

St. Paul's United Church of Canada
 Leadership Team Meeting
 May 7, 2014

- Call to Order** Chairperson Melissa Fiest, called the meeting to order at 7:00 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Attendance** Melissa Fiest, Kaye Hemus, Astrid Friesen, Linda Holden, Pastor Brenna Nickel, Marilyn McCutcheon, Wendy Suchan
 Regrets: Don Kindopp, Lynn Kindopp, Robert Andrist
- Devotion** Pastor Brenna Nickel read Phillipians1: 1-11 re God working in His time through us. She raised some questions for us to ponder as to how it pertained to St. Paul's. Brenna closed with a prayer.
- Agenda** **Motion: Marilyn McCutcheon/ Astrid Friesen**
 The agenda and submitted reports be approved.
 CARRIED
 See Appendix A, page 43.
- Minutes** **Motion: Linda Holden/Marilyn McCutcheon**
 The minutes and reports of the April 8, 2014 meeting of the Leadership Team be approved as circulated.
 CARRIED
- Old Business**
 Use of Facilities Policy The Trustees approved the revised Use of Facilities Policy. See email below:
 "Trustee meeting was held April 14 – 2014 with the 3 members present: Dennis Bode, Doreen Avery and Audrey Johnson. To discuss the " Use of St. Paul's Facilities" re: Leadership Team.
 Motion by Dennis Bode that we accept the report as written and presented to the committee
 With amendment that lounge rate in document be same as stated in the pamphlet.
 Seconded by Audrey Johnson.
 All in favour motion carried."
- Melissa Fiest is to contact Audrey Johnson from the Board of Trustees and get a report or ask them to come to a meeting, as per our Constitution.

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Green Church Policy At Sunday, May 4 Congregational Meeting the word Policy was changed to Covenant. The word Covenant implies more of a spiritual concern. We can adapt to new concerns without having to change a policy. We are striving to be a Green Church.

Community Garden Held a meeting on Tuesday, May 6, 2014 with 5 present: Nancy and Graham Shirley, Al Klesse, Wendy Suchan and Pastor Brenna Nickel. Plans were made to plant carrots, beans and beets. Planting day is set for Saturday, May 24, 2014. Brenna will post a sign-up sheet for folks to volunteer a week at a time to look after the garden. Start-up fee is \$30.

Motion: Astrid Friesen/Linda Holden

St. Paul's donate \$300 from local Mission Fund to help offset some of the start-up costs for the gardens.
 CARRIED

Hymn Licensing Feedback from members of the Congregation indicated they were in favour of keeping the Hymn Projection. Pastor Brenna volunteered to do the necessary reporting as to which Hymns we use to the Licensing Agencies. Budgeting for this expense will be discussed at annual budgeting time.

Motion: Marilyn McCutcheon/Astrid Friesen

The acceptance of a donation from a member of the Congregation to cover the licensing cost for one year.
 CARRIED

Melissa Fiest will send a thank-you to the anonymous donor and ask if they wish to be acknowledged with a thank-you at church.

**Essential Ministries –
 Check-in**

Christian Education – Linda Holden:

Linda will contact the Sparks group to see when they will be finished for the year. Then the Sunday School room can be painted and the carpet removed. Linda is to set a date for the renovations. Marilyn McCutcheon noted that paint had previously been

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purchased for the mural in that room. Linda is to put a note in the May 18, 2014 Bulletin asking if anyone would like to donate to the Sunday School Room renovations. Pastor Brenna Nickel noted that possibly some money from the Maintenance Budget could be used for this project.

House Groups/Hospitality – Marilyn McCutcheon & Astrid Friesen:

Motion: Marilyn McCutcheon/Linda Holden

That flowers or potted plants to a value up to \$100 be purchased for the people who helped with music during our transition time. They will be given to: Shirley Andrist, Kate Friedrick, Cathie Henders, and Sharon Elliott. CARRIED

Mission/Outreach – Wendy Suchan will be new contact person for this Essential Ministry.

Discussion re Meals on Wheels Ministry, as Kelly McConnell who has taken this over, brought up several concerns – age of those delivering, time of year we are assigned, number of weeks we are assigned. Leadership Team decided to ask Wendy Suchan to contact Kelly McConnell giving her permission to cut back on the number of weeks St. Paul's delivers and/or to ask for a change in the time of year that we deliver.

Pastoral Care – Kaye Hemus:
Pastoral Care Report
See Appendix C, page 45-46.

Property – Rob Andrist
No report

Stewardship – Melissa Fiest:
No report

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Worship – Pastor Brenna Nickel:

See Appendix B, page 44.

Brenna reported that the Worship and the Arts Group is carrying out what was recommended.

June 8, 2014 – Pentecost. All are encouraged to wear Red.

This is the last week in this sermon series. Brenna will talk next about Worship – praise, lamenting, challenges etc.

Treasurer's Report

Motion: Linda Holden/Wendy Suchan

The Treasurer's report be adopted as circulated.

CARRIED

See Appendix D, page 47- 48.

Presbytery Report

No report

New Business

Baptism

Two couples have contacted Pastor Brenna Nickel. Possible date is June 15, 2014. Kaye Hemus reported that there are several baptism shawls available.

Joint Picnic with Portals

Original July date changed. Portal is now striving for June 22, 2014.

Correspondence

None

Leadership Team Report to Congregation

Linda Holden will report on Sunday. Leadership Team reviewed discussions and motions. Pastor Brenna Nickel will send Linda a list of what to bring forward.

Next Meeting

Set for 7:00 pm Tuesday, June 10, 2014.

Adjournment

Melissa Fiest/Astrid Friesen

Meeting be adjourned. CARRIED

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda
4. Approval of Previous Meeting's Minutes
5. Business Arising from Previous Minutes
 - 5.2 Green Policy
 - 5.3 Community Garden and possible donation
 - 5.4 Ideas to get more people involved with "extra-curricular" church functions
 - 5.5 Building Use Policy – Board of Trustees approval?
 - 5.6 Hymn Licensing
6. Essential Ministries
 - 6.2 Christian Education
 - 6.3 House Groups/Hospitality
 - 6.4 Mission/Outreach
 - 6.4.1 Meals on Wheels
 - 6.5 Pastoral Care
 - 6.6 Property
 - 6.7 Stewardship
 - 6.8 Worship
7. Treasurer's Report
8. Presbytery Representative Report
9. New Business
 - 9.2 Date for Baptism
10. Correspondence
11. Leadership Team Report to Congregation
12. Next Meeting
13. Adjournment

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Appendix B – Minister's Report

This has been, overall, a season of preparation for me looking ahead to late spring and summer. Since our last meeting, I've completed the Lent film series and led worship for Holy Thursday, Good Friday and Easter Sunday. As we move into the Easter season, I've been preparing for special worship services (like our Creation service last Sunday), and getting us ready for some new mission in terms of our involvement with the Estevan Community Garden. We're also starting to think about what our VBS might look like this year.

I've also been spending time with couples preparing for marriage. Just as a point of information, I usually do 2, two-hour sessions, in addition to about an hour of consulting about the service itself. We discuss communication and conflict resolution, finances, family of origin history, and several other areas. In the past month I finished working with one couple who is being married in Regina, but live here, and am currently working with 3 others.

Lastly, as I review my calendar, I realize the last month has also had many events where I am wearing my "Pastor hat" out in the community. I attended the casino information night to raise questions that were voiced to me by various members of our congregation (questions I had myself!), and have been at events like the Author's Banquet and Salvation Army anniversary where I've offered the blessing or spoken a bit.

I'm greatly looking forward to the next few months!

Respectfully Submitted

Brenna Nickel

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Appendix C – Pastoral Care Report

April 9, 2014 – walked in support of Pink Shirt Anti-bullying Day Parade with a lot of very enthusiastic school children.

April 10, 2014 – attended WW Shelter Volunteer Appreciation Reception; met several others new to me, who have worked at the Shelter and learned from hearing their stories and thoughts regarding WWS. All the comments I heard were positive. I was struck by the wide diversity of folks who were present.

April 13, 2014 – attended Worship Service at Knox UC.

April 14, 2014 – e-mailed Well Wishes to a patient at Pasqua Hospital, Regina.

April 17, 2014 – attended Soup and bread Supper at Knox UC followed by the Maundy Thursday Service. This is a very meaningful Service.

April 18, 2014 – took part in the Good Friday service at St. Paul's.

April 20, 2014 – provided Prayer shawl for presentation to adult Confirmand during Easter Sunday Worship.

April 22, 2014 – sent birthday card to member on her 90th B-day. This is part of the Know-our-Seniors project. Did one Know-our-Seniors interview.

April 24 – April 28, 2014 inclusive- taken as holiday time.

May 1, 2014 – assisted Pastor Brenna with Communion at Creighton Lodge.

May 2, 2014 – discussed the hospital visiting 'routine' with Marian Huber; she says she is having difficulties getting staff to ask the denomination and spirituality questions.

May 2, 2014 – as per the list garnered after the Stewardship Survey last fall, have arranged for a couple to visit one of our Seniors who is bright and informedand lonely.

May 4, 2014 – talked with our Sunday school children re: Recycle/Repurpose/ Eco Art and taking care of our world.

Home and hospital visits continue. Many seniors are very glad the weather has warmed up and the grass is greening.

I wonder sometimes if these PCW reports are repetitive and boring, sooo ... will try something new. This is a sampling of the kinds of concerns that have been mentioned this month by Seniors I have visited—and the ensuing discussing, listening and praying that have followed;

- anxiety about failing health
- comforting the confused
- talking about the absolute presence of God in our lives
- loneliness and lack of stimulation
- reading and studying one's way through the Bible for the third time (she's now at 2Kings!)
- family concerns- children and grandchildren and extended family, family

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dynamics

- happy anticipation of the future
- death and dying
- major life changes
- SPRING!

Respectfully submitted,
Kaye Hemus, Pastoral Care

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Appendix D – Treasurer's Report

a) **Financial Report** (April 30, 2014)

General Fund

Income:

Receipted Givings	58,077.44	
Other Income	1,701.50	
Transfers	155.80	
		59,934.74

Expenses:

Administration	2,051.16	
Children & Youth	104.21	
Congregation Life	1,119.92	
M&P	45,427.77	
Outreach	10,290.44	
Property	9,004.70	
Pastoral Charge	9,928.10	
Trustee (Insurance)	1,688.00	
Benevolence	155.80	
		<u>79,770.10</u>

Surplus (Deficit) (19,835.36)

Balance Sheet

Capital Investment:	34,724.69
Trust Funds	170,353.53
General Fund	<u>(498.09)</u>
Total Assets	204,580.13

b) **Trust Fund Information:**

Benevolent	8,143.59
Bequest	99,911.81
Capital	39,715.21
Memorial	20,425.99
Senior Choir	1,933.92
Interest	223.01

c) **Note re: Balance Sheet**

The General Fund balance stands at (\$498.09). A motion of the Congregation allows us to transfer funds from the Bequest Trust Fund to cover our shortages in the General Fund.

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d) Facility Usage Policy

The Trustees met and approved the Facility Usage Policy. Audrey Johnson is emailing their decision to Lynn Kindopp

e) Canada Revenue Agency Review

The Canada Revenue Agency has contacted us and indicated they will conduct a review of our books. The review will take place on May 15, 2014. To my knowledge, this is the first review to take place on our books. Vicki has been working diligently getting prepared for the review.