

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — October 5, 2016

- Call to Order** Chairperson Melissa Fiest opened the meeting at 7:02 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Devotion** Jason Richards shared a passage from Deuteronomy 26 Verses 5-10. The Leadership Team members then shared a word from the passage that jumped out at them.
- Attendance** Jason Richards, Rev. Susan Reed, Melissa Fiest, Kaye Hemus, Wendy Suchan, Cheryl Deren, Don Kindopp, Lynn Kindopp, Sheena Wock, Jeri-Lee Jones
 Regrets: Angel Boxell, Greg Suchan
- Agenda/Reports** **Motion: Wendy Suchan/ Jeri-Lee Jones**
 The agenda, Minister's Report, and Pastoral Care Worker's reports be approved. CARRIED
 See Appendix A, page 291.
- Minutes** **Motion: Cheryl Deren/Jeri-Lee Jones**
 The minutes of the September 14, 2016 meeting of the Leadership Team be approved as circulated. CARRIED.
- Old Business:**
- Jeri-Lee Jones
 Discernment/Inquiry **Motion: Wendy Suchan/Sheena Wock**
 To accept Jeri-Lee Jones as an Inquirer and forward her name to Presbytery. CARRIED
- Warm Welcome Warm Welcome is setting up their office in the Library. Shelves have been cleared for their use, and they have their own desk and filing cabinet.
- Affirming Church Information Jason provided information regarding the process of becoming an Affirming Congregation. The goal of this process is for congregations to become open, welcoming and inclusive of all people. It is a long process, and we will look at it in the future, when the time feels right.

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Rental Policy Review Consensus agreement that the following change be made to the Rental Agreement Policy. Add the phrase just above where the renters sign: Thanks for using our facility and for leaving it the way you find it.

**Essential Ministries
 – Check-in**

Sunday School **Christian Education:** Jeri-Lee Jones
 Sunday school is running smoothly Plans for the year have been worked out. Preschools children are going to the playroom during the church service, with volunteer helpers.

Mom's Ministry The Mom's ministry will take place on the first Tuesday of the month at 10:00 am and the last Thursday of the month at 7:00 pm in the Playroom. They are beginning a book study on Women of the Bible. Outreach to other churches in the community is being made, inviting them to attend.

House Groups/Hospitality: Cheryl Deren
 Cheryl has contacted all the House Group Leaders asking for feedback. The general response was that the groups could use more people. Cheryl has talked to several new folk and asked if they would like to be involved in a house group. The names of those who said yes have been given to Vicki to add where most needed.

Community Garden **Mission/Outreach:** Wendy Suchan.
 Greg and Wendy Suchan cleaned up St. Paul's garden plots and added six bags of sawdust to the beds. The Community Garden group is looking for volunteers for their executive. They are investigating sending out email gardening tips.

Pastoral Care: Kaye Hemus:
 See Appendix D, page 294

Property:

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If budget is available projects can be arranged for and completed without Leadership Team involvement. The Leadership Team should clear larger cost items. Greg Suchan is not expected to personally make repairs, but rather he would work with Paul to get needed maintenance projects organized and going.

Stewardship: Melissa Fiest , Sheena Wock
 Sheena Wock has chosen this Essential Ministry as the one she wishes to help oversee.
 Melissa and Jason have met already to determine the Stewardship process for 2016. The first Stewardship Sermon will occur on October 30. Melissa is writing letters to the congregation as her part of the campaign.

Worship: Jason Richards
 Note: October 30 service has a commissioning portion for the Leadership Team.
 See Appendix C, Page 293

Minister's Report See Appendix B, Page 292

Treasurer's Report: Don Kindopp:
Motion: Don Kindopp/Wendy Suchan
 The adoption of the September 30, 2016 Treasurer's Report. CARRIED.
 See Appendix E, page 295

SaskTel Wi-Fi hotspot has been installed at the Auditorium end of our building.

Presbytery Report Don Kindopp
 See Appendix F, page 297
Motion: Don Kindopp/Jeri-Lee Jones
 The acceptance of Don's report. CARRIED

New Business:

Watoto Children's Choir This choir is from Uganda and is requesting a concert at St. Paul's on Tuesday, May 16 2017. This item has been tabled until our November meeting.

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Tyler Perry
 Fundraising Idea

Tyler has suggested a fundraiser of selling aprons printed "United We Cook". Melissa will request that he look further into costs involved.

Paint Night
 Fundraiser

Jeri-Lee Jones brought information about a Paint Night Fun Fundraiser. She is going to look into this further.

Baptism

Motion: Wendy Suchan/Jeri-Lee Jones

To accept the following for Baptism on October 23, 2016. CARRIED

- Oliver Glenn Wock, son of Sheena and Kevin Wock
- Tenley Yvonne Mack, daughter of Chantel and Aaron Mack
- Aria Rose House, daughter of Josh and Nicole House
- Jaxon Boyd House, son of Josh and Nicole House.

Wedding

Motion: Wendy Suchan/Jeri-Lee Jones

To accept the marriage of Jared Phair and Terra Schwartz on October 7, 2017. CARRIED

Narcotics
 Anonymous
 Meeting Space

Motion: Wendy Suchan/Jeri-Lee Jones

To approve the use of the Youth Room for their meetings. CARRIED

Common Vision

Ron Klusmeier and Christina Bogucki of Musiklus have prepared a work called Common Vision comprised of music, narration, and projected images linked by a thread of justice and the goal of ending hunger. Funds raised from a Common Vision concert would go to Canadian Foodgrains Bank and Musiklus. Wendy Suchan will contact Judy Pratt regarding such an undertaking.

Trinity Lutheran

Stewart Miller has suggested having another joint Trinity/St. Paul's Choir for the first Sunday in Advent. Don Kindopp will check with Judy Pratt.

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Lori Erhardt

Jason reported that Reverend Lori Erhardt is willing to do something musical for St. Paul's. Lori is a singer, songwriter, recording artist who lives in Oxbow district.

Correspondence

Nothing more

**Report to
Congregation**

Melissa Fiest will make the report to the congregation.

Next Meeting

Wednesday, November 9, 2016, at 7:00 pm.

Adjournment

Motion: Wendy Suchan/Jeri-Lee Jones CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Minister Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. Jeri-Lee Inquiry/Discernment
 - 5.2. Warm Welcome
 - 5.3. Affirming Church Information
 - 5.4. Rental Policy Review
6. Essential Ministry Updates
 - 6.1. Christian Education
 - 6.2. House Groups/Hospitality
 - 6.3. Mission/Outreach
 - 6.4. Pastoral Care
 - 6.5. Property
 - 6.6. Stewardship
 - 6.7. Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.1. Watoto Children's Choir 2017
 - 9.2. Tyler Perry Fundraiser Idea
 - 9.3. Paint Night Fundraiser Idea
 - 9.4. Names for Baptism
 - 9.5. Narcotics Anonymous
 - 9.6. Common Vision – Singing to End Hunger
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

Well, let's see! This is my first minister's report I think. I still feel like I am getting settled, I think that probably takes a while. The offices are almost all setup and are quite comfortable places for me now. I have been mainly focusing on just getting out the Sunday services, as well as planning ahead for Stewardship / Advent. So much thought goes into what goals and things I wish to do in the future. Since our last meeting some of the more specific things I have been up to would be my final Presbytery E&S interview (yay!). There was a Presbytery meeting in Moosomin which Young & I attended. I have had multiple meetings over both upcoming weddings, and have planned meetings coming up for the three baptisms later this month. I prepared my Covenant worship, and lined up my classmate and friend to lead the message during said service. I have had meetings around the upcoming Stewardship campaign, and have a complete outline ready to go. I have dropped by choir practice when I wish to propose or add something to the service (hopefully my dropping in won't become a dreaded thing! 😊)

I have gone to numerous community events, including the Soldier's Tree dedication, the Showcase, Cultural Fair, Library events. I joined with Kaye in participating with the worship services at Creighton Lodge, the Nursing Home and the Hospital. This week I have been planning more ahead, with Youth & Children's activities, some Spring programs we may try, and, most immediate, this meeting. 😊

I am not sure what else to say, I will try to get the hang of this as time goes on! Notes on the Worship Services and upcoming services will be in the Worship Report.

Respectfully submitted
Jason Richards

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Appendix C – Worship Report

The last few weeks for Worship Services have seen quite a fun mix! September 18th was a regular service, with times at both churches. The topic of the sermon was Forgiveness, talking about the dishonest manager. At children's time we prayed for the Riders (among other things!). September 25th was Young and I's official welcome pot luck! There was only one service, in Estevan, and the topic was Mindfulness; discussing Lazarus and the rich man. October 2nd, which is still fresh in our minds, saw Worldwide Communion Sunday, as well as my Covenant Service in the evening. I tried a fun communion liturgy, not sure how well it worked (I am NOT a singer!). I also had my first technical printer problem, and made for a stressful morning. That evening my Covenant service brought a lot of support and positive energy from around the presbytery, and right here at St. Paul's Int'l. It was a really great time.

Upcoming Services:

- October 9th – Regular Services / Thanksgiving Sunday / My story
- October 16th – I am away, Don Kindopp is presiding.
- October 23rd – Baptism
- October 30th – Stewardship I – Commissioning of Leadership Team
- November 6th – Stewardship II – Mission & The Beatitudes
- November 13th – Stewardship III – Stone Soup, Stations, Pot Luck (?)
- November 20th – Stewardship IV – Communion & Reign of Christ Sunday.

Respectfully submitted
Jason Richards

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Appendix D – Pastoral Care Report

Last report was Sept 14, 2016

In the last three weeks, the main focus of pastoral care has been on:

Grief support and Bereavement. Sept 15, 2016 – United Church person died at Hillview Manor; the prior few days, I spent time with his wife, (who has dementia) listening and supporting her while providing an opportunity for her daughter to have an hour each day away from Hillview Manor.

In the days following the funeral on Sept 22, have followed up with short visits. Very difficult time for this lady as she occasionally asks- “Did Bill die?” while other times, is obviously grief-stricken. Support provided to daughter as well.

Did one one-year bereavement follow-up visit.

Hospital visiting. Several folks have had and are recovering after surgery so have sent e-Well Wishes to two people in Regina hospital, and visited with them when they returned to St. Joseph's. Have been in phone contact twice with the third person who has very good family support and says she is progressing well and grateful for our prayers for her healing.

Support in time of change. Two seniors have moved from their long-term residences to Trinity Tower; have endeavoured to provide continuity and a listening ear to each after the 'upset' of moving and beginning to adjust to new surroundings. Each person is gradually adjusting to her new surroundings, although in very different ways,

Sept 29, 2016 – provided services at Estevan Regional Nursing Home and Long Term Care with Jason Richards taking part; thank you to Shirley Andrist for playing piano.

Two prayer shawls were presented- one during bereavement, the other for comfort during health concern.

Respectfully submitted,
Kaye Hemus

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Appendix E – Treasurer's Report

a) Financial Report (September 30, 2016)

General Fund

		<u>2016 Yearly Budget</u>
Income:		
Received Givings	102714.85	180,000
Other Income	30786.26	30,411
Capital Transfers	64163.81	
Other Transfers	553.28	
Special Appeals	224.00	
Local Suspense	400.00	
	198842.20	210,411
Expenses:		
Administration	8139.50	5,400
Children & Youth	1167.71	1,700
Congregation Life	1077.88	3,325
M&P	78049.29	118,139
Outreach	11534.00	18,250
Property	21567.53	27,000
Pastoral Charge	16958.86	35,832
Trustee (Insurance)	3073.00	6,300
Benevolence	71.88	
Capital	64163.81	
Suspense	481.40	
EI Withheld	(40.10)	
	206244.66	215,946
Surplus (Deficit)	(7402.56)	(5,535)

General Fund Reconciliation:

January 1, 2016	8737.16
Surplus (Deficit)	(7402.56)
Overdraft Transfer	<u>11000.00</u>
Balance Sep 30, 2016	12334.60

Balance Sheet (September 31, 2016)

Assets:

Capital Investment:	20000.00
Trust Funds	126353.04
General Fund	12334.60
Pastoral Charge	<u>3804.82</u>
Total Assets	162492.46

Liabilities:

Bequest Fund	11000.00
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b) Trust Fund Information:

Benevolent	6332.25
Bequest	89484.02
Capital	5627.94
Memorial	22227.54
Senior Choir	1982.60
Interest	491.75
Suspense	206.94

c) Note re: General Fund Reconciliation and Balance Sheet

A transfer of \$7,000 was made February 24, 2016 from the Bequest Trust Fund to the General Fund. Another transfer of \$4,000 was made May 31, 2016. A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

d) SaskTel Select Wi-Fi Hotspot

The hotspot has been installed.

e) Signing Authority

Paper have been prepared by Affinity Credit Union and awaiting signatures of our four signing authorities:

1. Treasurer - Don Kindopp
2. Office Administrator - Vicki Winter
3. Chair of Leadership Team - Melissa Fiest
4. Trustee - Jim Vermeersch

f) Third-quarter Statements for Givings

I will have Vicki Winter prepare the third-quarter statement of givings for our congregation. A letter of explanation will be included.

g) Fund raising

The following fundraisers have occurred this year:

Auditorium Sale	2651.25	
Fair Booth	11808.15	
Pot Pies/Apple Crisp	<u>5653.30</u>	
Total raised	20112.70	20112.70
Expenses	5090.50	<u>- 5090.50</u>
Net		15022.20

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Appendix F – Presbytery Representative Report

Worship

Worship leader: Kim Looyenga

Importance of meeting together (Hebrews 10:25). Everyone has different gifts and backgrounds, but together we make a whole. Sometimes it's hard to work as a group, but we all serve the same God and are here for the same purpose.

Guest speaker: Roman Chernykh

Roman grew up in Soviet-era Ukraine with the drab sameness of housing, clothing and behavior. As a teenager he admired Western music and dress, and chafed at police and KGB shadowing for minor 'offences' (receiving a letter from a US congressman).

Working on a cruise ship exposed him to many different nationalities all working together, and aroused his desire to live in a place where there's freedom, peace and the opportunity to succeed. He chose Canada after being in port cities like Halifax and St. John's. He came to Canada in 2009, gaining his Canadian citizenship just this year. He currently lives and works in Moosomin.

Roman is passionate about sponsoring community events and helping people back in his homeland. He is concerned about the war in Ukraine where a small minority want Russian presence. Most want freedom and to be able to live as Ukrainians.

Remits for Presbytery

#5 Ministry Partners with Mutual Recognition Agreements. Rob Reed discussed how ordered ministers in partner churches overseas (Presbyterian Church of Korea, United Church of Christ in the Philippines), can be admitted to UCC, making transfer and exchange easier.

#7 Candidacy Pathway. Roy Bortolotto presented the proposed seven-phase path of ministry candidacy from discernment to ordination/commissioning, and how the new model offers greater flexibility for those considering ministry as a vocation.

#8 A Step Towards a New Model of Membership. Sun Do Hyun and Shirley Crone discussed how adherents can participate in church life with voting privileges provided that members invite them to do so.

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Committee Reports**Mission & Outreach**

- environmental. Remind hosting churches not to use Styrofoam cups, plates at meetings.
- lotteries. Remind churches of UCC ethical decision to avoid lotteries at church functions (Chinese auctions, 50/50, raffles).
- TRC response. Vic Wiebe may be accessed for an educational presentation.

Finance (year-to-date)

Income	\$68,601
Expenses	\$72,643
Net cash flow	\$ -4,042

Things to note

- Attendance. 31 delegates present: 10 clergy, 1 retired clergy, 19 lay, 1 alternate.

Upcoming Meetings

- November 18, 2016 in Wawota.