

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 Estevan, SK — September 9, 2015

- Call to Order** Chairman Melissa Fiest opened the meeting at 7:00 pm in the Lounge at St. Paul's United Church, Estevan, SK.
- Devotion** Rev. Susan Reed, our Presbytery supervisor, shared a devotion from the United Church of Christ website entitled "Good Things Travel by Word of Mouth". The daily devotion is based on Isaiah 38. Susan challenged us to share with someone how God has been a blessing in our lives. She said that how we relate with each other and with our community says a lot about us.
- Attendance** Astrid Friesen, Rev. Susan Reed, Don Kindopp, Lynn Kindopp, Melissa Fiest, Kaye Hemus, Troy Duncan, Rob Andrist  
 Regrets: Wendy Suchan, Angel Boxell
- Agenda/Reports** **Motion: Rob Andrist/Troy Duncan**  
 The agenda and Pastoral Care Worker's reports be approved. CARRIED  
 See Appendix A, page 178.
- Minutes** **Motion: Astrid Friesen/Rob Andrist**  
 The minutes of the June 3, 2015 meetings of the Leadership Team be approved as circulated.  
 CARRIED.
- Old Business:**
- JNAC Melissa gave a brief update. The deadline for submitting JNAC questionnaires is September 15, 2015. The committee will then meet to review them, and proceed from there.
- Essential Ministries  
 – Check-in**
- Vacation Bible School **Christian Education:**  
 Jeri-Lee Jones has taken over responsibility for the Sunday School.  
 The VBS was a four-day camp where they explored

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"Hometown Nazareth Where Jesus was a Kid". They had 23 children and many volunteers. The snack food was prepared and donated by Robin Storey.

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|--------------------------------|---|
| Sunday School                  | Jeri-Lee has ordered new Sunday School materials that will follow a similar format as the VBS, including God sightings, music videos, etc. Jerri-Lee is looking at doing a six-week rotation for our Sunday School Teachers rather than the previous monthly rotation.  |
| Playroom/Nursery               | They have been discussing having a playroom parent supervision rotation for our younger children that are not ready to participate in Sunday School as of yet.  |
| Mom's Group                    | They are looking at starting a mom's group that would meet for coffee on a weekly basis and do fundraising for our children's ministry.   |
| Youth Group                    | They are looking into programming for a Youth Group, as this is a program they would like to see going again as many of our children are getting older.   |
| Sunday School Flooring         | Melissa reported that half of the slurring in the Sunday School Room has been done in preparation for the flooring being laid.  |
|                                | <b>House Groups/Hospitality:</b> Astrid Friesen<br>Astrid said that the House Groups will be getting going now that summer is over. September House Group is the Waywalkers.  |
| Community Garden               | <b>Mission/Outreach:</b><br>Kay Hemus reported that Julie-Anne Wallewein had harvested the Community Garden vegetables and taken them to the Food Bank.   |
| Healthy Balance/Falls Workshop | <b>Pastoral Care:</b> Kaye Hemus:<br>September 30, 2015: Kaye indicated that volunteers needed to assist with registration and coffee/tea/juice preparation (2 for each). Singles will be seen in the morning and couples in the afternoon.<br>See Appendix B, page 179 |

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**Boiler Replacement** **Property:** Rob Andrist, Troy Duncan  
 The old boiler was removed over the summer and the 4 new furnaces will be installed before cold weather hits.

**Kitchen Flooring** The kitchen flooring is complete, and enough tiles were saved to replace the tiles removed in the coat room. John Johnson has contacted the Floor Store who will lay the tiles when the Auditorium Sale is over.

**Legacy Giving** **Stewardship:** Melissa Fiest  
 Kathryn Hofley (Prairie Region United Church Financial Development Officer) will preach on Sunday, September 27, 2015. She will provide a workshop following the service for those interested in learning about Legacy Givings. Workshop participants are asked to bring finger foods to share. Melissa will contact Jeri-Lee to see if she will do the Children's Time for the Legacy service.

**October Stewardship** Melissa Fiest is waiting for the Stewardship Kit entitled "Called to be the Church". It is a Congregational Giving Kit.

**Ministry Committee Report** **Worship:** Joyce Klesse, Ministry Personnel  
 Each of the following (Linda Beam - Sunday School; Judy Pratt - Music; an Joyce Klesse- Worship) are responsible for different parts of the service.

Joyce Klesse is responsible for finding pulpit supply. Sandy Dalziel has committed to leading worship for us for the foreseeable future. She will give Joyce the dates she is not available and Joyce will make other arrangements. At the moment, November 8, 2015 is the only Sunday that she is not available. Joyce has been trying to find Ordained or Diaconal Minister to lead us in Communion this fall. Dates confirmed: November 8, 2015 & December 6, 2015: John Ferrier, October 4, 2015: Eric Pullam  
 Jim Pratt and Don Kindopp from our congregation are Joyce Klesse's "go-to" guys for pulpit supply.

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The Ministry Committee is having their Annual Performance Review with Kaye Hemus on the afternoon of September 9. Following that meeting the committee will meet with Sandy Dalziel and Kaye Hemus to determine their plans for the fall/advent season.

Their next task will be to review Kaye's Salary for the 2016 budget. That will take place sometime in November.

The committee will meet with Kaye Hemus and Sandy Dalziel on a quarterly basis and Joyce will keep the LT in the loop.

Julie-Anne Wallewein is the other St. Paul's Rep from St. Paul's Estevan and would be our go-to person for any Ministry related questions in Joyce's absence. We need to keep in mind that we are a 3-point charge, so we need to take the Portals into consideration when we plan any future events.

Ministerial

We are asked to contact Joyce Klesse if we have any other questions/concerns.

Kaye Hemus reported that the next Ministerial Meeting is set for September 15 from 10:00 am – 11:30 am. She will put a note in the Bulletin to see if anyone is willing to attend meetings on our behalf. Kaye will check if this group has notes or minutes that they could send to St. Paul's to keep us in the loop if we do not have a representative.

**Treasurer's Report:**

Don Kindopp  
 Third Quarterly statements will be prepared and distributed to the congregation showing their givings as of September 30, 2015.

**Motion: Don Kindopp/Rob Andrist**

The Treasurer's Report be accepted. CARRIED  
 See Appendix C, page 181

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**Presbytery Report**

Don Kindopp

A live webinar sponsored by The National Council of Churches USA, the Canadian Council of Churches, and the World Council of Churches discussing "Evangelism in the Context of Small Congregations" will be held on Tuesday, September 15<sup>th</sup> at noon Eastern time. Further information and registration details are available at the following link:

<http://nationalcouncilofchurches.us/pages/webinar-6>

Presiding at Funerals & Ministering to the Bereaved:  
 A Retreat for Lay People Interested in Funeral Ministry  
 Friday, September 18 (6 pm supper) to Sunday,  
 September 20 (1 pm) Swift Current, SK

October 24, 2015 - Grace United Church, Weyburn, SK – "Open to the Spirit" workshop hosted by Twin Valleys Presbytery.

Next Twin Valleys Presbytery meeting to be held on Friday, September 25, 2015 at Carlyle United Church.

**General Council Report**

Don Kindopp reported that the Comprehensive Review on restructuring the United Church of Canada took front and centre at the General Council held in August 2015. The theme of Council was "Fishing For the Future". He showed a YouTube video that summed up the proposed changes to our structure.

**New Business**  
 Saskia & Darrel  
 Concert

Troy Duncan:

Troy Duncan is the Leadership Team Rep for the concert which will be held at St. Paul's on Saturday, October 3 at 7:00pm. Troy has posters to put up and tickets to sell. Tickets (\$12 advance and \$15 at the door) are also available from the church office.

**Warm Welcome**

Melissa Fiest

Melissa has contacted Rory Fleming who is in the process of setting up a board meeting in September. He is hoping that both St. Paul's and the Salvation Army will continue with the program. We can email

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Rory Fleming if we have questions or concerns.

Skype with Susan  
 Reed

Susan Reed prefers to be present at our Leadership Team meetings in person whenever possible. If weather does not permit then Skype could be used. Don Kindopp said we need a trial session to see if it works.

St. Paul's  
 Website

Melissa Fiest:  
 Brenna Nickel had been looking after the website, so someone else will need to take it on. Melissa will put a note in the Bulletin to seek out a replacement. Don Kindopp said he would be willing to take it on again.

**Correspondence**  
 St. Andrew's

St Andrew's College, Saskatoon:  
 St. A's is asking us to consider naming one Sunday College Sunday to promote the college. The letter will be forwarded to Joyce Klesse of the Ministry Committee for consideration.

Royal Canadian  
 Legion

The Legion is holding a musical fundraiser on November 7 from noon to midnight and is asking for musical entries. Melissa Fiest will ask Vicki to put the information in the Bulletin.

**Report to  
 Congregation**

Melissa Fiest will give the report.

**Next Meeting**

Wednesday, October 14, 2015.

**Adjournment**

**Motion: Troy Duncan/Rob Andrist**  
 Meeting be adjourned. CARRIED

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Melissa Fiest, Chair

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Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
  - 5.2 JNAC Update
  - 5.3
6. Essential Ministries
  - 6.2 Christian Education
  - 6.3 House Groups/Hospitality
  - 6.4 Mission/Outreach
  - 6.5 Pastoral Care
  - 6.6 Property
    - 6.6.1 Boiler Replacement
    - 6.6.2 Flooring in Kitchen and Coat Room
  - 6.7 Stewardship
    - 6.7.1 Legacy Giving Service/Information Session Sunday, September 27, 2015
  - 6.8 Worship
    - 6.8.1 Does someone want to oversee this Essential Ministry?
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
  - 9.2 Saskia and Darrel "The Great Plains" Concert, October 3, 2015
  - 9.3 Warm Welcome Update
  - 9.4 Skype with Susan
  - 9.5 St. Paul's Website
  - 9.6
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Pastoral Care Report

Last report was June 3/15

Funeral and bereavement Care:

Assisted with planning for and attended funeral of Angie Boles in June. Have made several bereavement visits with Bob Frijouf as he has been struggling since Sybil's death.

Summer Activities:

Have used trips out of town to help Seniors maintain or re-establish contact with friends and family, e.g. to Stoughton Newhope Village, Mainprize Manor in Midale, the United Church in Arcola. As well, took two seniors to Souris Valley Museum Seniors' Appreciation Tea/Tour/Entertainment. I feel this time was well spent.

Visiting:

Have done hospital visits in Estevan and Regina in support of United Church people and routine home visits in Estevan, North Portal and Macoun. One home visit was particularly touching as the person, who had recently had facial surgery and skin grafting had isolated themselves because of concern for others about their appearance. This person seemed to struggle to believe that they would be welcome at church no matter what they looked like. (am using 'they' purposefully, instead of the gendered pronoun.) I am very glad to report that this brave person came to worship the next Sunday - and was made to feel welcomed and loved- they belong.

Have provided Worship Services at Creighton Lodge, Estevan Regional Nursing Home and Long Term Care and thank Kathryn Friedrich and Cathie Henders for their musical accompaniment. Much enjoyed by residents.

Have sent an email to four young families in our congregation mentioning to them that while I work a lot with Seniors, I am available to them at any time with any needs or concerns. A couple of people have taken up the offer.

Outreach Programs:

July 21, 2015 – workshop facilitated re: use of iPhone/iPad for seniors; held at Trinity Towers as entry is easy to the Common Room. Adult Program Director, Victoria Utman, provided info and hands-on instruction.

September 30, 2015 – we will be hosting the 2<sup>nd</sup> Healthy Balance/Falls Prevention Workshop provided through Sun Country Health Region. I would appreciate a few volunteers to assist with registration and coffee/tea/ juice preparation. The workshop offered last fall was very successful and I believe perhaps contributed to fewer falls last winter.



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I hope you have all had a great summer with some time for R&R. Please let me know if there are people you would recommend I see. Looking forward to the next season in our Church life together.

Respectfully submitted,  
Kaye Hemus

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**Appendix C – Treasurer's Report**

a) **Financial Report** (August 31, 2015)

General Fund

Income:		<u>2015 Yearly Budget</u>
Received Givings	105,555.63	180,000
Other Income	21,132.64	31,425
Transfers	12,554.64	
Special Appeals	1,331.00	
	<b>140,573.91</b>	<b>211,425</b>
Expenses:		
Administration	7,669.22	5,400
Children & Youth	1,097.31	1,700
Congregation Life	2,278.77	3,325
M&P	80,735.97	132,881
Outreach	11,391.00	19,250
Property	15,174.49	28,000
Pastoral Charge	18,450.55	25,179
Trustee (Insurance)	2,793.56	6,000
Benevolence	1,461.11	
Capital	8,497.56	
Suspense	2,595.97	
	<b>152,145.51</b>	<b>221,735</b>
Surplus (Deficit)	<b>(11,571.60)</b>	<b>(10,310)</b>

General Fund Reconciliation:

January 1, 2014	(781.20)
Surplus (Deficit)	(11,571.60)
Overdraft Transfer	<u>20,000.00</u>
Balance August 31, 2015	7,647.20

Balance Sheet

Assets:

Capital Investment:	35,573.51
Trust Funds	147,631.30
General Fund	<u>7,647.20</u>
Total Assets	190,852.01

Liabilities:

Bequest Fund	20,000.00
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**b) Trust Fund Information:**

Benevolent	5,967.43
Bequest	81,126.64
Capital	36,383.89
Memorial	20,772.47
Senior Choir	1,971.21
Interest	721.32
Suspense	688.34

**c) Note re: General Fund Reconciliation and Balance Sheet**

A transfer of \$14,000 was made January 1, 2015 from the Bequest Trust Fund to the General Fund. Another transfer of \$3,000 was made on March 30, 2015. Another transfer of \$3,000 was made April 30, 2015.

A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

**d) Third - Quarter Statements**

Statements will be prepared and distributed to the congregation showing their givings as of September 30, 2015.