Treasurer - Don Kindopp
2. Office Administrator - Sharilee Schnell
3. Chair of Leadership Team - Cheryl Deren
4. Trustee - Jim Vermeersch

c) Photocopier: Requests for Proposals

The five-year lease on our present photocopier ends this August. I have done a Request for Proposal (RFP) from three different service companies: Xerox, Konica Minolta and Ricoh. A separate email will be sent to you with a summary for each RFP.