

St. Paul's United Church of Canada
 Leadership Team Meeting
 Estevan, SK — October 17, 2014

- Call to Order** Chairperson Melissa Fiest, called the meeting to order at 6:20 pm in the Christian Education Centre Auditorium at St. Paul's United Church, Estevan, SK.
- Attendance** Melissa Fiest, Kaye Hemus, Astrid Friesen, Linda Holden, Pastor Brenna Nickel, Marilyn McCutcheon, Wendy Suchan, Don Kindopp, Lynn Kindopp, Robert Andrist, Guest: Joyce Klesse
- Devotion** Preceded our business meeting
- Agenda/Reports** **Motion: Rob Andrist/Wendy Suchan**
 The agenda and submitted reports be approved.
 CARRIED
 See Appendix A, page 75.
- Minutes** **Motion: Wendy Suchan/Rob Andrist**
 The minutes of the September 10, 2014 meeting of the Leadership Team be approved as circulated.
 CARRIED
- Old Business:**
- Sunday School Flooring The quote from Red River Lumber totaling \$5,966 is for commercial grade linoleum. Costs include installation (slurring as well) but not removal of present flooring.
 Floor Store quote totaled \$5,155 for \$30/square yard linoleum and \$4,273 for \$22/square yard. Floor Store quotes do not include removal of original flooring.
- Donations to the Pull the Rug campaign are \$1,750 to date. We will continue the campaign until December 1, 2014 with notice being given to the congregation that all donations, no matter the size, are welcome.
- Jennifer Kuchinka Regarding her book about her brain Injury. Marilyn McCutcheon reported that Jennifer will speak at the Sunday Service November 2 and at a 7:00 pm evening event.

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Newcomer's Luncheon	Tentative date is November 16. Marilyn McCutcheon, Astrid Friesen, and Pastor Brenna Nickel are working on the event.
Essential Ministries – Check-in	<p>Christian Education – Linda Holden: Great need for Sunday School Teachers</p> <p>House Groups/Hospitality – Marilyn McCutcheon No report</p> <p>Mission/Outreach – Wendy Suchan Gifts with Vision catalogues are in the pews</p> <p>Pastoral Care – Kaye Hemus: See Appendix C, page 77.</p> <p>Property – Rob Andrist No report</p> <p>Stewardship – Melissa Fiest Is talking to people and receiving submitted stories about what St. Paul's means to them for use in a Stewardship presentation to the congregation.</p> <p>Worship – Pastor Brenna Nickel: See Appendix B, page 76.</p>
Treasurer's Report	<p>Motion: Rob Andrist/Astrid Friesen The Treasurer's Report be accepted. CARRIED See Appendix D, page 78</p>
Telephones	Discussions held. The Leadership Team agreed with the Treasurer's recommendation that we not replace our telephones at this time. Our phones are working well and cost to replace them is prohibitive. See Appendix E, page 80.
Third Quarterly Statements:	After discussion, Leadership Team agreed to send these statements to St. Paul's givers with a covering letter that includes information showing where we stand financially.

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**Bring your lunch
 Gathering:**

After discussions regarding our deficit financial situation, it was suggested that we have a Bring Your Lunch event after church one Sunday to provide more comprehensive information than is possible by a couple of lines in the bulletin. *Pastor Brenna will be in touch by email when a suitable date is determined.*

Presbytery Report

Motion: Astrid Friesen/ Marilyn McCutcheon
 Moved that the Presbytery Report be accepted.
 CARRIED. See Appendix F, page 81.

A directory of local associations (Mental Health etc) that can be accessed if the need arises is being prepared and will be made available to all congregations when it is available.

Presbytery is doing an evaluation of the Youth Coordinator position. Congregations are asked to contact Roy Bortolotto with any feedback.

New Business

Baptism

November 16, 2014

Children of: Amanda and Dustin Mack and of Rochelle Duncan.

Warm Welcome

Motion: Wendy Suchan/Astrid Friesen

Moved that we give \$4,500 of our local outreach budget to Warm Welcome. CARRIED.

Food Safe Training

Wednesday, October 22 from 5:00 – 7:00 pm in Christian Education Auditorium. Our kitchen has been licensed by Public Health. In order for us to prepare food for Warm Welcome in our kitchen, we must have someone in attendance who has their Food Handler's license.

Correspondence

None

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**Leadership Team
Report to
Congregation**

Melissa Fiest will report on Sunday, October 19.

Next Meeting

Wednesday, November 12, 2014, 7:00 pm

Adjournment

Wendy Suchan/Rob Andrist
Meeting be adjourned. CARRIED

Melissa Fiest, Chair

Lynn Kindopp, Recording Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Approval of Pastor's Report, Approval of Pastoral Care Worker Report
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
6. Essential Ministries
 - 6.2 Christian Education
 - 6.3 House Groups/Hospitality
 - 6.4 Mission/Outreach
 - 6.5 Pastoral Care
 - 6.6 Property
 - 6.7 Stewardship
 - 6.8 Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.2 Baptism November 16, 2014
 - 9.3 How much of our Local Mission Budget should we give to Warm Welcome?
 - 9.4 Kitchen is Licenced
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

- **Worship**

The Worship and Arts Interest Group met on October 1 to brainstorm ideas to infuse the arts into worship in the hopes of creating multiple ways for the community to experience God. These ideas were passed on to those choosing hymns and planning music. We're planned through Advent with special worship services for All Saints' Sunday, and exploring themes of prophecy and longing for November and December respectively.

- **Warm Welcome**

As chair of the Warm Welcome board, it's been a busy month. We had a fundraiser and advocacy walk in September that was well received in the community. We're able to open two weeks early this season (Nov 16), which is great news. In terms of funding, we could use a lot more in order to keep us open, not only this season, but in the years to come. We've applied to a grant through SK conference, but we're also hoping for funding through Social Services and other private donors.

- **Pastoral Care**

I continue to work alongside Kaye in providing pastoral care to those both within and outside of the congregation. I've been maintaining my usual visits to the Nursing Home, Creighton Lodge and Hillview Manor along with individual home visits. It is helpful when congregants ask me to come and visit or someone in the congregation sort of refers me to someone.

- **Outside our pastoral charge**

This month, I've started working (in earnest) with the Faith and Formation Network of our conference. I believe I am the convener at this point, which is just keeping up a blog about new ministry ideas and where we see creativity and the new thing God is doing in our churches. I had agreed to be a part of this in the spring, but have only now just started working on it, but I'm passionate about this type of work and hope to highlight many innovative ministries through the blog and inspire congregations.

Related to this, the past few months, I've been meeting on-line with a cohort of church leaders in the denomination from across Canada talking about "Fresh Expressions of ministry" – how we listen to our communities to hear where God is working outside the church building and how we plug into that. Fresh Expressions is a big movement in the Anglican Church in England, which is spreading to North America. There are some really great people working and teaching with the cohort and I'm glad to be a part of it.

Respectfully Submitted,
Rev. Brenna Nickel

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Appendix C – Pastoral Care Report

Hope everyone had a Happy Thanksgiving!

Since September 10, 2014:

September 1, 2014 – took part in the Warm Welcome Walk – educating about the shelter program. Note: it was a cold, windy, rainy day - I wonder what it would have been like to sleep outdoors that night?

September 14, 2014 – attended the service celebrating the addition to St. Giles Anglican Church. This was a wonderful opportunity to worship and give thanks with the people of our neighbour church.

September 25, 2014 – sang with the choir for Ned Kostiuk's funeral.

October 2, 2014 – assisted Pastor Brenna with Communion at Creighton Lodge. This group is small but faithful.

October 3, 2014 – facilitated the Healthy Balance/ Falls Prevention Workshop held in the CE auditorium. Twenty-eight people CHOSE this opportunity to learn more about being safe in their homes! I feel a lot of gratitude that this endeavour was successful by all accounts and that participants, volunteers and presentors worked together so well. By the grace of God, may there not be so many falls this winter.

October 5, 2014 – provided Worship Services at ERNH and LTC with Shirley Andrist playing the piano.

October 9, 2014 – met with the IPC Ministry Committee for my annual performance evaluation.

October 14, 2014 – sent e-mail Well Wishes to two people in Regina General Hospital.

Visits to the various care facilities continue; on Mondays, I take full print bulletins to folks who are interested (usually between 6 and 10 people) and see how each is doing. Also on a Monday, I go to St. Joseph's Hospital to see who is on the United Church list for visiting, see patients and find out if they want their name on the Prayer board and/or want further visits.

Home visits in person or by phone continue as always.

The main focus of Pastoral Care remains a 'bridging' to people, listening and supporting in a caring way and essentially walking beside them spiritually and practically in times of crises and in ordinary time.

Respectfully submitted,
Kaye Hemus

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Benevolent	7,252.05
Bequest	85,911.81
Capital	39,715.21
Memorial	19,826.04
Senior Choir	1,913.02
Interest	489.46
Suspense (Babar Concert)	154.31

a) Note re: General Fund Reconciliation and Balance Sheet

A transfer of \$10,000 from the Bequest Trust Fund to the General Fund was made on May 27, 2014. A further transfer of \$4,000 was made August 26, 2014. A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

Pull the Rug

Twenty-two (22) square yards of rug have been pulled as September 30, 2014.

A quote from Red River Lumber was received for the replacement of flooring in Room 201.

a) SaskTel - Phone system

A letter was received from SaskTel informing us that our rental phone system is nearing end of support effective December 31, 2014. See Appendix E.

a) Third -quarter statements

Should third-quarter statements be issued this year? It has been the practice to let our givers know of their goings up to September 30.

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Appendix E
Telephone System

In a letter dated July 3, 2014, SaskTel informed us that our rental phone system is nearing end of supper effective December 31 2014. After that date, SaskTel will not be able to repair systems that fail.

Effective July 28, 2014, the monthly rental rates were increased another 20% due to difficulty of obtaining replacement or spare parts.

Installation of the new system would be \$482.00.

Comparative phone costs:

January 1, 2011 - December 31, 2011	\$2,474
January 1, 2012 - December 31, 2012	\$2,485
January 1, 2013 - December 31, 2013	\$2,627
January 1, 2014 - September 30, 2014	\$1,871

Scenarios:

a) Keep our present equipment and pay the increase

Present Equipment	Monthly Costs	Yearly Costs
Equipment	75.00	900.00
Line	68.00	816.00
		1716.00

b) Replace current phones with equivalent equipment (LDK System):

Replacement Equipment	Monthly Cost	Yearly Cost
Equipment (4 phones)	91.00	1092.00
Line (2 lines)	90.00	1080.00
Fax line	34.00	408.00
		2580.00

Recommendation:

Keep our current equipment. It meets are needs and has been reliable to date.

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Appendix F – Presbytery Report

Twin Valleys Presbytery Notes: September 26, 2014 at Kipling United Church, Kipling
*These notes are for the use of Twin Valleys Presbytery Congregational representatives to help in making congregational reports
(Communications Committee)*

Worship

Worship leader: Janet Sigurdson
In songs, scripture and reflection, our need to care for and respect Creation was brought to everyone's attention.

Conference President

Presentation by Gayle Wensley
In her term as president, Gayle has endeavored to connect with as many congregations as possible.

Gayle talked about her own journey from pew to pulpit. Then she invited delegates to share their stories by reflecting on two questions:

- 1) What gives you life in your church?
- 2) What gives you hope?

A wide variety of responses were given, from church activities, music, special worship services, community outreach, and ecumenical relationships.

Committee Reports

Treasurer's Report (to Sept.25)

Bank balance = \$25,508.04
Receipts to date = \$84,314.00
Cash expenses = \$89,877.00
Net outflow = \$5,563.00

Mission and Outreach

- Mission Support has been stretched with more requests for assistance and less available funds. Some in SK Conference that have received funding: LaRonge United, hospital chaplaincies, RAPM/ICM, Micah Mission. Local grants from Mission Support is available.
- Moats Fund supports green initiatives that churches can

access when considering environmentally-friendly projects.

- A directory of local organizations that can be accessed when needs arise to be made available on the TVP website once congregations submit information. A letter will be sent updating this process.
- A review of the Youth and Children ministry will be undertaken.

Celebrations

Installation of new TVP Executive:

President – Mike Williams

Past President – Rob Reed

Secretary – Wanda Sorenson

Treasurer – Shirley Crone

Pastoral Relations – Darlene Thompson

Mission & Outreach – Roy Bortolotto

Property & Finance – David Maxwell

Nominations – Margaret Lukey

SK Conference Rep – Vic Wiebe

Things to note

- Attendance: 43 delegates present: 22 lay, 12 clergy (1 retired), 1 alternate; 6 visitors; conference president
- Congregations need to name a Sexual Abuse Officer.

Upcoming Meetings

- Friday, Oct.17 Executive in Stoughton
- Friday, Nov.21 and Sat. Nov.22 Full Presbytery in Weyburn with youth event