

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — December 09, 2015

- Call to Order** Chairperson Melissa Fiest opened the meeting at 7:04 pm in the Lounge at St. Paul's United Church, Estevan, SK.
- Devotion** Rev. Susan Reed asked those present to share what we were waiting for during this season of Advent, then closed with a prayer.
- Attendance** Rev. Susan Reed, Melissa Fiest, Don Kindopp, Lynn Kindopp, Kaye Hemus, Wendy Suchan, Astrid Friesen, Angel Boxell
 Regrets: Troy Duncan, Rob Andrist
 Guest: Sandy Dalziel
- Agenda/Reports** **Motion: Astrid Friesen/Wendy Suchan**
 The agenda and Pastoral Care Worker's reports be approved. CARRIED
 See Appendix A, page 208.
- Minutes** **Motion: Wendy Suchan/Angel Boxell**
 The minutes of the November 14, 2015 meetings of the Leadership Team be approved as circulated. CARRIED.
- Old Business:**
- JNAC Melissa Fiest, chair of the JNAC and Sandy Dalziel their presbytery rep answered questions re: the completed JNAC report which had been circulated to all Leadership Team members prior to this meeting.
- Motion: Astrid Friesen/Wendy Suchan**
 To accept the JNAC Report brought to the Leadership Team and to forward it to the Congregational Meeting to be set for January 17, 2016. CARRIED.
- Caring Ministry Update Lynn Kindopp: Contacted Marguerite Gallaway for an update. The team of persons who were doing the phoning were asked to contact the Leadership Team if they had feedback that needed to be

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — December 09, 2015

addressed. (Kaye Hemus responded to two such items). Marguerite feels that the next round of phone calls should occur before Easter. She will prepare the script in advance, and if necessary, we will add the upcoming events in her absence during March.

Funeral Pamphlet

Motion: Angel Boxell/Wendy Suchan

That the revised funeral pamphlet and changes to the funeral supply policy be adopted. CARRIED.

**Essential Ministries
 – Check-in**

Christian Education: Jerilee Jones submitted
 See Appendix D, page 213.

Bulletins

House Groups/Hospitality: Astrid Friesen
 Feedback re: change in Sunday Bulletins to include the order of service has been positive.

Warm Welcome
 Washer, Dryer,
 Shower

Mission/Outreach: Wendy Suchan
 Rory Flemming, chair of the Warm Welcome Board reported that their board has approved the go ahead for the shower, washer and dryer at St. Paul's United Church. John Johnson is taking the lead on this and they hope to have all in place by mid February 2016. Currently, client use of the shelter is one to none. Because they feel we will always have homeless in the community, the project will proceed, as they may never get the opportunity again.

Insurance

Rory Believes that the question of Insurance coverage for Warm Welcome personnel by St. Paul's policy has been resolved. (Don Kindopp to check further to determine if our coverage would also extend to their Board Members).

Pastoral Care: Kaye Hemus:

Kaye reported from Ministerial that a new pastor in Estevan is hoping to start a Seventh Day Adventist Church.

Trinity Lutheran will be hosting a talk by a University of Regina Professor about the Muslim religion. This

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — December 09, 2015

information session is to be held on January 16, 2016 at 7:00 pm. The professor will be guest preacher at Trinity Lutheran on Sunday, January 17, 2015 and will stay after the church service to answer questions.

Hillhurst United Church, Calgary, is featured in this month's Observer. This congregation is where the Caring Ministry Project that we are implementing had its origins.

See Appendix B, page 209

Property: Rob Andrist email
 Rob had no thing to report, but will have his annual report ready for our meeting in January 2016.

Stewardship: Melissa Fiest
 Nothing new to report

Worship: Julie Anne Wallewein submitted an email update from the Ministry Committee. Kaye Hemus's salary was increased by ½ of 1% due to additional duties she has taken on in the absence of a minister.

Baptism

John Ferrier has agreed to continue to provide us with Communion in the New Year. They are looking at Communion in February and March depending on John's schedule.

Treasurer's Report:

Don Kindopp
 Draft budget will be available for the January meeting. Offering envelopes for 2016 are available in the narthex.

Motion: Don Kindopp/Angel Boxell

The Treasurer's Report be accepted. CARRIED
 See Appendix C, page 211.

Presbytery

Don Kindopp: Next meeting of Presbytery is scheduled for Friday, February 26, 2016 at St. Paul's.

Summary Report of November Presbytery meeting

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — December 09, 2015

attached is from Roy Bortolotto.

Our Presbytery budget for 2016 is set at \$11,729.
 See Appendix E, pages 214

New Business: Annual Meeting	Annual Meeting date set for February 21, 2016 following the pot luck lunch after church service.
LT Nominations	Nominations for the Leadership Team will be required for the Annual Meeting. Astrid Friesen and Rob Andrist will have completed their terms in February. Members are tasked with finding replacements to fill the vacancies that will be created plus another person to add to the Team. We are to let Melissa Fiest know the names of persons who would be willing to serve on the Leadership Team.
Baptism December 27, 2015	Motion: Wendy Suchan/Astrid Friesen To accept the following for baptism on Sunday, December 27, 2015. CARRIED <ul style="list-style-type: none"> - Brinlea Ivy Baker, daughter of Jami Leigh Carter and Thomas James Baker - Brayton Lloyd Henry and Kylie Rose Henry, children of Chanda-Lee Henry and Darcy Norman Henry
Correspondence	None.
Report to Congregation	Melissa Fiest will give this report
Next Meeting	Wednesday, January 13, 2016, at 7:00 pm
Adjournment	Moved by Astrid Friesen/Angel Boxell . CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

208
St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.1. JNAC Report
 - 5.2. Caring Ministry Update
 - 5.3. Update Funeral Pamphlet
6. Essential Ministries
 - 6.1. Christian Education
 - 6.2. House Groups/Hospitality
 - 6.3. Mission/Outreach
 - 6.4. Pastoral Care
 - 6.5. Property
 - 6.6. Stewardship
 - 6.7. Worship
 - 6.7.1. Does someone want to oversee this Essential Ministry?
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.1. Annual Meeting Date
 - 9.2. Nominations for Leadership Team
 - 9.3. Baptism
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

Appendix B – Pastoral Care Report

Last Report was November 11, 2015.

Old Business:

November 29, 2015 Advent Bible/book study – led to stimulating discussion and sharing. Six adults took part.

Bereavement /Loss Concerns:

In reviewing my notes, I found that considerable time this past month was devoted to these two concerns. To summarize:

- deaths of three people at Hillview Manor all of whom I have visited with over the last four years,
- visits and conversations with their families; attendance at two funerals.
- listening to and supporting two people whose loss of sight has accentuated in the past few months—one person grieving her loss and trying to regain her sense of optimism while the other, seems firmly in denial- even though her world is getting smaller.
- listening to and supporting people experiencing loss of physical ability, falls, the reality of and transition to different seniors housing as opposed to “being in my own place”.
- an elderly and vibrant person grieving the accumulated deaths and illnesses of younger friends and family members.
- listening to and supporting those having extended waits for surgery while dealing with chronic pain or who have been told by medical community that they are not eligible for treatment that would perhaps relieve their pain.
- several seniors dealing with varying degrees of memory loss, confusion or disorientation.
- prayer shawls have been presented –one for health concerns, one for bereavement.

Joys to Celebrate:

- baby Oliver healing very well after surgery; first check-up in Edmonton is in December, 2015.
- Max, age 5 getting his smile back after having Bell's Palsy.
- November 29, 2015 First Sunday in Advent Service at Creighton Lodge - many people attended and took part.
- Witnessing faith and resilience in many situations.
- New to us, donated furniture in Rm 202. Prayer Shawl group is very thankful!
- Interesting discussions during Bible/book study.

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

Future Plans:

December 12, 2015 – have been invited to attend the Home Care Tea with Wilma Tedford.

December 17, 2015 – will take part in Blue Christmas Service at St. Joseph's Chapel.

December 21, 2015 to January 6, 2016 – spending Holidays with family in Ontario.

December 27, 2015 – three Baptism Shawls will be available for the Service.

During this busy time of year, in the Church and in the community, may we all enjoy time with friends and family and reflect on how fortunate we are to live in a country with freedom to Worship as we choose.

Respectfully submitted,
Kaye Hemus

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

Appendix C – Treasurer's Report

a) **Financial Report** (November 30, 2015)

General Fund

		<i><u>2015 Yearly Budget</u></i>
Income:		
Receipted Givings	151,197.33	<i>180,000</i>
Other Income	36,361.02	<i>31,425</i>
Transfers	12,554.64	
Special Appeals	1,979.00	
	202,091.99	<i>211,425</i>
Expenses:		
Administration	8,706.26	<i>5,400</i>
Children & Youth	1,191.26	<i>1,700</i>
Congregation Life	2,893.17	<i>3,325</i>
M&P	102,962.88	<i>132,881</i>
Outreach	16,559.00	<i>19,250</i>
Property	28,259.90	<i>28,000</i>
Pastoral Charge	24,546.17	<i>25,179</i>
Trustee (Insurance)	5,625.56	<i>6,000</i>
Benevolence	1,461.11	
Capital	9,355.72	
Suspense	2,595.97	
EI Withheld	(6.88)	
	<u>204,150.12</u>	<i><u>221,735</u></i>
Surplus (Deficit)	(2,058.13)	<i>(10,310)</i>

General Fund Reconciliation:

January 1, 2014	(781.20)
Surplus (Deficit)	(2,058.13)
Overdraft Transfer	<u>20,000.00</u>
Balance Nov. 30, 2015	17,160.67

Balance Sheet

Assets:

Capital Investment:	35,573.51
Trust Funds	152,863.22
General Fund	<u>17,160.67</u>
Total Assets	205,597.40

Liabilities:

Bequest Fund	20,000.00
--------------	-----------

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

b) Trust Fund Information:

Benevolent	5,967.43
Bequest	81,126.64
Capital	41,383.89
Memorial	20,772.47
Senior Choir	1,971.21
Interest	953.24
Suspense	688.34

c) Note re: General Fund Reconciliation and Balance Sheet

A transfer of \$14,000 was made January 1, 2015 from the Bequest Trust Fund to the General Fund. Another transfer of \$3,000 was made on March 30, 2015. Another transfer of \$3,000 was made April 30, 2015.

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

d) Giving Envelopes

Giving Envelopes for 2016 will be handed out beginning December 6, 2015.

e) Budgets

Budget preparations have begun. A draft budget will be presented to the Leadership Team meeting in January, 2016.

f) Review of Statements

Marilyn Miller of Stoughton, SK has agreed to review our financial records for 2015..

g) Fundraisers information for 2015

Income:	
Fair Booth	11,523.40
FIA (Pot pies, Bazaar)	<u>12,313.80</u>
Total	23,837.20
Expenses	<u>4,714.32</u>
Net	19,122.88

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

Appendix D – Sunday School Update

We have pre-ordered our spring/summer Sunday school material as well as our summer VBS starter kit. Both items will ship mid-January and we will be billed around the same time.

We are enjoying our new Sunday school material, as it is easy to follow for all our leaders. We are currently rotating our leaders on a 3 week cycle when possible, which seems to be working great.

The Sunday school will be presenting our Christmas event on December 13. We have chosen to not do a traditional play; instead we are focusing on the gifts of the season.

Sunday school will also lead children's time on January 10th. We have enjoyed singing our Sunday school music in front of the congregation and believe the congregation is also enjoying this music.

Submitted by Jerilee Jones

St. Paul's United Church of Canada
Leadership Team Meeting
Estevan, SK — December 09, 2015

Appendix E – Presbytery Report

Twin Valleys Presbytery Notes: November 27, 2015 at Wawota United Church, Wawota, SK
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports
(Communications Committee)*

Worship

Worship leader: Roy Bortolotto gave the history of Wawota United Church and encouraged people to build on their roots - God's work that has been done previously. "Heart of the past, feet in the present, eyes to the future." The legacy of faith, sacrifice, dedication, loyalty, encouragement, commitment and vision are present realities as we look ahead to where God may lead.

Community Building

From a variety of materials, each group worked together to build a free-standing structure that was able to withstand a small foam ball being dropped on it. As in the church, we have a variety of gifts that when brought together can withstand the challenges we face.

Educational Presentation: *Open to the Spirit*. Roy Bortolotto and Marie Barr gave an overview of a workshop conducted in October by Dr. Barbara Lloyd, General Council staff, on "5 Traits of Lively Congregations":

1. Radical Welcoming
2. Empowering Leadership
3. Justice-Making
4. Love
5. Risk-Taking

Through activity, discussion and lecture, *Open to the Spirit's* message was both positive and encouraging.

Committee Reports

Division of Mission & Outreach

- Mission and outreach project ideas will be posted on the website. Congregations that haven't responded are encouraged to do so

- Approval in principle of support for Syrian refugees in Canada, especially those who may come to TVP area.

Finance

Cash receipts	\$99,503
Outlays	\$95,289
Net cash flow	\$ 4,214

Budget 2016

Amount needed	\$114,757
Carry-over from 2015	\$ 13,000
Assessments	\$101,757

Celebrations

Appreciation to Wawota United Church on sharing their new sanctuary and church hall, along with their hospitality and food service.

Things to note

- Attendance. 39 delegates present: 24 lay, 12 clergy, 1 retired clergy, 2 visitors.

Upcoming Meetings

- Executive conference call meeting Friday, December 11
- Full court meeting in Estevan Friday, February 26, 2016
- Full court meeting on April 22, 2016. Location: TBA