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St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — May 10, 2017

- Call to Order** Chairperson Cheryl opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK.
- Devotion** Jason Richards
- Attendance** Jason Richards, Sandy Dalziel, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Sheena Wock, Astrid Friesen, Gail Schlamp, Mike Little, Heather Vermeersch
Regrets: Jeri-Lee Jones
- Approval of Agenda** **Motion: Heather Vermeersch / Gail Schlamp**
The agenda be approved with the power to add items as necessary. CARRIED
See Appendix A, page 370.
- Approval of Previous Minutes** **Motion: Heather Vermeersch / Gail Schlamp**
The minutes of the April 15, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.
- Business from Previous Minutes** **Kitchen Usage Policy**
Motion: Greg Suchan / Wendy Suchan
That the recommended updates to the kitchen policy be approved. CARRIED
- Welcome Package**
- We have all of the materials for the packages; we just need to assemble the packages.
 - We can announce to the congregation of the packages (as part of the report to the congregation)
- Summer Student Employee**
- We can have a summer student as paid for by the Service Canada and Business. (It has already been approved by the federal government.)
 - Dates that the student can work can be June 16, 2017 – August 26, 2017 as per the Federal program, but we can have the start date be later, if hiring a high school student. The position is for 34 hours / week
 - List of duties for the student employee for advertising the position include:
 - Vacation Bible School assistance
 - Help clean
 - Cover staff vacations
 - Help Kaye in pastoral care

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- Fair Booth
- Community Garden
- Afternoon coverage of Vicki's church secretarial role
- Research the United Church's refugee sponsorship process and legal obligations, etc.
- Advertising the position in the church bulletin, and in the congregation report, and on saskjobs.ca and estevanjobshop.ca
- Heather and Jason will meet to make a list of job duties
- **Motion: M Gail Schlamp / Wendy Suchan**
That we proceed with announcing to the congregation the job position with duties. CARRIED

Mother's Day Tea

- Nothing for 2017

Remits

- Passed unanimously between St. Paul's United in Estevan and Knox United in Portal and the results have been faxed to the United Church of Canada

Reports

Worship/Minister: Jason Richards

See Appendix B, Page 371

Pastoral Care: Kaye Hemus

See Appendix C, Page 372

The cooking class was popular and we would like to do more

Presbytery:

See Appendix E, Page 376

Motion: Don Kindopp / Wendy Suchan

The adoption of the Presbytery Report. CARRIED.

Treasurer: Don Kindopp

See Appendix D, Page 374

Motion: Don Kindopp / Gail Schlamp

The adoption of the April 30, 2017 Treasurer's Report. CARRIED.

Motion: Wendy Suchan / Gail Schlamp

The adoption of all of the reports. CARRIED.

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**Essential
Ministries**

Christian Education: Jeri-Lee Jones but reported by Sheena Wock

- Last Sunday for Sunday School – May 28, 2017

House Groups / Hospitality: Gail Schlamp

- End in June and will resume in September

Mission / Outreach: Wendy Suchan

- The community garden has started

Property: Greg Suchan

- Clint and Greg cleaned up the lawn and cut down a tree
- Clint wants to do some repainting (the blue patches under the windows)
- Greg ordered a new window that was broken by the Scouts

Stewardship: Sheena Wock

- No report

Motion: Sheena Wock / Wendy Suchan

Adoption of all of the Essential Ministries report. CARRIED.

New Business

Music honourariums

- Shirley Andrist will continue to get an honourarium (and as such also gets a T4 tax slip)
- Should we also be giving an honourarium to Judy Pratt for leading the choir?
 - Ask this question to the personnel committee and ask their opinion
 - Cheryl will give our discussion to personnel committee

Essential Ministry for Music

- Do we need an Essential Ministry for Music?
 - Not necessarily, because Jason has been meeting with the music leaders

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Church cleaning / Auditorium Sale

- Spring cleaning bee – May 22-26, 2017
- But we do want to leave some things for the summer student to work on
- Auditorium sale in early June

BBQ / Potluck

- May 28, 2017 as the Sunday School wrap-up

United Way Day of Caring

- Wednesday, May 24, 2017
- Half day of work followed by a BBQ at the Alliance Church

Refugee Sponsorship

- Two guests – Kiflom Weldeab and Lidia Keleta from Living Hope Church
- Our two guests are husband and wife and have lived in Estevan for 6 years
- They would like to bring a female refugee to Estevan who is approximately 30 years old from the country of Eritrea (in Africa)
- Our guests would like support with the paperwork and the immigration services process (which can be a lengthy process)
- Living Hope church does not have a “number” for being on the immigrant sponsorship process but the United Church of Canada does
- If we were to proceed, we would need to draw a contract of which church (Living Hope Church and St. Paul's United) accepts which responsibilities.
- **Motion: Wendy Suchan / Sheena Wock**
That we look into the sponsorship and the legal obligations with possibly proceeding with Kiflom Weldeab and Lidia Keleta in conjunction with the Estevan Ministerial Association to sponsor the refugee from Eritrea. Carried.

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- Correspondence** Service Canada and Business
- We need an contact agent for Service Canada and Business for the summer student
 - **Motion: Heather Vermeersch / Sheena Wock**
That we appoint Jason Richards to be the contact agent to Service Canada. Carried.
- Youth Drop in Center Request
- **Motion: Heather Vermeersch / Mike Little**
That Jason go to the Estevan Ministerial Association meeting and voice our concerns regarding the request. Carried.
- Leadership Team Report to the Congregation** Cheryl to report
- Next Meeting** Thursday, June 8, 2017 at 7 pm
- Adjournment** **Motion: Sheena Wock**

Cheryl Deren, Chair

Astrid Friesen, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Kitchen Usage Policy
 - 5.2. Welcome Package
 - 5.3. Summer student
 - 5.4. Mothers' Day Tea
 - 5.5. Remits
6. Reports
 - 6.1. Worship/Minister Report
 - 6.2. Pastoral Care
 - 6.3. Presbytery Report
 - 6.4. Treasurer's Report
7. Essential Ministry Updates
 - 7.1. Christian Education
 - 7.2. House Groups/Hospitality
 - 7.3. Mission/Outreach
 - 7.4. Property
 - 7.5. Stewardship
8. New Business
 - 8.1. Music honorariums
 - 8.2. Essential Ministry for Music
 - 8.3. Church cleaning/Auditorium Sale
 - 8.4. BBQ/Potluck – May 28
 - 8.5. Day of Caring
 - 8.6. Refugee Sponsorship
9. Correspondence
 - 9.1. Service Canada – Business Registration Centre
 - 9.2. Youth Drop-In Request
10. Leadership Team Report to Congregation
11. Next Meeting – Wednesday, June 14, 2017
12. Adjournment

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Appendix B – Minister's Report

Greetings!

It is a sunshiney day, working through my to do list, and coming up to the Minister's Report (+Worship) for the past month!

I can't believe it has only been a month since Holy Week, really? Wow, OK.

April 9th was Palm Sunday, a Contemporary worship service that was wonderfully fun. If memory serves I skipped around the congregation on a very old wooden donkey, waving palm branches. It was also Passion Sunday, and I did a dramatic reading from a broom as a lowly street sweeper throughout the week's events. Next was Maundy Thursday in North Portal. We had a nice turn out, ate soup and bread together, and did a somber service around the last supper. Jim Pratt helped with leadership, Emily Gillies sang and led music. On Good Friday saw our congregation attempt a joint service with many other faith communities in town. I led the Prayers of the People (It was commented how 'nice' it was to hear liturgical prayers for a change, so funny!) I like to think I represented us well. Question will be whether to do it again next year or not? Easter Sunday began with a sunrise service (with Trinity & St. Giles) across from Hillview Manor, roughly 30 people showed up, even in the overcast windy and cold morning. People were then invited back to Trinity Lutheran for breakfast. I booted it down to North Portal for Easter worship, then back up to Estevan to conclude the week. Easter saw us read through the story, and participate in the sacrament of communion, while we listened to the wonderful voice of Blair Wrubleski. Easter also saw Access Communications begin their filming of our service!

The next week saw a large funeral for Debbie Alexander on the Wednesday. Meeting a family for the first time, and then presiding over the funeral, especially for someone still so young is always quite draining, yet also a blessing to be invited to walk with a family in the most difficult moments.

The week finished with a Ministerial meeting, and Twin Valleys Presbytery final meeting until the Fall.

That weekend, Emily Gillies led worship in North Portal, complete with a Board meeting and AGM. Jeri-Lee led worship in Estevan.

The next week saw our Summer Student application be accepted by Canada Summer Jobs, and the Confirmation class finally got nailed down to begin on May 12th! Sunday, April 30th we discussed 'sibling rivalry' before heading off to Paul Deren's Appreciation Potluck & Program. Feedback from this was very positive!

This past week saw a resoundingly successful office hours at Tim's, about 10 people I think? Awesomely fun discussions! Friday-Saturday I was away for a holiday, but back in time to lead the Cantata service with Stewart/Trinity, which was quite fun.

Next Sunday will be Contemporary, Access will be filming a little intro for the show (I have no idea what it entails).

Hoping to do some planning for the Day of Caring and upcoming CHURCH SUPER DUPER CLEAN FUN TIME HAPPY JOY YAY WE CAN DO IT week. (Assuming the LST is cool with that).

~JR

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Appendix C – Pastoral Care Report

Last report was April 5 2017.

April 6, 2017- Services conducted at Estevan Regional Nursing Home and Long Term Care – Creation and Spring. Folks at Estevan Regional Nursing Home VERY happy to be off lockdown!! Two to three weeks is a very long time to experience restricted or no visitors for the residents!

April 7, 2017 – posted on the Narthex board- 90+ Interview with Bob Frijouf – for a week (check out the Seniors binder sometime- these are interesting stories of these members of the church family).

Easter Week;

April 9, 2017- after Palm Sunday Service, friends and I found and picked wild crocuses and took to Estevan Regional Nursing Home and Long Term Care – many folks were thrilled and suggested now watching for buttercups! Some folks who speak very little anymore, exclaimed over the sight of these beautiful little harbingers of Spring. Senses and buried memory can be awakened sometimes! What a blessing! God's love comes in A LOT of forms!!

April 11, 2017 – six week bereavement visit paid.

April 13, 2017 – escorted two seniors to Maundy Thursday Supper and Service at Knox.

April 14, 2017 – attended Joint Good Friday Service hosted by the Church of God; always interesting to experience worship in other churches.

April 16 – prepped elements and took part in Sunrise Service then went to breakfast at Trinity Lutheran and visited with folks from Trinity and St. Giles. Good fellowship and especially good to get warmed up!.....Wonderful Easter week!.....

Have mentioned often that today, 'senior' should have an expanded definition as for some people that can be a 40 year span of time influenced not only by age or generation but also by the individual's health factors, financial resources, attitude and beliefs and Faith. Well, someone already made that distinction; from Senior Adult Ministry:

- the GI Generation (General Issue), born before 1925, therefore, 92 years + (life influenced by WW1 perhaps)
- the Silent Generation, born between 1926 and 1945, 72 to 91 years (?silent 'cos too busy surviving? Churches full and much outreach.)
- the Baby Boomer Generation, born between 1946 and 1963, 54 to 71 years. (gradually improving financial times and more stability; churches full and growing.)

The 2016 Census figures just released for Canada indicate there are now more Seniors (65+ years) than children (0 –14 years). Since 2011, there has been a 19.4% increase in citizens over 85 and a whopping 41.3% increase in Canadians over 100 years! (8,230 now in fact). Coupled with a declining workforce, this means there are challenging times ahead.

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April 19, 2017 – received phone call at home, resulting from Caring Congregation call; a very positive result ensued and a congregant is now receiving support needed!

April 21, 2017 – visit to member who now reside in Lampman Health Centre.

April 30, 2017 – attended Appreciation Service and Potluck lunch for Paul Deren's retirement.

May 2, 2017 - presented first Cooking Class/Demonstration for five seniors; learned , hands on, a quick, nutritious recipe and had some good fun, fellowship and sharing of ideas. If there is further interest expressed will form an Interest Group and perhaps hold a class once a month. Any suggestions or opinions about this?

May 4, 2017 – helped get the Community Garden plots in shape, not only ours; met some friendly people there!

May 8, 2017 – paid six-month bereavement visit.

May 9, 2017 - Prayer Shawl group wind-up till Sept.

Future: May 15 to 17/18, 2017 will be on Con-Ed leave.

Hope you're all able to enjoy this warmer weather!

Respectfully submitted,
Kaye Hemus

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Appendix D – Treasurer's Report
Period Ending April 30, 2017

a) Financial Report

General Fund

Income:

2017 Yearly Budget

Receipted Givings	45,297.39	180,000
Special Appeals	167.97	
Other Income	9,637.58	30,589
Choir Trust	698.64	
Suspense: Local	25.00	
	<u>55,826.58</u>	210,589

Expenses:

Administration	2,280.58	5,400
Children & Youth	418.04	1,700
Congregation Life	2,616.65	4,225
M&P	47,796.47	148,873
Outreach	5,227.97	18,250
Property	10,219.13	28,100
Pastoral Charge	8,243.94	16,035
Trustee (Insurance)	2,107.20	6,300
El/CPP Withheld	(20.15)	
Choir Trust	698.64	
	<u>82,707.89</u>	228,883
Surplus (Deficit)	(23,761.89)	(18,294)

General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(23,761.89)
Overdraft Transfer	21,200.00
Balance	(760.24)

Balance Sheet

Assets:

Capital Investment:	20,000.00
Trust Funds	123,128.80
General Fund	-760.24
Pastoral Charge	3,740.92
Total Assets	146,109.48

Liabilities:

Bequest Fund	21,200.00
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b) Trust Fund Balances:

Benevolent	6,622.29
Bequest	81,087.18
Capital	10,890.38
Interest	145.48
Memorial	22,885.20
Senior Choir	1,291.33
Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

January 27, 2017	\$3,400
January 31, 2017	\$4,000
February 1, 2017	\$3,000
February 28, 2017	\$2,000
March 30, 2017	\$800
March 31, 2017	\$8,000

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Appendix E – Presbytery Report

Twin Valleys Presbytery Notes April 21, 2017 at Wawota United Church, Wawota, SK
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports
(Communications: Roy Bortolotto)*

Worship

Worship leader: Roy Bortolotto led worship on the theme of spiritual gifts. We all have gifts, talents and skills to share within our congregations and into our communities. Use them well to serve others (Romans 12:6-8). No gift is more important than another; all are needed for the church to function at its best. Our good deeds can motivate others in their works of service.

Recognition of DLM

- a service of recognition of Roy Bortolotto's ministry as a Designated Lay Minister (DLM) was held after worship. Participating in the laying-on-of-hands were people from presbytery, the pastoral charge, the community and friends. This was followed by a time of fellowship.

Remits for Presbytery

Roy Bortolotto presented a review of Remits 1, 2, 3 and 4 that was followed by a vote. Presbyters concurred with all four proposals.

Committee Reports

Mission & Outreach

- concern expressed by the Canadian Association of Spiritual Care providers about the elimination of spiritual care in the recent provincial budget. It was reported that the government has since reversed its decision on this matter.
- concern expressed by S. SK Hospital Chaplain over provincial budget cuts that will make her work much more difficult.

- Mission Support - there are still funds left in the Green Initiatives for congregations to apply for help with projects that will make their facilities more environmentally friendly.
- speakers for upcoming presbytery meetings: Bernice Saulteaux in Sept. on Aboriginal spirituality and Christianity; Koshy David in Nov. on the Islamic faith.

Finance (as of April 21, 2017)

Income	\$30,448
Expenses	\$45,486
Net cash flow	\$-15,038

Things to note

- gift presented to Roy Bortolotto on the occasion of his recognition as a DLM.
- certificates and gifts presented to Sung Shim and Marie Barr on the occasion of their retirement and recent work in Twin Valleys Presbytery. Similar recognition was delivered to Gerry Watkins.
- attendance: 15 ministry, 1 retired clergy, 26 lay, 4 visitors = 46 total

Upcoming Meetings

- September 22, 2017 in Carlyle (full court)
- October 22, 2017 in Arcola (executive)
- November 17, 2017 (full court)