

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — June 8, 2017

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| Call to Order | Chairperson Cheryl opened the meeting at 7:05 pm in the Lounge at St. Paul's United Church, Estevan, SK. |
| Devotion | Jason Richards |
| Attendance | Jason Richards, Susan Reed, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Sheena Wock, Astrid Friesen, Gail Schlamp, Jeri-Lee Jones, Heather Vermeersch
Regrets: Mike Little |
| Approval of Agenda | <p>Motion: Wendy Suchan / Heather Vermeersch
The agenda be approved with the power to add items as necessary. CARRIED
See Appendix A, page 381.</p> |
| Approval of Previous Minutes | <p>Motion: Wendy Suchan / Jeri-Lee Jones
The minutes of the May 10, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.</p> |
| Business from Previous Minutes | <p>Music Honorarium</p> <ul style="list-style-type: none"> • Responsibility of the personnel committee • Shirley Andrist will continue to get an honorarium • Judy Pratt wants to leave things as is which is \$50 / Sunday that she plays <p>Summer Student</p> <ul style="list-style-type: none"> • 3 resumes submitted so far but not too promising yet • Approached Estevan Comprehensive School guidance counselor for letting students know of our position • Jeri-Lee Jones, Gail Schlamp, and Cheryl Deren, and Jason Richards (if he is available) will be setting up the job interviews <p>Refugee Update</p> <ul style="list-style-type: none"> • Jason Richards would like to do a small presentation during the June potluck on June 25, 2017 but that is confirmation Sunday <ul style="list-style-type: none"> ○ Let us have a Sunday in July or August instead and have a Leadership Team potluck to do the presentation • Because becoming a refugee sponsor is legally binding and has financial obligations, we should have congregational approval |

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St. Paul's Aprons

- Blue apron with white writing
- Can do orders of 25 aprons each
- We can get it in time for the fair booth
- We want 25 for the church
- If we do this as a fundraiser, the cost is \$12-15 each and we can charge \$25 per apron

Reports

Worship/Minister: Jason Richards
See Appendix B, Page 382

Pastoral Care: Kaye Hemus
See Appendix C, Page 383

Treasurer: Don Kindopp
See Appendix D, Page 385
Currently, the deficit is higher than budgeted.

Motion: Gail Schlamp / Wendy Suchan
The adoption of all of the reports. CARRIED.

**Essential
Ministries**

Christian Education: Jeri-Lee Jones

- Vacation Bible School stuff is ordered
- Ordering Sunday School stuff for fall

House Groups / Hospitality: Gail Schlamp

- Will be discussed in the correspondence

Mission / Outreach: Wendy Suchan

- Meals on Wheels went well
- Attended the community garden meeting
- We have planted our community garden plots

Property: Greg Suchan

- Clint wanted to know about watering the grass
- Clint has picked up paint for the front panels and will start painting when weather permits
- Estevan Glass is scheduled to replace the CE window over the doors the week of June 11, 2017
- There is another broken window at the back of the church (storage room); looking at a permanent repair

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- Greg thinks that the June bug and ant problem has been fixed
- Phoned the City of Estevan on June 8, 2017; they are checking to make sure we are on the curb replacement list

Stewardship: Sheena Wock

- No report

Motion: Sheena Wock / Wendy Suchan

Adoption of all of the Essential Ministries report. CARRIED.

New Business

Summer Hours

- During July and August, church starts at 10 am like in other years

Vicki's Retirement

- Vicki would like a come and go coffee and cake gathering before she is done
 - Thursday, July 27, 2017 from 3-6 pm
- Personnel committee will purchase the cake and coffee, tea, and juice
- Linda Beam will talk to Gail Schlamp for an appropriate gift for Vicki
- We would like a card for Vicki, but how can we keep it secret from her?
 - Vicki is taking a vacation from June 28-July 9 so that is our opportunity
 - Don Kindopp can send a mass email about the card
- Several applications have already been submitted for her job

Warm Welcome Offer

- Warm Welcome still has some remaining funds
- We've approached the ladies of the UCW and they suggested maybe we get a smaller dishwasher and/or new refridgerators
- We have sent a response letter to the Warm Welcome committee but will have to wait until their next meeting for a response

Correspondence

Potluck Meals letter and House Groups

- Who is in charge and available for help?

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- Form a Potluck Interest Group to assist the House Groups with set up and clean up
- Gail Schlamp will have a meeting with the House Group Leaders in fall and discuss this further

Sponsorship of refugees and immigrants

- A member of our own congregation who is already a Canadian citizen is looking for spousal sponsorship to bring his spouse and family to Canada from Burma
- The family is currently in Thailand as refugees
- Estevan New Comers Services might be able to provide some assistance
- Don Kindopp and Jason Richards will do some more research into the matter

**Leadership Team
 Report to the
 Congregation**

Jason to report

Next Meeting

Wednesday, July 26, 2017 at 7 pm
 Jeri-Lee Jones can take minutes because Astrid Friesen is on holidays during this time.

**Message from
 Susan Reed**

Last Leadership Team that she has to attend as Presbytery Representative because Jason will be ordained by the next meeting

Adjournment

Motion: Cheryl Deren

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda
Leadership Team Meeting
June 8, 2017
Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Music honorarium
 - 5.2. Summer student
 - 5.3. Refugee update
 - 5.4. St. Paul's aprons
6. Reports
 - 6.1. Worship/Minister Report
 - 6.2. Pastoral Care
 - 6.3. Presbytery Report
 - 6.4. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Summer hours
 - 8.2. Potluck Interest Group
 - 8.3. Vicki's Retirement
 - 8.4. Warm Welcome Offer
9. Correspondence
 - 9.1. Letter re: pot lucks
 - 9.2. House Groups
10. Leadership Team Report to Congregation
11. Next Meeting –
12. Message from Susan
13. Adjournment

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Appendix B – Minister's Report

Greetings!

Here we go again! Last meeting was May 10, 2017, since then we have had another joint choir service with Trinity Lutheran, a contemporary service that started a two-week sermon series 'Out There' & 'In Here'. On May 18, 2017 I completed my Boundaries Workshop training which needs to be updated every 6 years or so. May 28th saw Young preach, so great! During that down week, the church did super happy fun fun clean week, complete with the United Way day of Caring. I was so relieved to get this week done, but the church looks awesome. Great week, ending with Young's service!! I got many amazing comments on all of these things, but the amount after the church cleaning was really nice to hear. A lot of people take pride in this place, and showing it the care and time that it needed brought some hard working smiles out of people. It was nice to see each group come out and work with a group of us to clean their individual spaces, different ones each day. So much garbage, recycling, and things for the Auditorium Sale. Young's preaching also garnered a lot of comments. She was quite nervous, but did superbly (I may be biased). That Sunday was also the Church school wind up and BBQ, and WOW, so many kids, what a lively day all around, we are so blessed to have such energy in the children's programs. ☐

That then brings us to June, where I just finished Pentecost Sunday.

Confirmation class is pushing through to its final two classes, and its culmination on June 25, 2017. A great mix of ages is bringing out some good discussion!

Work continues with Discipleship, the Summer Student, Refugee Sponsorship, Access 7 filming and all that other fun stuff going on! This week concludes with an Auditorium Sale and Marriage Prep Course. Phew!

To be honest, I am getting tired, but I think a lot of it has to do with stress! Next week I am away, trying to get ordained for the second time. Last week I got an email stating that, again, 'I shouldn't be ordained this year.' I was beside myself, I spent most of last Friday in bed. Now shouldn't and wouldn't are two different things, and my ordination can't be stopped now (I think) but it just took whatever little joy I might have had left out of the moment. I look forward to returning to Estevan as soon as it's over.

Getting this load off my back should at least relieve some of my negative feelings, and otherwise things at the church are going great. When I return from Saskatoon, it's time to rock the Fairbooth!!

JR

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Appendix C – Pastoral Care Report

Last report was May 10, 2017.

Visits continue as always to bring the presence of the congregation to those in Estevan Regional Nursing Home, Creighton Lodge, Hillview Manor and Long Term Care as well as those in hospital or their own homes. Pastoral Care requirements include but are not limited to spiritual, physical and emotional needs, grieving, or celebrating! And other emerging needs.

May 11, 2017 – on request by Wilma Tedford, member of Prayer Shawl Ministry, six prayer shawls and one lap robe were given to Eastside United Church in Regina (to be picked up by Wilma's niece).

- three prayer shawls were presented to members of St. Paul's.

May 12, 2017 – was invited by a senior to accompany her to the Mother's Day tea at Creighton Lodge. Good fellowship!

- attended the first Confirmation Class .

May 14, 2017 – provided Worship Service at Creighton LodgeSeason of Easter; Shirley Clark and Violet Brown came to worship with us and help with singing!! As it was Mother's Day, pink carnations were presented to the women attending the Service.

May 15 - 18, 2017 – I took part in a Continuing Education retreat led by Marg Janick-Grayston from Winnipeg ("Full Voice") at Ancient Spirals south of Saskatoon.

May 23, 2017 – attended the first Refugee Committee meeting; thanks for e-mailing the information, Don.

May 24, 2017 – attended Pride Week celebration on Court House lawn with other members of St. Paul's.

- invited on a picnic with two amazing little boys and their mom – so cool to be around their pure energy!

- worked on Day of Caring job with St. Paul's crew and workers from Sask Power. Really good co-operation.

May 25, 2017 – Worship Services provided at Estevan Regional Nursing Home and Long Term Care - Holy Spirit and Recognizing our Blessings- with Shirley Andrist on piano. When given the opportunity to recognize recent blessings in their lives, several folks, at each location, spoke up and shared. Am grateful!!

Following May 28, 2017 Service, have offered St. Paul' Commemorative plates to those I visit.

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May 29, 2017 – visited one patient in acute care and two residents Long Term Care who requested a United Church visit (in addition to congregants visited).

May 30, 2017 – created, with assistance of Vicki, Celebrate CANADA 150 Acts of Kindness on divider in the narthex (message in bulletin) to encourage us all to listen for and be aware of Holy Spirit, Breath of God, working in our everyday lives..... as well as celebrating this country. Asking folks to record acts of kindness they have witnessed or done themselves; these are all around us- one need only be open to see them.

June 2, 2017 – visited a 99 year old congregant now in Mainprize Manor, Midale.
- attended 3rd Confirmation class. Lively discussion!!

June 4, 2017 – 2nd quarterly meeting with St. Paul's International Pastoral Charge Ministry Committee attended.

Tentative future plans:

-2nd Cooking Class, Tuesday, June 13, 2017; Interest Group registration will be submitted to Leadership Team on June 8, 2017

-using summer to get seniors outside and to assist them in staying in touch with family, friends, church family.

- summer project example; a near-blind woman and I are listening to (she) and reading (I) — a book - The Journey: Real Life Experiences (with a quote from Psalms on the cover) by a woman who grew up in Midale – and then discussing same chapter at our next visit.

I trust we'll all have time to get out and enjoy the lovely weather!! Live, love, laugh and be happy!! It's summer!!

Respectfully submitted.

Kaye Hemus

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Appendix D – Treasurer's Report
January 1, 2017 – May 31, 2017

a) Financial Report

General Fund

Income:

2017 Yearly Budget

Receipted Givings	58,254.39	180,000
Special Appeals	167.97	
Other Income	10,231.58	30,589
Choir Trust	698.64	
Suspense: Local	25.00	
	<u>69,377.58</u>	210,589

Expenses:

Administration	2,771.56	5,400
Children & Youth	1,613.52	1,700
Congregation Life	2,669.23	4,225
M&P	53,578.00	148,873
Outreach	6,477.97	18,250
Property	11,049.08	28,100
Pastoral Charge	14,987.94	16,035
Trustee (Insurance)	2,634.00	6,300
El/CPP Withheld	(20.15)	
Choir Trust	698.64	
	<u>96,459.79</u>	228,883
Surplus (Deficit)	(27,082.21)	(18,294)

General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(27,082.21)
Overdraft Transfer	23,200.00
Balance	(2,080.56)

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	121,225.11
General Fund	(2,080.56)
Pastoral Charge	1,774.68
Total Assets	140,919.23

Liabilities:

Bequest Fund	23,200.00
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b) Trust Fund Balances:

• Benevolent	6,622.29
• Bequest	79,087.18
• Capital	10,890.38
• Interest	241.791
• Memorial	22,885.20
• Senior Choir	1,291.33
• Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

• January 27, 2017	\$3,400
• January 31, 2017	\$4,000
• February 1, 2017	\$3,000
• February 28, 2017	\$2,000
• March 30, 2017	\$800
• March 31, 2017	\$8,000
• May 31, 2017	\$2,000