

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — February 8, 2017

- Call to Order** Chairperson Melissa Fiest opened the meeting at 7:02 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Devotion** Jason Richards shared an article on hindsight. God's gift of grace can set us free to forgive ourselves for past mistakes and learn from them. He then asked each of us what mistake or failure that we wished to give up. The responses were written down, then destroyed as a symbolic gesture.
- Attendance** Jason Richards, Rev. Susan Reed, Melissa Fiest, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Lynn Kindopp, Sheena Wock, Regrets: Angel Boxell, Jeri-Lee Jones  
 Guest: Shirley Andrist
- Agenda/Reports** **Motion: Wendy Suchan/ Sheena Wock**  
 The agenda, Minister's Report, and Pastoral Care Worker's reports be approved. CARRIED  
 See Appendix A, page 330.
- Minutes** **Motion: Wendy Suchan/Sheena Wock**  
 The minutes of the January 11, 2017 meeting of the Leadership Team be approved as circulated. CARRIED.
- Shirley Andrist** Shirley Andrist requested a change in the fee for the organist for funerals. She also let the Leadership Team know that her health is making playing the organ on a full-time basis a problem.  
  
 The committee discussed possible solutions which will be investigated.
- Funeral rates:  
 Organist and  
 Caretaker** **Motion: Wendy Suchan/Cheryl Deren**  
 The rates for the organist for funerals be raised to \$100 and \$125 if there is a soloist and the rate for the custodian for funerals be raised to \$40. CARRIED  
 The Funeral pamphlet will be updated to reflect these changes.

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**Old Business**

Tyler Perry Apron Fundraiser      Tabled

**Annual Meeting**

Sunday, February 26. Jason plans to incorporate the needed elements of the Annual Meeting into the Worship Service, in order to complete both before the pot-luck lunch. Rev Susan Reed will make sure that there is a Presbytery rep in attendance as she is having her own Annual Meeting on that same day.

Refugee Sponsorship      Jason reported that the application for the father of the refugee family in Moose Jaw was going ahead by the government, so our part is no longer required. He suggested that we may still look at something in the distant future.

Review Goals      Discussion of Leadership Team goals was held. We discovered that many of the goals have been covered. See Appendix F, Page 338

Darrel and Saskia      The Great Plains Concert, 3:00 pm April 2, 2017. Wendy Suchan and Cheryl Deren volunteered to help co-ordinate set-up. Vicki will sell tickets from the office and others will help with advertising. We will also sell tickets before church in March. Cheryl will check with her House Group to see if they will look after coffee and goodies for the intermission.

**Essential Ministries  
 – Check-in**

**Christian Education**

Jason reported that an application is being made to Twin Valley Presbytery's Child and Youth Ministry fund to cover part of Vacation Bible School costs. He also said that Jeri-Lee Jones is looking at new curriculum that follows the Lectionary for use this fall.

**House Groups/Hospitality**

Welcome Package      Cheryl Deren shared samples of items that might be included in a Welcome Package.

**Motion: Cheryl Deren/Wendy Suchan**

To have Cheryl put together a Welcome Package for St. Paul's. CARRIED

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- Mission/Outreach:** Wendy Suchan.  
 Warm Welcome may shut down early this year. This will be discussed at their next meeting. Most nights they host only one client.
- The shower is complete, but they are in need of bath sheets.
- Community Garden The deadline for payment of plots is set for April 15, 2017
- Pastoral Care:** Kaye Hemus:  
 Report as submitted  
 See Appendix C, page 332
- Property:** Greg Suchan  
 Johnson's finished installing the shower in Room 102 and installed a new zone valve in room 202. The valve is not working, so Paul Deren will phone Johnson's to let them know.
- Stewardship:** Melissa Fiest  
 No report
- Worship:** Jason Richards  
 Jason's report is in the Appendix, but in addition, he plans to try some contemporary music in his service. He will offer a confirmation class during Lent as there are several interested. This would finish with an Easter Vigil.  
 Jeri-Lee Jones would like to get the old youth group room cleaned out, painted and set up for the youth.  
 See Appendix B, Page 316
- Minister's Report
- Treasurer's Report:** Don Kindopp:  
 Don shared a summary of Givings vs Givers report that he has prepared for the Annual Meeting  
**Motion: Don Kindopp/Wendy Suchan**  
 The adoption of the January 11, 2017 Treasurer's Report. CARRIED.  
 See Appendix D, page 333

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<b>Presbytery Report</b>	Don Kindopp Next TVP meeting in Bengough Friday, February 24, 2017. Twin Valley's Annual Report will be in our Annual Report. See Appendix E, Page 335
<b>New Business:</b> Nominations	We are looking to fill these positions: <ul style="list-style-type: none"> <li>• 1 or 2 Leadership Team Members</li> <li>• 1 or 2 members for Ministry Personnel Committee</li> </ul> <p>Trustee Committee is remaining.</p> <p>Personnel Committee is remaining</p> <p>Astrid Friesen has volunteered to become the Recording Secretary.</p>
Remits	
Pot-Luck	The March 12, 2017 service will be built around the upcoming remits. At a pot-luck dinner the congregation will be able to access information regarding content of the remits and give feedback to assist the Leadership Team when they vote at the April meeting.
<b>Correspondence</b>	None
<b>Report to Congregation</b>	Melissa Fiest
<b>Next Meeting</b>	Wednesday, March 8,
<b>Adjournment</b>	<b>Motion: Wendy Suchan/Cheryl Deren CARRIED</b>

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Melissa Fiest, Chair

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Lynn Kindopp, Recording Secretary

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**Appendix A – Agenda**

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Minister Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
  - 5.1. Shirley Andrist re: Organist
  - 5.2. Tyler's Apron Fundraiser
  - 5.3. Annual Meeting – February 26, 2017
  - 5.4. Refugee Sponsorship Update
  - 5.5. Review Leadership Team Goals
  - 5.6. Darrel and Saskia " The Great Plains" concert for April 2, 2017 at 3:00
6. Essential Ministry Updates
  - 6.1. Christian Education
  - 6.2. House Groups/Hospitality
  - 6.3. Welcome Package
  - 6.4. Mission/Outreach
  - 6.5. Pastoral Care
  - 6.6. Property
  - 6.7. Stewardship
  - 6.8. Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
  - 9.1. Nominations for Committees
  - 9.2. Remits
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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**Appendix B – Minister's Report**

My goodness gracious, when they teach us about 'work-life' balance I am not sure it was juggling a newborn that I ever had in mind! ☺ This past month has been all about Baby Coming and Baby Arriving! This week seems more calm than the last three, and that is a great feeling!

I have been extremely blessed with people stepping up to assist me in the past weeks, especially Jim Pratt, Jeri-Lee Jones & Kaye Hemus. They all helped me with services, and getting through the weeks when I was unable to do so. From waiting for the due date, going past the due date, going to Regina, and then waiting in a hotel to be admitted into Labor & Delivery, it was quite an ordeal. Emergency surgery followed, recovery, and finally returning to Estevan and feeling just overwhelmed at caring for this brand new life (I hope every parent feels this way! I even read books, and still agggghhhh!!!!)

All of the above reasons mentioned have made January a blur! Now it's February! I am beginning a two part sermon series next, followed by the AGM, normal sermon, and the Remits, before heading into another sermon series. Unfortunately there have been numerous funerals this past month as well, including one coming up this Saturday. At the same time, two weddings are also coming up, and I have been meeting with the couples and planning marriage prep classes, very fun!

Young and I thank each of you for all of your prayers and support. It has been a month that has completely upended our lives, and at the same time given us more joy than we ever thought possible. I may be a little tired if you meet me the next couple of weeks, but please know that it isn't you boring me, I just am a little short on sleep. ☺

At the last meeting you saw a bunch of my ideas from my Yearly Plan go into the application phase. I am still waiting to hear back on most, but they are out there in the stratosphere now! This month has me doing some reading, and working on some projects before we hit Lent / Easter.

~JR

Respectfully submitted  
Jason Richards

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**Appendix C – Pastoral Care Report**

Last report was January 11, 2017.

January 15, 2017 – provided Worship Service at Creighton Lodge – Epiphany and Prayer

January 16, 2017 – funeral for Cliff Leonard; sang with choir.

January 17, 2017- e-Well Wishes to patient in Regina General post-op surgery.

January 19, 2017 – Worship Services provided at Estevan Regional Nursing Home and Long Term Care

- Worship Service at Hillview Manor.
- Thank you to Shirley Andrist and Cathie Henders for their contribution of music. Much appreciated.

January 26, 2017 – completed Hospital Visitors list for 2017

This month has seen visits to many seniors dealing with prolonged colds, pneumonia and the occasional bout of flu. Some of these situations have resulted in hospitalization. This worker endeavours to provide support, listening, suggestions referrals and once in a while, a ride to the person's Doctor's office. Prayer.

Several calls and visits have concerned mental health issues and /or on-going congregant and family circumstances. One bereavement visit was made.

Jason's Reflection on Sunday was "Salt and Light Revisited" so you may have already been asked these questions, if so, please forgive me the repetition: (from Rev. Dr. Janet Hunt).

Where have YOU seen light lately?

HOW have you been light lately? And how has that light been reflected back to you?

How are you CALLED to be light tomorrow?

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Whatever you do, don't hide your light under a bushel! No!'

Respectfully submitted,  
 Kaye Hemus

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**Appendix D – Treasurer's Report**

a) **Financial Report** (January 31, 2017)

General Fund

Income:

Received Givings	11,062.29
Other Income	555.25

*2017 Yearly Budget*

11,617.54

Expenses:

Administration	21.40
Children & Youth	251.99
Congregation Life	483.00
M&P	12,454.64
Outreach	1,250.00
Property	489.00
Pastoral Charge	826.68
Trustee (Insurance)	526.80
EI/CPP Withheld	(20.15)

16,283.36

Surplus (Deficit) (4,665.82)

General Fund Reconciliation:

January 1, 2017	1,801.65
Surplus (Deficit)	(4,665.82)
Overdraft Transfer	7,400.00
Balance Jan 31, 2017	4,535.83

Balance Sheet (January 31, 2017)

Assets:

Capital Investment:	20,000.00
Trust Funds	137,032.01
General Fund	4,535.83
Pastoral Charge	
Total Assets	161,567.84

Liabilities:

Bequest Fund	7,400.00
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**b) Trust Fund Information:**

Benevolent	6,622.29
Bequest	94,887.18
Capital	10,890.38
Interest	50.05
Memorial	22,385.20
Senior Choir	1,989.97
Suspense	206.94

**c) Note re: General Fund Reconciliation and Balance Sheet**

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund. The following transfer have been made:

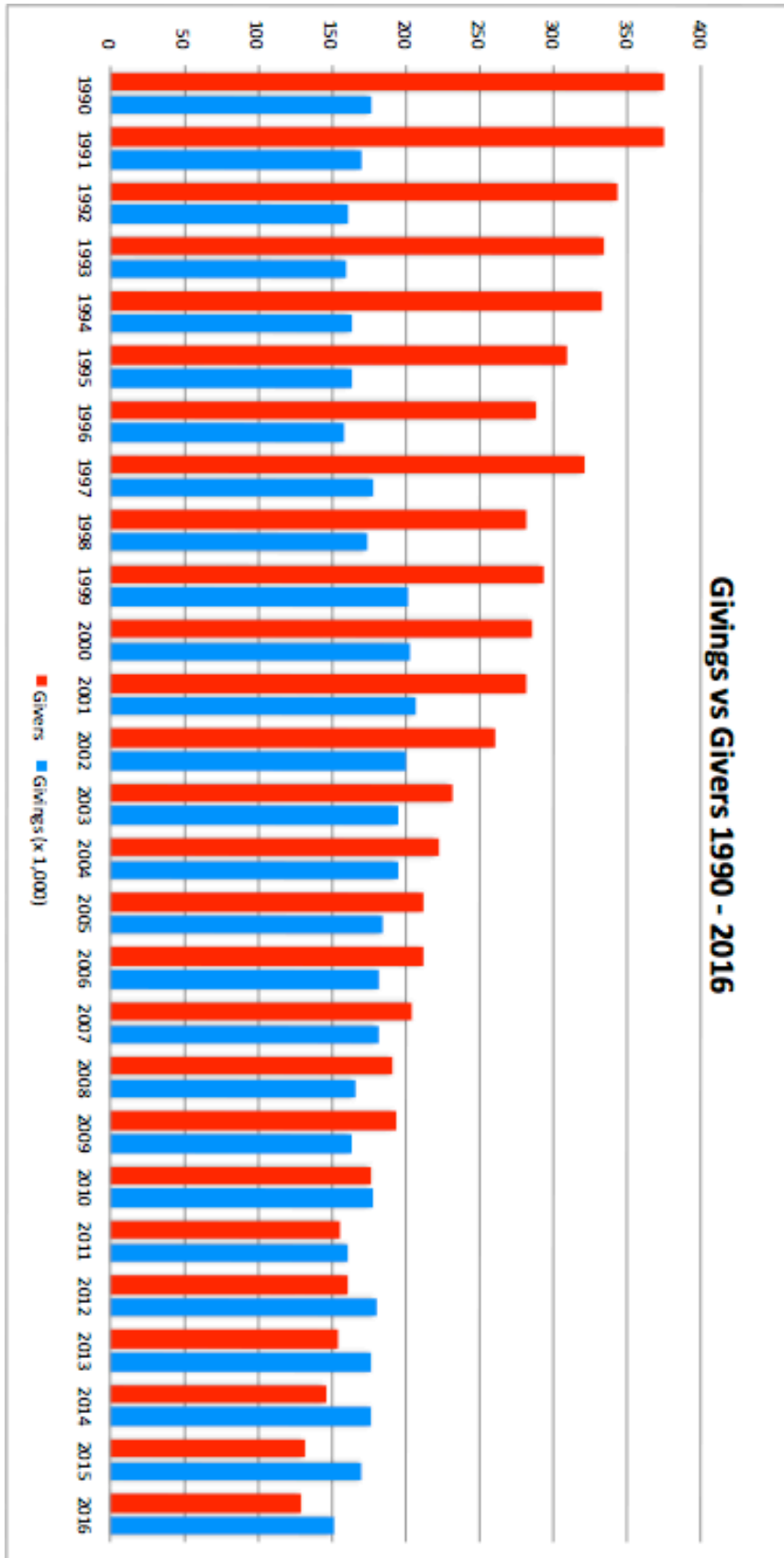
January 27, 2017	\$3,400
January 31, 2017	\$4,000

**d) Financial Reviews**

Marilyn Miller has completed the review of the financial records of St. Paul's United Church and St. Paul's International Pastoral Charge. Both sets of books were found to be in order.

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*St. Paul's United Church*



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### **Appendix E – Twin Valleys Presbytery Annual Report**

Highlights of the four meetings held during the year in Estevan (February 26), Carievale (April 22), Moosomin (September 16), and Weyburn (November 18).

#### **Conference president John Hass keynote**

The United Church is determined to continue being a strong voice for social justice, peace and inclusivity. Although the church in the future may be very different than it appears now, our mission remains the same: to love God and neighbour. As we struggle to come up with a structure to survive, our biggest challenge is to live out Jesus' teaching to love one another. When we do, the community work will follow.

#### **Educational presentations**

- **remits for presbytery.** #5 Ministry partners with mutual recognition agreements; #7 Candidacy pathway; #8 A step towards a new model of membership. Remits were introduced and explained at the September meeting, with voting at the November meeting. All remits passed.
- **Circles of Support and Accountability (COSA).** Otto and Florence Driedger talked about restorative justice as an alternative to the criminal justice system.
- **A refugee's story.** Roman Chernykh spoke about growing up in Soviet-era Ukraine and his bid for life in Canada where there's freedom, peace and the opportunity to succeed.
- **Good stewardship.** Kathryn Hofley discussed M & S support, PAR, and the new "Salt and Light" resource package for congregational giving.

#### **Committee Reports**

- **Division of Mission and Outreach**
  - Support for Syrian refugees, environmental issues, South Sask. Hospital Chaplaincy.
- **Division of Finance and Administration**
  - Treasurer's report (budget for 2017): total revenue needed \$117,600. Income from assessments \$103,600. Carry-over from 2016: \$14,000.
- **Children & Youth**
  - A successful VBS "Camp Caravan" was held during the summer. Check into available grants for local and presbytery-wide children and youth projects.

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- **Other**
  - worship leadership provided by Don Kindopp (Estevan), Rob Reed (Carievale), Kim Looyenga (Moosomin) and Mohandas Barnabas (Weyburn).
  - attendance averaged 40 throughout the year. Need to encourage more participation, as only about half of the 27 pastoral charges send delegates to full court meetings.

**Annual Meeting**

Saskatchewan Conference AGM was held in Regina June 2-5 with three keynote themes: Regina Anti-Poverty Ministry (Bonnie Morton and Peter Gilmer); Loving our Neighbour who is Aboriginal (Dawn Guenther and Bill Wall); Loving our Neighbour in Other Faiths (Brenda Anderson & Zarqa Nawaz). Service of Praise held at Westminster United.

Submitted by Roy Bortolotto (Communications)

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**Appendix F – Essential Ministry Goals**

November, 2014

**House Groups/Fellowship**

Short Term:

- Wondering how other HGs are doing - participation by a few? Many?
- Rally the troops?
- Encourage different leaders
- Memo of upcoming house group to congregation
- Quarterly gathering maybe for newer folks.
- "Team" with team color, name, cheer, t-shirt
- HG leaders have a meeting to discuss motivation.
- Teach more people how to deal with projection.

Long Term:

- Make a bigger deal of lighting the Christ candle One: "The Light of Christ is in you." All: "And also in you."
- Train members of each House Group to handle the projection and/or recording of worship services.

**Mission**

Short Term:

- Education program around becoming an Affirming ministry
- "Living with Respect in God's Creation" policy and program - becoming a greener church.
- Continue to support Warm Welcome
- Continue to explore all options for the church.
- Are there programs we can support or partner with in the community either through volunteering or finances? Can we put something in the place of Hope Village? High River?

Long Term:

- Continue partnership with the Salvation Army
- More mission from the building, using the building as a community center
- Seniors' programs?

**Children's Ministry**

Short Term:

- Starting children's choir
- fresh ideas for youth group (or Jr. youth group for our "core" group and others)
- possibly creating a safe space for LGBT teens
- Keep up the great work with Sunday School

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- Children/Family Sunday
- VBS
- Have a teen/young adult Sunday for them to pick the music, prayers, scripture, etc.
- -fun activities/outings - bowling, pumpkin hollow, etc.

Long Term:

- Grow the SS of today into youth group of tomorrow!
- opportunity for "acting" for the children (eg skits, re-enacting from scripture, etc.)
- "Glee" service
- Youth Musical/play (possibly as fundraiser)

**Worship**

Short Term:

- Children's choir w /Sharon
- Experimenting with prayer and art
- preaching style/narrative lectionary
- Music styles - more congregational participation (have more upbeat music)
- Bring in instruments
- Instead of focusing on losing the choir, have 1 week "choir practice", 1 week "Jam session" bring instruments - i.e, guitars, drums, tambourines. come up with some occasional music.
- bring in guest minister to worship

Long Term:

- More flexible worship space
- Participation from more people in worship
- Experimenting in styles of worship

**Pastoral Care**

Short Term

- Adopt a senior for Sept -May
- Small group outing for Seniors
- Picking up seniors to bring them to church
- by letter, advice about will prep and estate planning.
- group go-to-the-movies (the Butler)
- Hospital visits, At home visits for those who need it
- Explore "Holy Yoga"

Long Term

- Support Groups: single women, those mourning, walkers, LGBT

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**Property**Short Term

- continue w / physical improvements
- boiler upgrade
- windows
- Green policy
- Purchase new tall ladder
- Area rug for Sunday School Room

Long Term

- upgrade washrooms with showers for Warm Welcome
- establish a labyrinth in front lawn area
- make basement bathroom wheelchair accessible
- better understand the long-term sustainability of the church
- replacing pews w / chairs
- begin discussion on sharing space with others
- incorporating art and design more open to other cultures

**Stewardship**Short Term

- fall, 2013 letter writing campaign
- Hold a managing your money workshop and info on how to give to the church e.g. PAR and Legacy giving
- info during offering on how much things cost ex: VBS, Warm Welcome, for a day, etc.
- impress on the Congregation that there is more to stewardship than financial support
- by letter, advice on estate planning and will prep.
- more encouragement about participating in house groups

Long Term

- Balanced budgets? progressive programming in place
- new, innovative fund-raiser (rent a table auditorium sale)
- on going interest group.