

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — January 11, 2017

- Call to Order** Chairperson Melissa Fiest opened the meeting at 7:02 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Devotion** Jason Richards invited the Leadership Team members to share what Mission means to them. He closed with a prayer.
- Attendance** Jason Richards, Rev. Susan Reed, Melissa Fiest, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Lynn Kindopp, Sheena Wock, Jeri-Lee Jones
 Regrets: Angel Boxell,
 Guest: Julie-Anne Wallewein
- Agenda/Reports** **Motion: Wendy Suchan/ Cheryl Deren**
 The agenda, Minister's Report, and Pastoral Care Worker's reports be approved. CARRIED
 See Appendix A, page 315.
- Minutes** **Motion: Wendy Suchan/Jeri-Lee Jones**
 The minutes of the November 9, 2016 meeting of the Leadership Team be approved as circulated. CARRIED.
- Old Business**
 Tyler Perry Apron Fundraiser Tabled
- Ministry Committee **Julie-Anne Wallewein** spoke regarding Jason Richard's Continuing Education budget for 2017.
Motion: Wendy Suchan/Greg Suchan
 To carry over \$375.75 from Jason Richard's 2016 Continuing Education Budget to 2017, to be used along with his 2017 allotment by the end of the year. CARRIED
- Air Hockey Table The table has been picked up and found a new home.
- Caring Ministry No report.

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Essential Ministries

– Check-in

Sunday School

Christian Education: Jeri-Lee Jones

The Christmas Pageant was a hit. Vacation Bible School materials have been shipped. Jeri Lee and Jason Richards are looking into more funding sources.

House Groups/Hospitality: Cheryl Deren

Cheryl will bring to our next meeting, a sample of a welcome package that Cindy Burham brought from her home church, with the thought that St. Paul's might do something similar.

Christmas Hampers
 Cheryl Anseth

Mission/Outreach: Wendy Suchan.

St. Paul's filled 15 hampers this year with 2 additional large hampers donated through our church. Total hampers numbered 254, with a 30 – 40 % increase in demand for large hampers. Estevan Bruin hockey players volunteered to assist with the heavy lifting and hauling of our hampers.

Angel Tree

St. Paul's shift was on December 7, 2016. Gifts were given to children 16 and under. There were 300-400 gifts donated and another 200 purchased. In total 345 benefitted from the Angel Tree in 2016.

Warm Welcome

The Warm Welcome has had 56 overnight stays (2 men) from November to the end of December 2016. Clients are showering at the Leisure centre while awaiting the contractor to install the shower at St. Paul's. We need to look at the distribution of our outreach budget for 2017. The Warm Welcome had a \$5,000 donation from Vermillion Energy, of which \$2,500 went into their building fund.

Long term Goals

Wendy Suchan reminded us that we had put on hold the review of our goals until we had a minister in place.

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Pastoral Care: Kaye Hemus:

John Johnson is making holding crosses for Kaye to use in her Pastoral Care work. One cross has already be given to a member of the congregation who was undergoing surgery.

See Appendix C, page 317

Window
 Replacement

Property: Greg Suchan

Greg reported on estimated costs of the projects needed for upkeep of our building.

Motion: Greg Suchan/Jeri-Lee Jones

Moved that we go ahead with the replacement of the broken window above the CE entrance doors at a cost of \$815.64, subject to budget approval. CARRIED.

Stewardship: Melissa Fiest

Melissa summarized the Fall Stewardship Campaign and her report will appear in the reports for the Annual Meeting.

Minister's Report

Worship: Jason Richards

Jason's report is in the Appendix, but he added that he has moved Communion back to the first Sunday of each month.

See Appendix B, Page 316

Treasurer's Report: Don Kindopp:

Motion: Don Kindopp/Cheryl Deren

The adoption of the January 11, 2017 Treasurer's Report. CARRIED.

See Appendix D, page 319

Review of Financial
 Books

Motion: Wendy Suchan/Jeri-Lee Jones

That we engage Marilyn Miller to review the 2016 financial books for St. Paul's and St. Paul's International. CARRIED.

Draft Budget

Proposed 2017 budget was presented and revised.

Motion: Don Kindopp/Greg Suchan

The draft Budget be presented at the Annual Meeting in February. CARRIED

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- Presbytery Report** Motion: Don Kindopp/Sheena Wock
 To accept the Presbytery report submitted in
 December. CARRIED.
 See Appendix H, page 325.
- New Business:** Ordination will occur in Saskatoon on Sunday, June
 Jason Richard's 18, at 10:00 am.
 Ordination
 Jason Richards
- Refugee Sponsorship **Motion:** Wendy Suchan/Sheena Wock
 That we give Jason permission to approach the
 Refugee Sponsorship Board to explore the possibility
 of accessing the \$17,000 they have for a joint project
 with Minto United Church in Moose Jaw. CARRIED
 See Appendix E, Page 321
- Date set for Sunday, February 26, 2017.
- Annual Meeting Annual Reports need to be sent to Vicki Winter as
 soon as possible.
- Nominations We are looking to fill these positions:
 - Recording Secretary
 - 2 Leadership Team Members
 - 1 or 2 members for Ministry Personnel Committee
- Jason will check with Trustee Committee to see if they
 need replacements.
- Lynn Kindopp will check with Personnel Committee to
 see if they need replacements
- Darrel and Saskia We decided to book the Great Plains concert by
 Darrel and Saskia for Sunday, April 2, if still available.
- Concert & Piano Leadership Team agreed to a concert at St. Paul's by
 Tuning Samuel Deason on January 29, 2017 if he has the
 piano tuned by Dennis Wiest.

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Access Communications	Jason Richards Motion: Wendy Suchan/Jeri-Lee Jones That Jason Richards/St. Paul's apply to Access Communications to become part of Access programming. CARRIED. See Appendix F, Page 322
Canada Summer Jobs	Jason Richards presented information to the Leadership Team about federal grants available to hire workers for the church over the summer months. The Leadership Team agreed that Jason go ahead and make application for grant money. See Appendix G, Page 324
Remits	Must be completed by June, 2017.
Correspondence	None
Report to Congregation	Melissa Fiest
Next Meeting	Wednesday, February 8,
Adjournment	Motion: Jeri-Lee Jones/Cheryl Deren CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Minister Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Tyler's Apron Fundraising
 - 5.2. Ministry Committee Budget Recommendations
 - 5.3. Air Hockey Table
 - 5.4. Caring Ministry Update
6. Essential Ministry Updates
 - 6.1. Christian Education
 - 6.2. House Groups/Hospitality
 - 6.3. Mission/Outreach
 - 6.4. Pastoral Care
 - 6.5. Property
 - 6.6. Stewardship
 - 6.7. Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.1. Refugee Sponsorship
 - 9.2. Annual Meeting Date, and Please Write Reports!
 - 9.3. Darrel and Saskia " The Great Plains" concert for April 1 or 2, 2017
 - 9.4. Piano Tuning for January 29, 2017
 - 9.5. Access Communications Proposal
 - 9.6. Canada Summer Jobs
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

Baby is almost here!!! It's hard to fathom how things will change, and is a mix of pure excitement and absolute nervousness all at the same time. December (Advent) does a good job of planning itself, and I just follow along for the ride. I was thankful to have coverage while I went for surgery in Saskatoon, and very happy to have that continuing stressor taken care of.

The stewardship campaign finished, and a pat on the back for everyone involved. It was my first one, and feedback was positive. There are things we will keep, and others to change when preparing the next one (including not feeling so rushed!). Settling into Advent was nice, the familiar story and topics relate to nice sermons, and an overall aura of joy that just permeates this time of year. I was happy to see the children's pageant, as well as the joint cantata with the Lutheran church. Christmas Eve was fun, with filled churches and low candle lit hymns.

My stand-out service? Christmas Day. It was small, with half newcomers and half regulars, and it was fun. There was lots of laughing, community, and sharing of stories. In the end we even took a group picture! After a long Christmas Eve, to go into Christmas Day worship and come out with a high level of energy, that was awesome.

Office Hours at Tim Horton's has been a bigger success than I could imagine. Only a couple times I have been by myself (great reading days!) otherwise it is always a mix of people who will come and join me. My first bible study recently began. There isn't a huge turnout, but it is more than I was expecting after hearing stories of previous attempts. Lots of people talk about it as well, ie. Planning to come, or its too cold now will you do another in the Spring? The word is out there!

Much of what is coming up is the build up to the Transfiguration and Easter. Epiphany goes by fast, and will be even faster with our first child on the way. I have my sermon topics planned, and hopefully I will be able to do them all! ☺ The emphasis now is on new ways of doing church, of mission outside of the building, and of the future.

Over the holidays, when I was hanging out in the office by myself, in the midst of a blizzard, I got a lot of planning done. I have a tentative map for the year, and find that extremely exciting! I will do my best to continue on the path, but who knows where God will take us?

Respectfully submitted
Jason Richards

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Appendix C – Pastoral Care Report

Last report was sent December 14, 2016 even though December meeting was cancelled. I hope you will take a look at it. Thanks.

Happy New Year Everyone!

Old Business:

In printing up my report in December, somehow a couple of lines were missed; they read "If anyone on the Leadership Team has suggestions for me or would like to accompany me on a senior visit, please let me know. I'd enjoy having you come along!"

December 13, 2016 – on a cold, blizzarding evening, in Estevan, few people turned-out for the Blue Christmas Service, however, I choose to believe that those who took part and attended (thanks to Jason for a well-prepared Service!) found it meaningful and worthwhile.

December 16, 2016 – one person finally received a surgery date for hip replacement, January 13, 2017, and we are praying that there be no delays! Long waits for surgery sure take a toll.

Other Happenings:

December 14, 2016 – met with Julie-Anne Wallewein, Chair, St. Paul's IPC Ministry Committee, to talk about proposed wage for 2017.

December 16, 2016 - a Christmas 'elf' knitted two grocery bags full of mittens in three different sizes and many beautiful colours and had Cheryl Anseth bring them to me at the church. Through discussion we decided to keep 2 large pair and three small pair in the office at the church in case anyone needs mittens; the vast remainder was given to Hillcrest School – I have it on good authority that kids routinely lose their mitts or come without them! The Prayer Shawl Group met at Trinity Tower in December and one prayer shawl was presented this month (in bereavement).

In addition to the routine visits, at Homes and homes, and hospital, a few different things have happened; I would like to share a few with you. 1) Have been checking in on seniors who live alone, especially with the amount of snow and very cold weather this past month; called one lady to say I was coming just for a short visit and said 'Please don't fuss; I can only stay a few minutes". When I arrived at her door, she had pizza and tea and cookies ready to consume –so we had a longer visit!! She knew there was a 'loneliness-factor' !

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2) Became concerned as it seemed a usually vibrant, active elderly person was sleeping a lot and perhaps low on energy or depressed; turns out, she allayed my concern by saying "Old people doze a lot. You know that, don't you?". On December 21, 2016 she said to me "The nights are not so dark anymore " with a twinkle in her eye and a reference to her age. We agreed there was a sermon lurking in that statement she made!!

3) Listening carefully when folks want/need a sounding board - from inter-generational family concerns to dealing with a person who walked in and came across as a misogynist con artist.

Ordered and received a book recommended by two ministry people—A Grief Observed by CS Lewis.

Used my remaining vacation 2016 days in spending quality time with my daughter, son-in-law and grandson in Melfort, SK December 23, 28, 29, 30, 2016 returning to work January 3, 2017.

January 8, 2017 – made two hospital visits after Service on Sunday after learning both people were in acute care.

Future Plans:

I will be attending a Wellness Retreat near Saskatoon in mid-February; facilitated by Marg Janick- Grayston – An Excursion into the Land of Emotions.

During this wintery season, drive and walk carefully, maybe use 'indoor' time to do a little cleaning and sorting after the holidays and at the same time consider doing some spiritual house cleaning; it is said that confession and meditation on The Word are good for the soul!

Respectfully submitted,
Kaye Hemus

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Appendix D – Treasurer's Report

a) **Financial Report** (December 31, 2016)

General Fund

Income:

		<i><u>2016 Yearly Budget</u></i>
Received Givings	153,013.63	180,000
Other Income	48,424.17	30,411
Capital Transfers	64,163.81	
Other Transfers	553.28	
Special Appeals	1700.00	
	<u>267,854.89</u>	<u>210,411</u>

Expenses:

Administration	10,766.31	5,400
Children & Youth	1,376.48	1,700
Congregation Life	1,809.31	3,325
M&P	116,728.42	118,139
Outreach	18,010.00	18,250
Property	32,856.18	27,000
Pastoral Charge	23,324.01	35,832
Trustee (Insurance)	5,202.60	6,300
Benevolence (Trust)	71.88	
Capital	64,163.81	
Suspense (Trust)	481.40	
	<u>274,790.40</u>	<u>215,946</u>

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Surplus (Deficit)	(6,935.51)	(5,535)

General Fund Reconciliation:

January 1, 2016	8,737.16
Surplus (Deficit)	(6,935.51)
Balance Dec 31, 2016	1,801.65

Balance Sheet (December 31, 2016)

Assets:

Capital Investment:	20,000.00
Trust Funds	144381.96
General Fund	1,801.65
Pastoral Charge	<u>3,780.06</u>
Total Assets	169,963.67

Liabilities:

None	0.00
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b) Trust Fund Information:

Benevolent	6,622.29
Bequest	102,287.18
Capital	10,890.38
Memorial	22,385.20
Senior Choir	1,989.97
Suspense	206.94

c) Statement Review

I recommend that Marilyn Miller be engaged to review the 2016 books for St. Paul's United Church and St. Paul's International Pastoral Charge.

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Appendix E – Refugee Sponsorship

Last week a notice went out from a friend of mine, Rev. Jim Tenford from Moose Jaw. He had a single woman, who cares for her 5 children, residing in Moose Jaw, ask the United Church for assistance in sponsoring her husband to come to Canada. This family has lived in Moose Jaw for a while, and are self-sufficient, they make it plainly clear they can cover themselves, and are very hard workers. Their children range from ages 8 to 18. They are of Somali descent. Her husband is currently in limbo in Germany. He has no status, and has tried several times to emigrate to Canada to no avail. The family is asking for someone to be a sponsoring body for the husband. An existing fund, called 'Neighbors helping Neighbors' currently sits on \$17,000 dollars, and has been for some years. It was initially created to assist farmers who were suffering from a bovine influenza of some sort, and federal assistance was not available. A few years ago, the mandate expanded to one of refugee sponsorship. After pursuing the appropriate avenues, the oil downturn began to hit Estevan. The mantra of 'Yes, we can do this!' turned into 'Estevan can't support more people this time.' The idea was put aside.

I would like to resurrect this idea. The board remains in place of this fund, and includes members of the North Portal church. I have spoken to some of them, and they support this. What I propose is a partnership with a church in Moose Jaw (Minto United Church; Rev. Linda Tomlinson-Seebach). I have no desire to separate a family from their schools and friends, but I do have a desire to help. We have the means, and the onus, and with a partner in Moose Jaw, we have the opportunity. A church to help with local arrangements, that can help with more of the day to day things required, is the partnership I propose. The family would remain in Moose Jaw, but would be more than happy to visit here, as well I would be very happy to be able to organize trips to Moose Jaw for events, work, and over all community building with the family, and with our proposed partner church. (Can you imagine a trip with our Confirmation class, to meet a refugee family with whom our church is helping reunite?) It seems a great type of outreach that can be done, recognizing Jesus call to assist those who are on the margins of society. This family walked into a United Church looking for help, let's step up and do what we are able to do. I would like our Pastoral Charge to be the sponsoring entity this family seeks. There is no guarantee about any result either, churches are still waiting for people they have sponsored, stretching into years. We can't assume anything, we can only hope and pray that we can have an outstretched hand in reuniting a family. In the meantime, the links created with this family, and this church, I believe, will be life giving for our church and congregation.

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Appendix F – Access Program

One Monday, taking a rest on my comfy couch, I was flipping channels and low and behold, I saw my buddy Scott Harrison from Living Hope preaching his sermon from Sunday on Access 7. I have never before seen a local church service on a television station, and my brain started doing more thinking than it should for a Monday. On Wednesday, I asked Scott about it. He said a group of churches used to all have their services taped on a rotation, but that over the years it fell just to him.

I'd like to apply to try to get in on this. It is a wonderful opportunity to advertise for our church, and I don't care about being filmed. There is no guarantee the proposal would be accepted, but nothing ventured nothing gained!

How Does An Access7 Program Get Started?

It starts with an idea. With someone (or several someones together) deciding, "There should be a TV show about" or perhaps, "We could make a TV show about" We encourage people with ideas for community programming, whether they are interested individuals or people who represent local organizations, to contact:

Access Communications Co-operative Limited

2250 Park Street

Regina, Saskatchewan, S4N 7K7

(306) 565 5389 or 1(866) 211-6334 extension 5389

Email: access7@myaccess.coop Assuming your idea fits Access7 you're ready to take the first steps in the production process by talking to an Access7 staff person.

What's The Approval Process For Possible Access7 Program Proposals?

Even though we might like to, Access7 just can't produce all the program ideas we receive. So, all complete proposals are reviewed on a case-by-case basis by the Manager, Community Programming. We need to see what ideas best meet our requirements, and can be handled by our available staff and resources. Depending on how many proposals we have to consider at one time, it may take up to four weeks to make a decision.

*At every step along the way, Access7 staff will be available to answer questions and provide guidance to Community Producers as they prepare their proposals. However, we can't assess a proposal's chances of success until it's been through the evaluation process An Access7 evaluation is based on: ♣

Available resources ♣	Available time in broadcast schedule ♣
Program concept, and how it is treated ♣	Commitment and enthusiasm of producer(s) ♣
	Availability of volunteers for production and

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promotion ♣ Viewer appeal ♣ Ideas for publicity and promotion After the proposal is considered and reviewed, a decision is made to see if it meets the necessary requirements, and can be approved for production. All applicants are notified by Access7 about the results of their proposals. Successful Community Producers whose proposals have been selected will be contacted and invited to enter into a formal production agreement with Access7.

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Appendix G – Canada Summer Jobs

1. Overview

Canada Summer Jobs provides funding to help employers create summer job opportunities for students. It is designed to focus on local priorities, while helping both students and their communities.

Canada Summer Jobs:

- provides work experiences for students
- supports organizations, including those that provide important community services; and
- recognizes that local circumstances, community needs and priorities vary widely

Canada Summer Jobs provides funding to not-for-profit organizations, public-sector employers and small businesses with 50 or fewer employees to create summer job opportunities for young people aged 15 to 30 years who are full-time students intending to return to their studies in the next school year.

CSJ also supports the following:

- employers involved in the welcome and settlement of immigrants (including Syrian refugees) in Canada;
- employers involved in activities celebrating Canada's 150th anniversary of Confederation; and

I would like to apply for this, it doesn't hurt to try. Here is a post from a minister who used it last year (my home church in Saskatoon also used this).

Hey. Last year our congregation hired a summer student under the Canada Summer Jobs program. The federal government paid and we had a student who provided Sunday childcare, coordinated our VBS, worked on updating our music library, filled in for our admin assistant during her summer vacation...Other Ottawa churches had innovative initiatives that they had their summer student lead. It works well for congregations and for our students. The deadline for application this year is coming soon: January 20. In case you want to give this a try the link is below.

For St. Paul's International they could also help with public awareness around our refugee sponsorship (See other proposal), our VBS, Sunday School leadership, a Canada 150 something, etc. What do we lose?

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Appendix H – Presbytery Report

Twin Valleys Presbytery Notes: November 18, 2016 at Grace United Church, Weyburn, SK
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports
(Communications: Roy Bortolotto)*

Worship

Worship leader: Mohandas Barnabas
The image of the potter and the clay (Jeremiah 18:1-4) brings some principles of God's relationship to us:
- God will never walk out of our lives.
- Potter's hands are always on the clay, just as God who is creating a practical vessel out of our lives is always in contact with us.
- Potter makes sure the clay never leaves the wheel, that our lives don't fly off out of control.

Presentation: Kathryn Hofley

Prairie Region Financial Development Officer encouraged good stewardship:
- M & S support.
- PAR giving (statistically higher than regular envelopes).
- "Salt and Light" resource package for congregations focusing on 3 principles (inspire, ask, thank).
- "extra measures projects" for specific missions.

Review of Remits for Presbytery

#5 Ministry Partners with Mutual Recognition Agreements.
#7 Candidacy Pathway.
#8 A Step Towards a New Mode of Membership.

Result of vote: all remits CARRIED.

Committee Reports

Mission & Outreach

- S. SK. Hospital Chaplaincy. Val Cottrill is back at work taking training for advanced certification.
- Mission support. Grants given to pastoral charges, many under the "Green Initiatives" program.
- UCW. Upcoming 55th anniversary to be marked by several events.

Finance (year-to-date)

Income	\$91,693.89
Expenses	\$96,228.05
Net cash flow	\$ -4,534.16

2017 Budget

- \$103,600 (pastoral charge assessments)
+ \$ 14,000 (estimated 2016 carry-over)
= \$117,600 total

Budget vote: CARRIED. Presbyters were informed of Pastoral Charge assessments for 2017.

Conference Executive

- VBS "Camp Caravan" a big success. Looking for 2017 hosting sites.
- "Explorer's Project" program for people who would like to "shadow" a ministry personnel and see if the vocation is a "fit" for them.

Things to note

Attendance. Only about half of the 27 pastoral charges in the presbytery send delegates to full court meetings. Need to encourage more local participation.

Upcoming Meetings

- February 24, 2017 in Bengough.
- April 21, 2017 in Wawota.