

St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — March 15, 2017

**Call to Order** Chairperson Melissa Fiest opened the meeting at 7:01 pm in Room 202 at St. Paul's United Church, Estevan, SK.

**Devotion** Jason Richards

**Attendance** Jason Richards, Rev. Susan Reed, Melissa Fiest, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Lynn Kindopp, Sheena Wock, Astrid Friesen, Gail Schlamp  
Regrets: Heather Vermeersch, Jeri-Lee Jones, Mike Little

**Agenda/Reports** **Motion: Wendy Suchan/ Cheryl Deren**  
The agenda, Minister's Report, and Pastoral Care Worker's reports be approved. CARRIED  
See Appendix A, page 346.

**Motion: Wendy Suchan/Greg Suchan**  
The minutes of the February 8, 2017 meeting of the Leadership Team be approved as circulated.  
CARRIED.

**Business from  
Previous Minutes**

Remit Sunday Service Remit Sunday and Potluck March 12, 2017.  
People seemed to be in approval. We will vote in April 2017 meeting.

St. Paul's United Church Aprons Tyler Perry has suggested getting aprons to be used in the fair booth and for the church kitchen and additional aprons to be sold as a fundraiser for the church.  
Gail Schlamp can talk to Tyler asking him if he is still willing to go ahead with this project

**Essential Ministries**

**Christian Education:** Jeri-Lee Jones

- Jeri-Lee sent through email
- They are going through a review of the Sunday School curriculum which will follow the lectionary more closely

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- There will be more crafts and less singing for the remainder of the school year
- Jeri-Lee started a Facebook event for Vacation Bible School

**House Groups / Hospitality:** Cheryl Deren

Welcome Package

- We want to make a welcome package for new comers and guests
- We want it to include a refrigerator magnet
- Aero Advertising charges \$0.29-\$0.39 per magnet but need a minimum order of 500 magnets
- Crown Advertising charges \$2.50 per magnet but has no minimum order requirement
- Or we could be crafty and buy sheets of blank magnets from Dollarama or Dollar Tree and use Avery labels and stick them on ourselves
- We want to also include an information pamphlet or booklet with information coming from our church's website

**Mission / Outreach:** Wendy Suchan

Warm Welcome

Warm Welcome: See report Appendix F, page 354

- 7 male guests and 2 female guests
- On average 1 guest per night
- People have left Estevan and we have vacancies in apartment buildings and hotels
- Shelter closed earlier than what was expected

Community Garden

Community Garden

- Invoice for 2 plots of \$30 per plot
- March 12, 2017 was Seedy Sunday
- The Community Garden needs a decision by April 1, 2017 for if we want plot(s) for 2017

**Motion: Wendy Suchan/Cheryl Deren**

That we purchase two (2) garden plots for 2017.  
 CARRIED.

**Pastoral Care:** Kaye Hemus

See Appendix C, page 348

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**Property:** Greg Suchan

- Paul is retiring
- Money has been approved for new windows

**Stewardship:** Melissa Friest/Sheena Wock

No report

Minister's Report

**Worship:** Jason Richards

See Appendix B, Page 347

**Essential Ministry Switch**

Now is the time of the year when people can change and/or join different Essential Ministries

Gail Schlamp will join House Groups

New Chair

Don Kindopp can chair next meeting but we want to find someone in a more long term basis

**Treasurer's Report**

Don Kindopp:

**Motion: Don Kindopp/Gail Schlamp**

The adoption of the March 8, 2017 Treasurer's Report. CARRIED.

See Appendix D, page 349

- The Canada Revenue Charity return for 2016 has been completed and filed.
- Financial position to be provided in the Order of Worship every second Sunday of the month

**Presbytery Report**

**Motion: Don Kindopp/Wendy Suchan**

To accept the Presbytery report. CARRIED.

See Appendix E, page 352.

**New Business**

Nomination

**Motion: Wendy Suchan/ Gail Schlamp**

Approval that Mike Little joins the Leadership Team. CARRIED

Resignation

Angel Boxell has resigned from the Leadership Team

Organ Assessment  
Update

Brian Thompson from Calgary is going to do maintenance / fix our organ when he comes to do all

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of the Estevan churches' organs

New Caretaker

Clint Burkholder has been hired

**Motion: Greg Suchan/Sheena Wock**

That we affirm the hiring of Clint Burkholder as caretaker. CARRIED

Retirement Gift for  
Paul Deren

Looking at a wrist watch with engraving  
Linda Beam has been researching  
Simon's Jewelry

And should also look at A&A Jewelry as well  
Other organizations / companies tend to use \$10 per  
year of service in budgeting for a gift  
Paul has had 31 years of service therefore  
approximately \$300 expenditure

**Motion: Sheena Wock/Greg Suchan**

To approve an expenditure of \$300 for a retirement  
gift (a watch) for Paul Deren. CARRIED

Refugee Sponsorship  
Opportunity

We have 2 opportunities

Living Hope Church has one opportunity but did not  
provide a report in time for the meeting.

Church of God and Alliance Church has the other  
opportunity.

Johannes (one of their parishioners) has a step  
brother, Aertreus, in West Africa. Aertreus is  
experiencing issues in Khartoum and his brother  
Johannes approached the Church of God who was  
then directed to the Alliance Church. So far, this is  
only an update and asking for moral support. No  
requests for money as of yet.

Music Festival  
Concession

Not during the day

Not during the evenings either

But we will have food at the Saskia and Darrel concert

Baptism Request

**Motion: Wendy Suchan/Cheryl Deren**

That we approve the baptism of Lincoln Taejun  
Richards on March 26, 2017. CARRIED

Access 7

2 months of tape required to be on television

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|   |  |
|---|--|
| Programming                                       | Start in April 2017  |
| Faith and Film Interest Group                     | Starting up  |
| Youth Drop In Center                              | Churches in Estevan are organizing something. Want a separate building.  |
| Joint Good Friday Service                         | Invitation by other churches in Estevan. Go ahead and do it for 2017 but we want a follow up review before next year to see if we do it again for next year              |
| Updating the Kitchen Building Policy              | Don will approach some UCW members about updating the policies related to the use of the kitchen.  |
| <b>Correspondence</b><br>Photo Book               | We did a photo book about 5 years ago. We should do an informal survey of the congregation asking them if we want to do another photo book or wait for a few more years. |
| <b>Leadership Team Report to the Congregation</b> |  |
| <b>Next Meeting</b>                               | April 5, 2017 at 7 pm  |
| <b>Adjournment</b>                                | <b>Motion: Greg Suchan/Sheena Wock.</b><br>The meeting to be adjourned. CARRIED.   |

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Melissa Fiest, Chair

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Astrid Friesen, Recording Secretary

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**Appendix A – Agenda**

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Minister Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
  - 5.1. Remits – Remit Sunday and Potluck March 12, 2017
6. Essential Ministry Updates
  - 6.1. Christian Education
  - 6.2. House Groups/Hospitality
  - 6.3. Mission/Outreach
  - 6.4. Pastoral Care
  - 6.5. Property
  - 6.6. Stewardship
  - 6.7. Worship
  - 6.8. Essential Ministry Switch
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
  - 9.1. Leadership Team Nomination/Resignation
  - 9.2. Organ Assessment Update
  - 9.3. Hiring Caretaker
  - 9.4. \*New\* Refugee Sponsorship Opportunity
  - 9.5. Music Festival Concession
  - 9.6. Baptism Request
  - 9.7. Access 7 Programming
  - 9.8. Faith and Film Interest Group
  - 9.9. Youth Drop-in Center
  - 9.10. Joint Good Friday Service
10. Correspondence
  - 10.1. Photo Book
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

### **Appendix B – Minister's Report**

Hello Everyone!

Lincoln has passed one month (yay) and we are doing our best as parents to manage and take care of him. My mom leaving has placed it entirely on Young & I, and we are not burnt out yet, so that's good! For anyone who I have yawned or gazed longingly into the wall with, apologies!

This past month saw it begin with a two part Sermon series (Choose Life; Chosen Life) that ended up with a call to form a Discipleship Idea/Interest Group. This will be one of my larger undertakings, especially as I continue to recruit. I have big plans for the spring/summer, for now I am just collecting contacts and will begin in the coming weeks with our first 'task'.

Confirmation is also being built at the same time. It is very difficult to contact and set a time with everyone, but it looks like our format may be 3 weekends (or 2) to get through the material. Not how I would have wanted it to go, but that is the reality of the times.

My office hours at Tim's have been a resounding success, and they will continue indefinitely. I had another packed house a few weeks ago, and people continue to drop by for a chat. Lincoln and Young joined last week as well!

My sister visited over the school break, we did our Christmas exchange, showed her around town, and went to the Pink Day walk at the Leisure Centre. The end of the week saw me at Presbytery in Bengough, where I was made Chair-Elect!!

The previous two Sundays were both quite special, one being a combined AGM/Worship service in which both a) went incredibly smoothly and b) had lots of positive feedback, c) followed by a delicious potluck! It could not have went better. Last Sunday was my first attempt at a Contemporary worship service, and it was my intent to ease into it with hymns from our hymn book, before going fully tech next time (possibly!). Same story as the AGM, lots of positive feedback, people seemed to really enjoy the energy, which is awesome. On a personal note, having both of those services in the books feels great, but coming up next is the Remits, agggghhhh!!! But it should be fine, the only question is 'How to make it interesting?' I will try!!

~JR

Respectfully submitted  
Jason Richards

### **Appendix C – Pastoral Care Report**

Last report was February 8 2017.

Two of our seniors have recently had to deal with the sudden death of adult children;

- Elva Pick's son, Alan (75), died of an MI days after learning he had cancer and was to begin chemo.
- Olive Firth's daughter, Kelli (50) died following a short illness; Olive and family flew to PEI for funeral.

I have been seeing and will continue to follow up with these two women who both have lost children in the past.

Several seniors have moved in the last month;

- one to Saskatoon to be nearer her family
- one from Trinity Towers to Hillview Manor as she could no longer live alone
- one from Trinity Towers to Creighton Lodge as it will be advantageous for her to have meals provided.

Have visited and worked with each of these folks to help make the changes as stress-free as possible and will follow-up with them in the future.

At least four seniors are dealing with on-going health concerns at home; they all have good family support. I continue to visit them and hear their stories while hopefully keeping them spiritually connected -- to God and to their church family; knowing they are not forgotten by their church is comforting.

February 14 to 16, 2017- attended a con-ed retreat at Ancient Spirals – outside Saskatoon- facilitated by Marg Janick-Grayston, Two other ministry people were there from Twin Valleys Presbytery. An educational, very positive time for me.

All told, used 5 vacation days , February 13 to February 17, 2017.

February 26, 2017 – attended St. Giles Anglican Worship Service of Farewell for Rev. Mark Osborne and conveyed our well wishes for he and his family in the days ahead.

March 3, 2017 – attended the first Lenten Lunch of 2017 at St Giles Anglican.

March 6, 2017 – other routine visits have continued and today we have a blizzard-got over to Creighton Lodge in am but will work on next week's services from home. March is such a lovely month, isn't it!!

Be Well... Be Healthy... Be Happy... May God bless you!

Respectfully submitted,  
Kaye Hemus



**Appendix D – Treasurer's Report**  
***Period Ending February 28, 2017***

**a) Financial Report**

General Fund

Income:

*2017 Yearly Budget*

|                   |           |
|-------------------|-----------|
| Receipted Givings | 21,422.39 |
| Other Income      | 1,455.25  |
| Local Suspense    | (15.23)   |

22,862.41

Expenses:

|                     |           |
|---------------------|-----------|
| Administration      | 899.45    |
| Children & Youth    | 251.99    |
| Congregation Life   | 513.79    |
| M&P                 | 23,774.98 |
| Outreach            | 2,500.00  |
| Property            | 6,062.00  |
| Pastoral Charge     | 4,589.08  |
| Trustee (Insurance) | 1,053.60  |
| EI/CPP Withheld     | (20.15)   |

39,624.74

Surplus (Deficit) (16,762.33)

General Fund Reconciliation:

|                    |             |
|--------------------|-------------|
| January 1, 2017    | 1,801.65    |
| Surplus (Deficit)  | (16,762.33) |
| Overdraft Transfer | 12,400.00   |
| Balance            | (2,560.68)  |

Balance Sheet

Assets:

|                     |            |
|---------------------|------------|
| Capital Investment: | 20,000.00  |
| Trust Funds         | 132,076.96 |
| General Fund        | -2,560.68  |
| Pastoral Charge     | 6,489.40   |
| Total Assets        | 156,005.68 |

Liabilities:

|              |           |
|--------------|-----------|
| Bequest Fund | 12,400.00 |
|--------------|-----------|

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**b) Trust Fund Balances:**

|              |           |
|--------------|-----------|
| Benevolent   | 6,622.29  |
| Bequest      | 89,887.18 |
| Capital      | 10,890.38 |
| Interest     | 95.00     |
| Memorial     | 22,385.20 |
| Senior Choir | 1,989.97  |
| Suspense     | 206.94    |

**c) Note re: General Fund Reconciliation and Balance Sheet**

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfers have been made:

|                   |         |
|-------------------|---------|
| January 27, 2017  | \$3,400 |
| January 31, 2017  | \$4,000 |
| February 1, 2017  | \$3,000 |
| February 28, 2017 | \$2,000 |

**d) CRA Charities Report**

The CRA Charities Return for 2016 has been completed and mailed to Canada Revenue Agencies.

**e) Natural Gas Consumption (2013 - 2016)**

The gas consumption for the last four years is as follows:

|      |                         |
|------|-------------------------|
| 2013 | - 34,747 m <sup>3</sup> |
| 2014 | - 32,423 m <sup>3</sup> |
| 2015 | - 28,236 m <sup>3</sup> |
| 2016 | - 27,336 m <sup>3</sup> |

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**f) Natural Gas Two Year Comparison (2015 - 2016)**

| 2 Year Comparison <a href="#">Help</a> |      |                    |                     |     |            |                            |      |                    |                     |     |            |
|--|------|--------------------|---------------------|-----|------------|----------------------------|------|--------------------|---------------------|-----|------------|
| <a href="#">Printer Friendly</a>       |      |                    |                     |     |            |                            |      |                    |                     |     |            |
| <a href="#">Export to Excel</a>        |      |                    |                     |     |            |                            |      |                    |                     |     |            |
| Date                                   | Days | Billed Consumption | Average Temperature |     | Total      | Date                       | Days | Billed Consumption | Average Temperature |     | Total      |
|  |      | (m³)               | High                | Low |            |                            |      | (m³)               | High                | Low |            |
| <a href="#">2017/02/09</a>             | 31   | 4,260.313          | -6                  | -17 | \$1,042.91 | <a href="#">2016/02/09</a> | 28   | 3,603.841          | -7                  | -17 | \$945.01   |
| <a href="#">2017/01/11</a>             | 31   | 4,514.257          | -11                 | -21 | \$1,102.55 | <a href="#">2016/01/12</a> | 34   | 3,944.234          | -4                  | -12 | \$1,118.99 |
| <a href="#">2016/12/09</a>             | 32   | 2,112.596          | 5                   | -4  | \$538.55   | <a href="#">2015/12/09</a> | 29   | 2,471.900          | 2                   | -8  | \$728.81   |
| <a href="#">2016/11/09</a>             | 30   | 1,418.303          | 6                   | -1  | \$393.37   | <a href="#">2015/11/10</a> | 30   | 1,493.946          | 12                  | 0   | \$454.41   |
| <a href="#">2016/10/11</a>             | 28   | 70.240             | 18                  | 4   | \$57.55    | <a href="#">2015/10/09</a> | 32   | 78.344             | 16                  | 4   | \$57.21    |
| <a href="#">2016/09/12</a>             | 33   | 75.643             | 23                  | 9   | \$58.90    | <a href="#">2015/09/10</a> | 28   | 72.941             | 24                  | 10  | \$55.69    |
| <a href="#">2016/08/10</a>             | 30   | 75.643             | 25                  | 11  | \$58.90    | <a href="#">2015/08/12</a> | 31   | 102.658            | 26                  | 12  | \$64.04    |
| <a href="#">2016/07/11</a>             | 30   | 110.763            | 24                  | 10  | \$67.73    | <a href="#">2015/07/10</a> | 67   | 823.967            | 21                  | 5   | \$309.87   |
| <a href="#">2016/06/09</a>             | 32   | 272.855            | 19                  | 5   | \$108.45   |                            |      |                    |                     |     |            |
| <a href="#">2016/05/10</a>             | 29   | 1,399.393          | 15                  | 0   | \$391.37   | <a href="#">2015/05/11</a> | 56   | 3,339.091          | 9                   | -2  | \$1,002.66 |
| <a href="#">2016/04/11</a>             | 33   | 2,369.242          | 5                   | -4  | \$634.94   |                            |      |                    |                     |     |            |
| <a href="#">2016/03/09</a>             | 29   | 2,850.114          | -1                  | -11 | \$755.72   | <a href="#">2015/03/10</a> | 31   | 5,640.795          | -10                 | -23 | \$1,617.94 |
|  | 368  | 19,529.362         |                     |     | \$5,210.94 |                            | 366  | 21,571.717         |                     |     | \$6,354.63 |

If you have any questions, please call toll free 1-800-567-8899

## **Appendix E – Twin Valleys Presbytery Report**

Twin Valleys Presbytery Notes February 24, 2017 at Knox United Church,  
Bengough, SK

*These notes are for the use of Twin Valleys Presbytery Congregational  
representatives to help in making congregational reports (Communications: Roy  
Bortolotto)*

### **Worship**

Worship leader: Marie Barr

Jesus was incendiary - a person of passion and fire. He turned things upside down with his presence and message (Luke 12:51-53). He's looking for people who are combustible: rather than seeing the church as a place of quiet refuge from the hubbub of life, this is one place where we can express our passion and fire for the state of our world.

### **Conference President's visit**

Krystal Sheremeta invited table groups to discuss five questions:

1. What is your favorite part of presbytery?
2. What is the least favorite part of presbytery?
3. If you could say anything to the wider church, what would you say?
4. What excites you about the future of the United Church of Canada?
5. What is the most meaningful part of your faith?

A time of sharing ended with Krystal's encouragement to keep asking ourselves, "How is it with your soul?"

### **Remits for Presbytery**

Roy Bortolotto presented an overview of four remits:

- #1 Three Council Model
- #2 Elimination of Transfer and Settlement
- #3 Office of Vocation
- #4 Funding a New Model

Table groups had discussion time for each remit. Voting to take place at the next presbytery meeting.

### **Committee Reports**

#### **Mission & Outreach**

- S. SK. Hospital Chaplaincy. Receipt of a generous legacy bequest from Grace United in Swift Current.
  - ideas for outreach projects that congregations can use in their local areas.
- Check website for details ('Missions' tab)

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**Children and Youth**

- youth rally for SK conference in Yorkton (March 24-26)

**Conference executive**

- conference weekend June 16-18 in Saskatoon (workshops, banquet, service of praise). No AGM this year.

**Finance (Jan./Feb.)**

|               |           |
|---------------|-----------|
| Income        | \$14,548  |
| Expenses      | \$20,947  |
| Net cash flow | \$ -6,399 |

**Things to note**

- congratulations to Jason Richards and his wife on the birth of their son Lincoln Taejun. A card and gift were presented on behalf of Presbytery.
- attendance: 12 ministry, 18 lay, 5 visitors = 35 total

**Upcoming Meetings**

- March 24, 2017 in Arcola (executive)
- April 21, 2017 in Wawota (full court)

**Nominations Committee**

- Jason Richards was nominated to the position of Chair Elect.

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**Appendix F – Warm Welcome Shelter Stat Sheet for 2016/17**

Number of males - 7

Number of females - 2

Total number of unique individuals brought in by the police - 2

One male and one female who was under 18 years. She was refused given our policy that nobody under the age of 18 years can use the shelter.

Average number of guests per night - 1

Total nights - 90 Total guests -88

Director of hospitality \$12,000 Shift captains total cost \$7,024.00

55 different volunteers

Meals - \$1,466.00

Grocery cost \$2235.00 (approx.)

Taxi \$196.60

Hotel \$485.01

Monies received:

United Church - Carnduff/Gainsborough \$50.00

Quota Club-Estevan \$1000.00

Vermillion energy-\$5000.00

There was a big difference this year in comparison to the two years prior. During the Boom the shelter had as many as 4 to 6 guests per night. The downturn in the economy reflected a very different picture. People left Estevan. Landlords of apartments were struggling to maintain tenants. Some of the rent had dropped by 50%. One apartment with 15 units had only six apartments occupied.

Landlords were forced to reduce the rent or lose the tenant to another landlord. And of course people left the Energy City for other places with more promise of work. Restaurants closed and the hotels saw a big drop in the number of guests using their facility each night. This created a 27% vacancy rate.

Therefore the warm welcome board is going to take a hard look at the circumstances and make recommendations as to what works and what doesn't. The board will be looking at ways to raise funds and partnership with the Department of Social Services. And of course watch the Saskatchewan economy like barometer. The board will be continuing to meet monthly the end of June 2017.

Respectfully

R. A. Flemming, Chair

Warm Welcome Board