

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

- Call to Order** Acting Chairperson Kaye Hemus opened the meeting at 7:10 pm in the Lounge at St. Paul's United Church, Estevan, SK.
- Devotion** Rev. Susan Reed, our Presbytery supervisor, shared devotion about being thankful for and appreciating what is - what we already have.
- Attendance** Rev. Susan Reed, Don Kindopp, Lynn Kindopp, Kaye Hemus, Wendy Suchan, Astrid Friesen  
 Regrets: Rob Andrist, Angel Boxell, Melissa Fiest, Troy Duncan  
 Guest: Marguerite Gallaway
- Agenda/Reports** **Motion: Wendy Suchan/Astrid Friesen**  
 The agenda and Pastoral Care Worker's reports be approved. CARRIED  
 See Appendix A, page 188.
- A Caring Ministry** Marguerite Gallaway: Shared a summary of a very successful outreach project called "A Caring Ministry" that a United Church in Red Deer had done. It involved reaching out to folks on their rolls through telephone calls by volunteers who had a prepared script. Everyone would be called three or four times a year and be told of the activities planned for the next few months. Members could decline a follow-up call if they wished. They were told they were welcome anytime – they were not forgotten. Callers were asked to record any concerns and report them. They were not to try to deal with them.  
 Marguerite Gallaway proposed that we initiate a Caring Ministry. She would organize the callers, and prepare a script in consultation with Sandy Dalziel and Susan Reed. Phoning would be done the last two weeks in November and everyone would be invited to a special service on December 13, 2015 followed by a potluck luncheon.  
**Motion: Wendy Suchan/Astrid Friesen**  
 That we proceed with Marguerite Gallaway's proposal of A Caring Ministry project. CARRIED

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

**Minutes****Motion: Astrid Friesen/Wendy Suchan**

The minutes of the September 9, 2015 meetings of the Leadership Team be approved as circulated.  
 CARRIED.

**Old Business:**

## JNAC

Melissa emailed a brief update. The committee met September 14, 2015 to review the questionnaires that were submitted. Since then, they have started working on writing the JNAC.

## St. Paul's Website

Don Kindopp will take responsibility for the website. He will combine the old and new together for ease in finding information. He will post submitted items to the website, but will not create them.

Saskia & Darrel  
Concert

Vicki Winter reported that although support for the fundraiser was poor, with approximately 34 people attending, that the personable and talented couple entertained exceptionally with lots of humour added in. Profit realized was \$100.

## Legacy Giving

Melissa Fiest submitted by email: Kathryn Hofley felt the session was well attended. Her presentation was very informative. She described a few different methods of creating a legacy gift, and benefits of each. Kathryn is happy to assist if anyone is interested in leaving a gift to the church.

**Essential Ministries  
– Check-in****Christian Education:**

Jeri-Lee Jones has nothing to report regarding Children Ministries

Flooring Sunday  
School Room

Melissa reported that half of the slurring in the Sunday School Room has been done in preparation for the flooring being laid. Rob Holden will be getting back to work on the flooring soon.

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

**House Groups/Hospitality:** Astrid Friesen

Astrid's House group met at the church this month and have most duties covered.

**Mission/Outreach:** Wendy Suchan

Warm Welcome

Discussion re donation to the Warm Welcome was tabled until next meeting. Volunteers are needed. Rory Flemming is contact person for St. Paul's. Kaye Hemus will find out who to contact at the Salvation Army.

Susan Reed suggested that Don Kindopp post the need for Warm Welcome volunteers on the Presbytery website.

Community Garden

Wendy Suchan talked to the main people who helped with the garden looking for feedback. There was a suggestion that rotating crops might be beneficial in which case keeping the two beds would be good. Beans, carrots and beets do well. Watering still proves difficult especially for the elderly.

**Pastoral Care:** Kaye Hemus:

UCW has agreed to do a lunch for a Lenten Service at St. Paul's in 2016. Sandy Dalziel is willing to do that service for us.

See Appendix B, page 179

**Property:**

Boiler Replacement

The new boilers are all hung but the plumbing needs to be finished.

Kitchen Flooring

The Floor Store has finished the tile installation under the coat rack outside the Auditorium.

**Stewardship:** Melissa Fiest (email)

Melissa Fiest has received the Stewardship Kit entitled "Called to be the Church". It outlines Worship, Sunday School and Adult Learning Studies for 5 Sundays. Melissa will take the main topics from the kit and create a much simpler Stewardship Campaign.

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

**Worship:**

Joyce Klesse will write and supply an update.

We are asked to contact Joyce Klesse if we have any other questions/concerns.

**Baptism Request** Wendy Suchan brought a request for baptism for Brinlea Ivy Baker, daughter of Jami Suchan Carter. The date requested is December 27, 2015. The Leadership Team agreed and Wendy is to contact the IPC Ministry Committee, as they will need an ordained minister to perform the baptism on that date. Susan Reed is available if they need possible supply names or any advice.

**Treasurer's Report:** Don Kindopp  
 Third Quarterly statements are prepared and distributed to the congregation showing their givings as of September 30, 2015.

**Motion: Don Kindopp/Wendy Suchan**

The Treasurer's Report be accepted. CARRIED  
 See Appendix C, page 191

**Presbytery Report** Motion: Don Kindopp/Wendy Suchan  
 To accept the Presbytery Report. CARRIED  
 See Appendix D, page 193.

**Host Twin Valleys Presbytery Meeting** The leadership Team agreed to host the February meeting of Twin Valleys Presbytery on February 26, 2016. Don Kindopp will extend the invitation.

**New Business:**  
 Robynne Jones Melissa Fiest emailed details of a request from Robynne Jones, a member of St. Paul's requesting permission to sell T-shirts one Sunday at St. Paul's with \$5 from each sale to be donated to Warm Welcome. The Leadership Team agreed with the stipulation that she also contacts the Salvation Army Board. She would have to advertise that the money would go to the "Warm Welcome Shelter" and not St. Paul's warm welcome. Melissa Fiest will contact Robynne Jones regarding this matter.

St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — October 14, 2015

**Motion: Astrid Friesen/Wendy Suchan**

Sanctuary Request: To accept the request by Alyssa Sison for the use of  
Wedding St. Paul's Sanctuary for her wedding on July 30, 2016.  
CARRIED.

The office should present the applicant with a copy of our appropriate policies when they sign the rental agreement.

**Correspondence** No correspondence

**Report to Congregation** Don Kindopp will give this report

**Next Meeting** Wednesday, November 11 at 7:00 pm

**Adjournment** Moved by Astrid Friesen/Wendy Suchan. CARRIED

---

Kaye Hemus, Acting Chair

---

Lynn Kindopp, Recording Secretary

188  
St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — October 14, 2015

Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Pastoral Care Worker Report
4. Marguerite Gallaway – Contacting with St. Paul's Members
5. Approval of Previous Meeting's Minutes
6. Business Arising from Previous Minutes
  - 6.2 JNAC Update
  - 6.3 St. Paul's Website
  - 6.4 Saskia and Darrel "The Great Plains" Concert - Update
  - 6.5 Legacy Giving Service – Update
7. Essential Ministries
  - 7.2 Christian Education
  - 7.3 House Groups/Hospitality
  - 7.4 Mission/Outreach
    - 7.4.1 Warm Welcome Update – Monetary Support
  - 7.5 Pastoral Care
    - 7.5.1 Lenten Lunch
  - 7.6 Property
    - 7.6.1 Boiler Replacement
    - 7.6.2 Flooring in Kitchen and Coat Room
  - 7.7 Stewardship
  - 7.8 Worship
    - 7.8.1 Does someone want to oversee this Essential Ministry?
8. Treasurer's Report
9. Presbytery Representative Report
10. New Business
  - 10.2 Robynne Jones – Selling Shirts at the Church for Warm Welcome
  - 10.3 Alyssa Sison – Wedding Ceremony
11. Correspondence
12. Leadership Team Report to Congregation
13. Next Meeting
  - 13.2 Remembrance Day November 11, 2015 – does this work?
14. Adjournment

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

**Appendix B – Pastoral Care Report**

Last report was September 9, 2015

September 30, 2015 - Healthy Balance/Falls Workshop cancelled due to lack of interest. Falls continue.

September 13, 2015 – attended Service at First Presbyterian Church in Portal, ND.

September 16, 2015 – received Minutes of Ministerial meeting. Do we want to take part in Lenten Lunches in 2016? Message referred to IPC Ministry Committee; Sandy Dalziel is willing to do a Service if that's what is decided.

September 20, 2015 – bereavement visit at ERNH with Cathie Henders and daughter, Joanne, after Dick died.

September 21, 2015 – Home visit led to contacting Senior's family and driving person to Dr.'s office.

September 22, 2015 – eWell Wishes to Audrey Loustel in RGH.

September 30, 2015 – Well Wishes to Joyce Klesse in RGH.

September 22, 2015 – visit with Senior distressed about not getting Driver's License back due to on-going health concerns; listening and support. Prayer for peace.

September 23, 2015 – 'walk-in' person -'just want someone to listen'- listening ++; made calls with person's permission and referred them to Councillor at Family Centre.

October 2, 2015 – dealt with a pastoral care situation.

Prayer shawls presented to Margaret Banuilis (bereavement), Vern and Elma Becker (moving to Regina). Jeri Smith (health concerns), Ken and Betty Chamney (70<sup>th</sup> Wedding Anniversary), to Ruth Gibson (lap robe for knees).

Recognized two Birthdays – Kay Wood at HM – 96 on September 12, 2015 and Elsie Earl at CL – 92 On September 26, 2015.

Visits to Homes and homes and hospital continue. Folks appreciate having full print bulletins delivered and a short visit. Seniors are enjoying these warm autumn days before.....burrrrrrr!

Tentative Plans:

October 24, 2015 – attending Open to the Spirit Workshop in Weyburn.

November 11, 2015 – Remembrance Day Tea and a Movie at Creighton Lodge.

Possible Advent Book Study - have ordered Mary Had a Baby: An Advent Bible Study Based on African American Spirituals – to check out.

Have ordered a resource book by Rev. Janet Stobie, retired UCC Minister – Dipping Your Toes in Planning Small Group Devotionals.

190  
St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — October 14, 2015

I'm sure September was a busy one for many; take some time to enjoy this lovely autumn.

Respectfully submitted,  
Kaye Hemus



191  
 St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — October 14, 2015

**Appendix C – Treasurer's Report**

a) **Financial Report** (September 30, 2015)

General Fund

Income:		<u>2015 Yearly Budget</u>
Received Givings	118,621.93	180,000
Other Income	27,919.52	31,425
Transfers	12,554.64	
Special Appeals	1,381.00	
Local Suspense	380.00	
	<b>160,857.09</b>	<b>211,425</b>
 Expenses:		
Administration	7,967.58	5,400
Children & Youth	1,191.26	1,700
Congregation Life	2,284.16	3,325
M&P	86,579.30	132,881
Outreach	12,691.00	19,250
Property	20,852.06	28,000
Pastoral Charge	20,869.80	25,179
Trustee (Insurance)	4,747.56	6,000
Benevolence	1,461.11	
Capital	9,025.27	
Suspense	2,595.97	
EI Overpayment	(4.59)	
	<b>170,260.48</b>	<b>221,735</b>
Surplus (Deficit)	<b>(9,403.39)</b>	<b>(10,310)</b>

General Fund Reconciliation:

January 1, 2014	(781.20)
Surplus (Deficit)	(9,403.39)
Overdraft Transfer	<u>20,000.00</u>
Balance Sept 30, 2015	9,815.41

Balance Sheet

Assets:

Capital Investment:	35,573.51
Trust Funds	147,631.30
General Fund	<u>9,815.41</u>
Total Assets	193,020.22

Liabilities:

Bequest Fund	20,000.00
--------------	-----------

192  
St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — October 14, 2015

**b) Trust Fund Information:**

Benevolent	5,967.43
Bequest	81,126.64
Capital	36,383.89
Memorial	20,772.47
Senior Choir	1,971.21
Interest	721.32
Suspense	688.34

**c) Note re: General Fund Reconciliation and Balance Sheet**

A transfer of \$14,000 was made January 1, 2015 from the Bequest Trust Fund to the General Fund. Another transfer of \$3,000 was made on March 30, 2015. Another transfer of \$3,000 was made April 30, 2015.

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

**d) Third - Quarter Statements**

Statements have been prepared and distributed to the congregation showing their givings as of September 30, 2015.

**e) Other Income**

Some additional information in regards to other income in my report:

Auditorium Sale	2,003.31
Fair Booth	11,523.40
Pot Pies	4,268.30
GST Rebate	684.58
Interest	306.86
Miscellaneous	614.07
Open Offering	1,119.93
Rental	2,932.50
UCW	4,466.57

St. Paul's United Church of Canada  
Leadership Team Meeting  
Estevan, SK — October 14, 2015

## Appendix D – Presbytery Report

Twin Valleys Presbytery Notes: September 25, 2015 at Carlyle United Church, Carlyle, SK  
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports  
(Communications Committee)*

### Worship

Worship leader: Rev. Sung Shim  
The church is built on the understanding each believer has in who Jesus is, as Peter said, “You are the Messiah.”

### Community Building

Delegates built a structure of large blocks decorated with best ministry practices in local congregations. Ideas were shared with everyone.

### General Council 42 Report

Biggest item was the Comprehensive Review Report. Most of the proposals were accepted either slightly changed or approved as proposed: more fluid governance, less bureaucracy, more autonomy for congregations. Structural changes will be studied for another 2 years, going into remits that must get 2/3 majority of approval of all pastoral charges to proceed.

A wide range of social justice and environmental issues were also discussed. Partnerships recognized with churches in Philippines, Korea and USA. New moderator chosen, Jordan Cantwell of Saskatchewan.

### Committee Reports

#### Division of Mission & Outreach

- Pastoral charges will be asked to share details of any outreach or mission projects they are doing, and contact information before next full court meeting Nov.27.
- Oct.4 prayers for missing/ murdered Aboriginal women.
- S. Sask. Hospital Chaplaincy – a large number of visits from our presbytery.

### Finance

Income	\$28,147
Expenses	\$30,147
YTD assets	\$64,592
YTD expenses	\$60,299

### Celebrations

Installation of 2015-2016 Executive:  
Chairperson – Mike Williams  
Past Chair – Rob Reed  
Secretary – Wanda Sorenson  
Treasurer – Shirley Crone  
Pastoral Relations – Darlene Thompson  
Mission & Outreach – Roy Bortolotto  
Administration, Finance & Property – Rob Reed  
Nominations – Margaret Lukey  
Conference Executive Rep – Marie Barr

### Things to note

- Attendance: 42 delegates present: 24 lay, 13 clergy (1 retired), 2 alternate; 4 visitors.
- Open to the Spirit Workshop. “Together in God’s Mission: Finding Energy, Purpose and Joy in Lay-Led Congregations” by Dr. Barbara Lloyd of General Council staff. Grace United Church in Weyburn, Saturday, October 17, 9:30 – 3:30. Cost: \$15.00. Contact Wanda Sorenson to register for this event: [wmsorenson@sasktel.net](mailto:wmsorenson@sasktel.net)

### Upcoming Meetings

- Executive meeting in Stoughton Friday, October 30, 2015
- Full court meeting in Wawota Friday, November 27, 2015