

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — November 12, 2014

- Call to Order** Chairperson Melissa Fiest, called the meeting to order at 7:00 pm in the Christian Education Centre St. Paul's United Church, Estevan, SK.
- Attendance** Melissa Fiest, Kaye Hemus, Astrid Friesen, Linda Holden, Pastor Brenna Nickel, Marilyn McCutcheon, Wendy Suchan, Don Kindopp, Lynn Kindopp
 Regrets: Robert Andrist
- Devotion** Team members offered prayers for our church.
- Agenda/Reports** **Motion: Wendy Suchan/Marilyn McCutcheon**
 The agenda and submitted reports be approved.
 CARRIED
 See Appendix A, page 87.
- Minutes** **Motion: Astrid Friesen/Linda Holden**
 The minutes of the October 17, 2014 meeting of the Leadership Team be approved as circulated.
 CARRIED
- Old Business:**
- Newcomers Luncheon November 16 following the church service. Personal and public invitations have been issued to anyone who is new or considers themselves new. Team members volunteered to bring food. Agenda will include introductions of Leadership Team Members, a brief talk of our structure, followed by a chance for the guests to also introduce themselves. House group structure and membership and Communion policy will be addressed for clarification of newcomers.
- Sunday School Flooring **Motion: Linda Holden/Marilyn McCutcheon**
 We accept the quote from the Floor Store for \$3,500, for light commercial vinyl, contingent that we raise the needed funds and that the quote remains the same. CARRIED
 Donations to the Pull the Rug campaign are \$2,370 to date. Volunteers will be needed to remove the old flooring, and to prepare the floor for installation.

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Goal Setting

Worship

Short Term:

Choir help lead new songs and repeat for more than one Sunday

Contemplating evening services

More singing/participation by the children

Christmas Musical December 21 or 24, 2014 during Worship Service

Long Term:

Conversations regarding time of church services during Summer months – different opportunities for families

House Group/Hospitality

Short Term:

Get newcomers to join the house groups

February Coffee House – chocolate theme

Mother's Day Tea with fancy cups

Men's breakfast

Something for Father's Day

Long Term:

More social activities

Essential Ministries – Check-in

Christian Education – Linda Holden:

Christmas Musical tentatively set for December 21, 2014 during Sunday Church Service. Brass Band possible at that service as well. There will be caroling at the care homes.

House Groups/Hospitality – Marilyn McCutcheon
 Newcomer's Lunch this Sunday.

Christmas Hampers

Mission/Outreach – Wendy Suchan

Cheryl Anseth heads up this project. St. Paul's has ten (10) hampers plus one (1) anonymous. The November and December food bank collections will be used to assist filling our hampers.

Angel Tree/Toy Store

Cheryl Anseth finds volunteers from St. Paul's to staff our portion of the workers. Our shift at the Angel

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- Warm Welcome** Tree at Walmart is Wednesday, December 12, 2014.
 Pastor Brenna Nickel: reported that the Warm Welcome will open Sunday, November 16, 2014 at the Salvation Army. The first few days are fully staffed. A warm meal will be offered only if someone does one up on their own initiative. Preparers would be persons other than those volunteering to work at the shelter.
- Pastoral Care** – Kaye Hemus:
 See Appendix C, page 89.
- Property** – Rob Andrist
 No report
- Stewardship** – Melissa Fiest
 Reminder given to congregation to turn in their pledge forms on Sunday, November 16, 2014.
- Christmas Eve Services** **Worship** – Pastor Brenna Nickel:
 Portal: 5:00 pm
 St. Paul's: 7:00 pm Family Service, and 11:00 pm Candle-lighting Service
 See Appendix B, page 88.
- Treasurer's Report** **Motion: Don Kindopp/Wendy Suchan**
 The Treasurer's Report be accepted. CARRIED
 See Appendix D, page 90.
- Telephones** **Motion: Marilyn McCutcheon/Wendy Suchan**
 To purchase the new Aastra phone system, before the December 1, 2014 deadline, contingent on Vicki's approval for its user friendliness. CARRIED
 See Appendix D, page 90
- Presbytery Report** Don Kindopp: Next meeting is Friday, November 21, 2014 in Weyburn. Don reported that there will be a remit coming up regarding changing some wording as to who from Conference goes to General Council.

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New Business

Baptism

Motion: Marilyn McCutcheon/Linda Holden

To approve the acceptance of Desiree Margaret DUNCAN-KRAHN daughter of Rochelle Duncan and Braydon Krahn for baptism. CARRIED
Baptism is Sunday, November 16, 2014, with Kelci Little as their sponsor.

Annual Meeting

Set for Sunday, February 8, 2015. Leadership Team members are asked to submit their annual Essential Ministries reports to Vicki Winter as soon as possible. The proposed budget will be ready by mid January.

[\(Note: Since our meeting this date has been changed to February 1, 2015\)](#)

Financial Meeting

Set for Sunday, February 1, 2015 as an after church/bring your lunch meeting designed to help educate and inform the congregation on financial matters.

[\(Note: This meeting will also have to be rescheduled\)](#)

Piano Tuner

Our current piano tuner, Brian Heska has moved away so we have need of a new person. Don Kindopp will contact the music people and bring recommendation to the next meeting.

Announcements

Stoughton Event

Workshop on Saturday, December 6, 2014 entitled "Spinning New Webs" to be held from 10:00 am – 4:00 pm at Grace United in Stoughton, SK.

Calling Lakes

The United Church Centre of Calling Lakes is closing down and is offering their furnishings to anyone wanting them in return for a goodwill donation.

St. Andrew's College

There is information regarding St. Andrew's College on the table in the Narthex.

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Correspondence	None
Leadership Team Report to Congregation	Melissa Fiest will report on Sunday, November 16, 2014.
Next Meeting	Wednesday, December 10, 2014, 7:00 pm
Adjournment	Wendy Suchan/Linda Holden Meeting be adjourned. CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Pastor's Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.2 New Comers Lunch November 16, 2014
 - 5.3 Financial Meeting Lunch
 - 5.4 Flooring – New Quote for Laminate? Visual for Narthex
 - 5.5 Goal Setting for Essential Ministries
6. Essential Ministries
 - 6.2 Christian Education
 - 6.3 House Groups/Hospitality
 - 6.4 Mission/Outreach
 - 6.5 Pastoral Care
 - 6.6 Property
 - 6.7 Stewardship
 - 6.8 Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.2 Baptism
 - 9.3 Annual Meeting –Date
 - 9.4 Piano Tuner
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

This has been a “short” month in the sense that I was on study leave for a week and holidays for a week, but also a full month.

Emerging Leaders Institute – Oct 20-23

With 24 other clergy from around North America – all serving in their first call, I was selected to attend this institute with speaker, Brian McClaren. We talked about our hopes and visions for the future of the church as well as the difficulties of navigating the denominational institutions while ushering in the new church God is calling us to be. It was a powerful, transformative time for me, and I am so grateful for having gone.

Wedding Oct 25 – Michelle and Greg Smith

November 5, 2014 – Depression/Anxiety Support Group: We had our first meeting last week. Several people had indicated to me that they would come, but then only Josh and I were present. Since we had gotten some interest, we're going to try having the group again on December 3, 2014 – possibly at the hospital, which may be a more “neutral” space. We also know (from our own experience!) that it may be challenging for those with these conditions to actually come to the group as much as they may want to. So we're hopeful a second meeting may be helpful.

November 5, 2014 – Provided groceries and listening for a woman living in the Uptown Motel with her husband and daughter.

November 8, 2014 – Don Holinaty funeral – It is always a privilege to journey with a family through a death, and this was no exception. Don was always kind to me, and I was honored to get to know both him and his wife, Bev, at the end of his life. My prayer was that his service would provide some peace and closure to a family experiencing some conflict.

November 11, 2014 – Scripture reading at North Portal Remembrance Day Service

Pastoral Care this month: As usual, I've been focusing my visiting with those who are recovering or going through difficult times. I've also been reaching out to those who may consider themselves newer to the congregation to come to the lunch on the 16th. I met with Rochelle Duncan on Sunday the 9th to plan for and educate about baptism. I'm glad that the Duncan family is active again at church, and grateful that Rochelle knows the Little family well so Kelci will serve as baby Desiree's sponsor for baptism.

Respectfully Submitted,
Rev. Brenna Nickel

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Appendix C – Pastoral Care Report

October 14, 2014 – presented Prayer shawls to two members of the congregation.

October 16, 2014 – assisted a couple in understanding and accessing the services provided at the Adult Day Program at St. Joseph's.

October 18, 2014 (evening) and 19 (day) participated in the Fall Retreat – Community: The Structure of Belonging. This for me, was a great time of learning and reflection.

October 22, 2014 – attended the Food Safety Course for Volunteers; our kitchen is now certified for use by Warm Welcome Shelter. Information posters are now up in the kitchen.

October 23, 2014 – provided Services at ERNH and LTC accompanied by Shirley Andrist.

We have had several people in hospital this last month so have coordinated and done visiting locally and sent e-mail Well Wishes to those in Regina Hospitals.

November 2, 2014 – I found the All Saints Service very peaceful and uplifting.

November 8, 2014 – read scripture at funeral for Don Holinaty.

November 10, 2014 – holiday day taken.

November 11, 2014- took part in Remembrance Day Service at Trinity Tower - there are four active UC members residing there. In total, 37 people attended. It was a touching Service - Suzie Widemaier, 100 years old, told us from memory, an 'after wartime story' of reunion. Luncheon followed.

November 11, 2014 – Prayer Shawl group met in Room 202.

Home and Homes visits continue.

Respectfully submitted,
Kaye Hemus

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Benevolent	7,252.05
Bequest	85,911.81
Capital	39,715.21
Memorial	19,826.04
Senior Choir	1,913.02
Interest	541.50
Suspense (Babar Concert)	154.31

c) Note re: General Fund Reconciliation and Balance Sheet

A transfer of \$10,000 from the Bequest Trust Fund to the General Fund was made on May 27, 2014. A further transfer of \$4,000 was made August 26, 2014. A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

d) Pull the Rug

Contributions as of November 9, 2014 are \$2,370.00.

e) SaskTel - Phone system

Yet another letter was received from SaskTel informing us that our rental phone system is nearing end of support effective December 31, 2014. See Appendix E.

f) Third -quarter statements

Third-quarter statements have been issued and handed out to approximately 60% of the contributors. The remaining were mailed.

g) Giving Envelopes for 2015

Giving envelopes for 2015 will be prepared and handed out beginning December, 2014.

Appendix E
St. Paul's United Church
Telephone System

In a letter dated October 22, 2014, SaskTel informed us that our rental phone system is nearing end of support effective December 31 2014. After that date, SaskTel will not be able to repair systems that fail.

In a phone call October 22, 2014 a SaskTel rep suggested replacing our present system with a system called the Aastra system. It is a two-line system that would cost \$9.20 / month / phone or \$36.80 / month for 4 phones. You cannot add more lines to the system, but you can add as many phones as you wish. To allow

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transfer of calls, there is a “Three-Way Calling” feature that costs \$5.00 / month.

There is normally an installation fee of \$482.00. This installation fee will be waived if we accept the offer of new equipment by , 2014 1, 2014. Installation will take place by December 31, 2014.

SaskTel is giving us another option. We can purchase all the old phone sets for \$75.00. We assume all responsibility for maintenance and repair.

Scenarios:

a) **Purchase** our present equipment.

Present Equipment	Monthly Costs	Yearly Costs
Equipment	0.00	0.00
Fax Line	34.00	408.00
Line (2 lines)	68.00	816.00
		1224.00

b) Replace current phones with **Aastra** equipment:

Replacement Equipment	Monthly Cost	Yearly Cost
Equipment (4 phones)	36.80	441.60
Line (2 lines)	90.00	1080.00
Three-way Calling	5.00	60.00
Fax line	34.00	408.00
		1929.60

c) Replace current phone with **LDK System**

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Replacement Equipment	Monthly Cost	Yearly Cost
Equipment (4 phones)	91.00	1092.00
Line (2 lines)	90.00	1080.00
Fax line	34.00	408.00
		2580.00

Comparative annual phone costs:

January 1, 2011 - December 31, 2011	\$2,474
January 1, 2012 - December 31, 2012	\$2,485
January 1, 2013 - December 31, 2013	\$2,627
January 1, 2014 - September 30, 2014	\$1,871

Recommendation:

The temptation to purchase our present phones is attractive when considering the cost only. This option leaves us vulnerable if something should happen to one or more of the phones. That vulnerability could possibly be for several days until SaskTel would be able to replace with a new phone system. At that time we would likely be charged full installation charges. The waiving of the installation fees would almost offset the price increase of the new Aastra phone system that we would incur in the first year.

The cost difference in phone lines is explained by the fact that our phone lines will be required to change line transmission protocol (to Centrex) for any new installation regardless of the phone model installed.

Replacing our current phones with the Aastra system would keep our costs in line with previous years, provide us with maintenance and support, and not leave us vulnerable to the risk of loss of telephone services. Doing so before December 1, 2014, would save us the installation fees.