

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — November 9, 2016

- Call to Order** Chairperson Melissa Fiest opened the meeting at 7:02 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Devotion** In keeping with our Stewardship Campaign, Jason Richards invited the Leadership Team members to share a reason as to why they give/how they are called to be the church.
- Attendance** Jason Richards, Rev. Susan Reed, Melissa Fiest, Kaye Hemus, Wendy Suchan, Greg Suchan, Cheryl Deren, Don Kindopp, Lynn Kindopp, Sheena Wock, Jeri-Lee Jones
 Regrets: Angel Boxell,
 Guest: Julie-Anne Wallewein
- Agenda/Reports** **Motion: Wendy Suchan/ Jeri-Lee Jones**
 The agenda, Minister's Report, and Pastoral Care Worker's reports be approved. CARRIED
 See Appendix A, page 304.
- Minutes** **Motion: Wendy Suchan/Jeri-Lee Jones**
 The minutes of the October 18, 2016 meeting of the Leadership Team be approved as circulated. CARRIED.
- Ministry Committee** Julie-Anne Wallewein presented the Ministry Committee budget recommendations for 2017 for the ministry team. These will be a part of the budget presented at our Annual meeting.
Motion: Jeri-Lee Jones/Wendy Suchan
 The approval of the recommendation from the Ministry Committee to allow Pastoral Care worker, Kaye Hemus to use an amount of her past unused continuing education and book allowance totaling \$813 by the end of 2017. CARRIED.
- Old Business:** **Motion: Wendy Suchan/Greg Suchan**
 Jeri-Lee Jones To appoint Melissa Fiest and Cheryl Deren to Jeri-Lee's Discernment Committee along with a member from the Congregation to be confirmed
 Discernment/Inquiry Committee

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later. CARRIED.

- Narcotics Anonymous Reported that they have found another location to hold their meetings.
- Watato Children's Choir The consensus was that we are unable to host this concert at this time.
- Common Vision Wendy Suchan contacted Judy Pratt who is unable to head up this project.
- Paint Night Jeri-Lee Jones will follow-up on her contacts with local artists and the Estevan Arts Council.
- Tyler Perry Apron Fundraiser Tabled as Tyler unable to attend.

**Essential Ministries
 – Check-in**

Sunday School

Christian Education: Jeri-Lee Jones
 The Christian Education program is gearing up for Christmas. The children's program is set for Sunday, December 11, along with the White Gift Service. The service is based on the History of the Christmas Tree and will include decorating of a tree.

Supplies for Vacation Bible School are ordered and should arrive in January.

House Groups/Hospitality: Cheryl Deren
 Cheryl reported no complaints.

Warm Welcome

Mission/Outreach: Wendy Suchan.
 Rory Flemming: Had an orientation session for volunteers and shift captains at the Salvation Army. The Committee has installed three lockers at both locations. Colleen Jensen's, (director of hospitality 421-2085) office is set up in the library. They are very thankful for the space. The first night of operation is November 16, 2016 at St. Paul's. Volunteers are still needed. Given the present economy, they may be looking at a greater number of guests this year.
 **Question re possibility of St. Paul's and Salvation

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Army alternating days another year to free weekends for us.

Community Garden

The Board still needs two positions filled: Garden Chairperson, and Grounds Leader. They have discussed installing cameras in response to vandalism that has occurred.

Christmas Hampers
 Cheryl Anseth

St. Paul's has 15 hampers to fill this year at a cost of approximately \$130 each. The hamper will provide a nice Christmas meal. Non-perishable foods can be brought now to fill all those items required for the hampers. All perishable food would then be bought from cash donated at the White Gift, and using donated gift certificates.

Cheryl will need help on December 20, 2016 to put the hampers together.

Angel Tree: St. Paul's shift is on December 7, 2016 from 10:00 am – 8:00 pm. Volunteers are needed to man the tree at Walmart.

Pastoral Care: Kaye Hemus:
 See Appendix C, page 306

Property: Greg Suchan

Greg reported concerns about an auditorium rental on the week-end of November 5th. Don Kindopp volunteered to write a letter to the renter in regards to these concerns.

Greg is to get a quote from Estevan Glass for replacement cost of broken window over CE main door.

Will talk to the city in the spring about fixing the curbs in front of the church.

Back church door off the alley will cost \$300 or less to reframe and fix, including labour. The door itself is still in good shape.

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Cost to replace the metal on the back shed will be around \$400.

Paint for the metal rail along the church at the back will be \$50.

Future need: new lawn mower.

Stewardship: Team: Melissa Fiest , Sheena Wock, Jason Richards

Stewardship Team has been meeting and has organized a pot-luck dinner after church on Sunday, November 13, 2016. There will be stations set up around the auditorium where the congregation can write messages of things they are thankful for, information about PAR (preauthorized Remittance) , and for Prayers.

Jason has invited volunteers from the congregation to share their stories about why they give.

Worship: Jason Richards

Jason reported that his first Timmy Horton's Office hour had 2-3 attendees.

Minister's Report

Trinity Lutheran choir will join St. Paul's choir on Sunday, November 27, 2016. The Portals will also attend St. Paul's service on that Sunday.

Times of Christmas Eve Service(s) to be determined.
 Christmas Day: Will be a short Communion Service
 See Appendix B, Page 305

Treasurer's Report: Don Kindopp:

Motion: Don Kindopp/Wendy Suchan

The adoption of the October 31, 2016 Treasurer's Report. CARRIED.

Budget submissions are requested.

See Appendix D, page 308

Presbytery Report

Don Kindopp

Presbytery meeting in Weyburn on Friday, November

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18, 2016.

New Business:

English Class Jason The Leadership Team agreed that it is fine for Jason to meet with Katie Burham regarding his teaching English. Jason is a trained English Teacher and has experience teaching English Second Language students.

St. Paul's Newspaper Advertisement Jason plans to include in our weekly news ad notice, information about Special Events we are doing like Mom's Ministry.

Team suggested possibility of also using the Coffee Break paper for this purpose.

Friesen's Piano Don Kindopp will write a letter of appreciation to the Friesen family for considering St. Paul's as a home for their grand piano, but declining the offer as we have no need of it, and no appropriate space for it.

Blue Christmas Tuesday, December 12, 2016 at St. Joseph's Hospital, 7:00 pm

Correspondence:

Access Communications A promotion for Internet services. Don will contact them to let them know we are not interested at this time.

Report to Congregation

Melissa Fiest will make the report to the congregation.

Next Meeting

Wednesday, December 14, 2016, at 7:00 pm.

Adjournment

Motion: Jeri-Lee Jones/Sheena Wock CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion - Why I Give – Called to be the Church
3. Approval of the Agenda, Approval of Minister Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Tyler's Apron Fundraising
 - 5.2. Ministry Committee Budget Recommendation
 - 5.3. Appointments to Discernment Committee
 - 5.4. Narcotics Anonymous
 - 5.5. Watato Children's Choir 2017/Common Vision – Singing to End Hunger
 - 5.6. Paint Night Fundraiser
6. Essential Ministry Updates
 - 6.1. Christian Education
 - 6.2. House Groups/Hospitality
 - 6.3. Mission/Outreach
 - 6.4. Pastoral Care
 - 6.5. Property
 - 6.6. Stewardship
 - 6.7. Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.1. English Class
 - 9.2. Newspaper Ad.
 - 9.3. Caring Ministry
 - 9.4. Henry & Marilyn Friesen Piano
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

The past month has been pretty nuts, but the amount of things I have been able to put behind me is quite the feeling of accomplishment when I look back on it. I successfully completed my FINAL Conference Interview Board, and will never have to do that again. I went for my first Con. Ed event, but got sick, and overcame that too! I have tried to be as supportive as possible while Young pushes through her classes, and through some difficult times with her program, and it has been difficult being apart for most of this past month.

On the churchy side of things, the Baptism Sunday stands out for me as one that was absolutely amazing! Lots of people, kids dancing in the aisles, and all around just a great feeling of joy. I wish I could bottle that feeling up for rainy days. Earlier in October I had a request to start a little English class (which is tabled here for later in the meeting). I was quite surprised to be contacted for this, and am considering how to run with it.

Our Stewardship campaign is half way done, coming up to the last two big days, Potluck & Communion. It feels like it has gone well, it is my first time, but working with Melissa and Sheena has been a blessing of fun and energy. I am happy with how things are going, and to learn more about the church in the process.

I continue to be a part of weekly prayer lunch with some other pastors in town, and am finally able to make it to my first ministerial, today! I have also spent some time with Stewart, who is a nice person to talk to.

Advent is coming up, including a joint choir service with Trinity Lutheran, and then heading into a Christmas pageant / white gift on December 11, 2016. I am planning to lead both Christmas Eve services, and a short Christmas Day communion service. After that I will move Communion back to its set time each month, so it is easier for people to prepare for (sorry!)

I will do a short bible study this Advent and beyond, and see how that goes.

Looking to the future, there are plans and hopes for a Confirmation class and Jr. Youth Group. Keep these wonderful ministries in your prayers.

Respectfully submitted
Jason Richards

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Appendix C – Pastoral Care Report

Last report was October 5, 2016.

October 6, 2016 - Annual Performance Review with St. Paul's International Pastoral Charge Ministry Committee.

Post-op visits continue with five people; happy to say they are all doing well both physically and spiritually. Recovery from major surgery is seldom if ever an easy process, however these folks have faced the physical challenges with courage and grace and draw on their faith for strength, courage and comfort, and are grateful for the prayers of their Church family.

Seven Prayer shawls were provided in last month- three to folks dealing with illness or recovery and four for Baptism of four wonderful little ones! Baptism Sunday is such a joy to celebrate!!

October 18, 2016 – attended the UCW Fellowship Unit meeting and lunch which this time was catered at the Anglican Church; warm fellowship , good food and atmosphere, interesting discussion. The church's convener, Kay Clarke, was working that day. October 22, 2016, Kay died suddenly. I took a condolence card for the Anglican Church Ladies to St. Giles and had a short visit with Heather Woodhouse, the Office Administrator and kitchen worker!

October 30, 2016 - brought two seniors to Jason's Commissioning Service and Social! Moving service.

October 6, 2016 and November 2, 2016.- St. Paul's IPC Ministry Committee meetings; good communication and sharing.

November 6, 2016- to Knox UC Service with Jason and Young; always good to see these folks and check in with them.

Regular visits to our seniors in Homes and their homes continue; the full print bulletins are really appreciated and are often read together when I visit. Announcements help to keep folks "connected" to the congregation. Thanks to Vicki for providing these.

The seniors I visit are all excited to have Jason and Young with us!

Future Plans:

Remembrance Tea and a movie will take place at Creighton Lodge, November 11, 2016 at 1:15 pm. This year's subject before the movie will be Women during War Times – in the military and on the home front – and Welsh cakes!

Have been working on a Gratitude/Appreciation project which was sparked by an article in the latest Observer; have been speaking with individuals and groups about the subject. Coincidentally, the subject fits well into Stewardship Season in the church. We'll see if people take up the invitation to express what or to whom they are grateful and share how they express appreciation. The large board in the Narthex will become part of the stewardship potluck activities on November 13th.

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In this wonderful autumn with warm days, cool evenings, with absolutely amazing sunrises and sunsets, let's all remember to 'Praise God from whom all blessings flow' for the natural beauty that is all around us and for answered prayers.

Respectfully submitted,
Kaye Hemus

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Appendix D – Treasurer's Report

a) Financial Report (October 31, 2016)

General Fund

Income:

		<u>2016 Yearly Budget</u>
Received Givings	120,682.66	180,000
Other Income	32,489.25	30,411
Capital Transfers	64,163.81	
Other Transfers	553.28	
Special Appeals	314.00	
Local Suspense	425.00	

218,628.00 *210,411*

Expenses:

Administration	8,680.56	5,400
Children & Youth	1,167.71	1,700
Congregation Life	1,444.65	3,325
M&P	91,108.13	118,139
Outreach	12,874.00	18,250
Property	22,643.78	27,000
Pastoral Charge	19,833.71	35,832
Trustee (Insurance)	3,073.00	6,300
Benevolence	71.88	
Capital	64,163.81	
Suspense	481.40	
EI Withheld	(40.10)	

225,502.53 *215,946*

Surplus (Deficit) (6,874.53) *(5,535)*

General Fund Reconciliation:

January 1, 2016	8,737.16
Surplus (Deficit)	(6,874.53)
Overdraft Transfer	<u>11,000.00</u>
Balance Oct 31, 2016	12,862.63

Balance Sheet (October 31, 2016)

Assets:

Capital Investment:	20,000.00
Trust Funds	126,402.40
General Fund	12,862.63
Pastoral Charge	<u>4,656.02</u>
Total Assets	163,911.05k

Liabilities:

Bequest Fund	11000.00
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b) Trust Fund Information:

Benevolent	6332.25
Bequest	89484.02
Capital	5627.94
Memorial	22227.54
Senior Choir	1982.60
Interest	491.75
Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A transfer of \$7,000 was made February 24, 2016 from the Bequest Trust Fund to the General Fund. Another transfer of \$4,000 was made May 31, 2016. A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

d) Third-quarter Statements for Givings

The third-quarter statement of givings for our congregation have been distributed.

e) Budget 2017

Budget preparations have begun. Budget requests for 2017 to be submitted to the treasurer.