

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 February 19, 2014

- Call to Order** Chairperson Melissa Fiest, called the meeting to order at 7:08 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Attendance** Melissa Fiest, Kaye Hemus, Linda Holden, Cheryl Deren, Pastor Brenna Nickel, Robert Andrist, Marilyn McCutcheon, Don Kindopp  
 Regrets: Astrid Friesen
- Devotion** Pastor Brenna had us consider where we had seen the face of God in St. Paul's over the last short time.
- Linda Holden shared a statement of what she believes. Linda is participating in Confirmation classes with Pastor Brenna.
- Agenda** **Motion: Robert Andrist/Cheryl Deren**  
 The agenda and submitted reports be approved.  
 CARRIED  
 See Appendix A, page 11.
- Minutes** **Motion: Linda Holden/Rob Andrist**  
 The minutes and reports of the January 8, 2014 meeting of the Leadership Team be approved as circulated. CARRIED
- Old Business** Building usage revisions to be dealt with at a later meeting of the Leadership Team.
- Feedback on recent worship changes:
- Hymn numbers listed in Order of Worship
  - front globe lights are interfering with the projections
  - the placement of the orange chairs on organ side (west) needs to be adjusted for more space
  - lavalier microphone causing noise interference because of lost lapel clip.

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**Essential Ministries –  
 Check-in**

**Christian Education** – Linda Holden:  
 Having a hard time finding Sunday School teachers.  
 Sunday School materials are in Pastor Brenna's  
 office.

**House Groups/Hospitality** – Marilyn McCutcheon:  
 No report.

**Mission/Outreach** – no report

**Pastoral Care** – Kaye Hemus:  
 See Appendix C, page 13.

**Property** – Rob Andrist  
 No report.

**Stewardship** – Cheryl Deren:  
 Thank you letters were sent out to members of the  
 Congregation who returned their pledges for 2014.

**Worship** – Pastor Brenna Nickel:  
 See Appendix B, page 12.

**Treasurer's Report**

**Motion: Don Kindopp/Robert Andrist**  
 The Treasurer's report be adopted as circulated.  
 CARRIED  
 See Appendix D, page 14

**Presbytery Report**

Twin Valleys Presbytery Executive are meeting at St.  
 Paul's on February 21, 2014. Members of the  
 Congregation are invited attend the worship service  
 at 11:30 am.

Pastor Brenna Nickel and Don Kindopp are to  
 express our concerns about the significant increase  
 in Presbytery dues at the next Twin Valleys  
 Presbytery meeting to be held April 5, 2014.

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**New Business**

Kate Friedrich -  
 Recognition

Cheryl Deren discussed the opportunity to recognize Kate Friedrich for her many years as choir director. April or May dates were discussed. Cheryl Deren will look into this further and come back to the Leadership Team.

Becoming a Green  
 Church

How do we get the word out? Earth Day, April 22, 2014 could be a start date. Lent presents a time that we could promote being a green church using Moments for Mission. May 4, 2014 be targeted as a "Green Service"

Don Kindopp to approach SaskPower and SaskEnergy for promotional materials around energy conservation.

Canada's Green Fundraiser – Kaye Hemus, Melissa Fiest and Marilyn McCutcheon will follow up on this program. Funds will be used to replace windows with more energy efficient ones.

Annual Meeting

Marilyn McCutcheon will speak to Mission and Service Fund during the worship service leading up to the Annual Meeting.

Need to appoint a recording steward for the Annual Congregational Meeting. Don Kindopp will ask Lynn Kindopp if she would perform this duty.

**Correspondence**

None

Report to Congregation

Not required for this meeting.

**Next Meeting**

7:00 pm Wednesday, March 12, 2014 in Room 202 at St. Paul's.

**Adjournment**

**Motion: Cheryl Deren/Marilyn McCutcheon**  
 The meeting be adjourned. CARRIED

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Melissa Fiest, Chair

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Marilyn McCutcheon, Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda/Reports
4. Approval of Previous Minutes
5. Old Business:
  - a. Building Use Letters
6. Essential Ministry - check in
  - a. Christian Education
  - b. House Groups/Hospitality
  - c. Mission/Outreach
  - d. Pastoral Care
  - e. Property
  - f. Stewardship
  - g. Worship
7. Treasurer's Report
8. Presbytery Report
  - a. Presbytery Executive meeting is Friday 21, 2014 at St. Paul's.  
Congregation members are invited for worship 11:30 – 12:00pm,  
and bring your own lunch 12:00 – 12:45pm.
9. New Business:
  - a. Becoming a Greener Church
  - b. Annual Meeting February 23, 2014
10. Correspondence
11. Person to Report to Congregation
12. Next Meeting Date
13. Adjournment

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Appendix B – Minister's Report

Once again, another month seems to have flown by! As we prepare for the Annual Meeting, continue journeying through Epiphany, and get ready for Lent and the spring, here's how I have been ministering at St. Paul's:

Worship

The past month has obviously been one of experimentation in terms of worship. We are trying to make worship first more hospitable to newcomers and families, and secondly more participatory and less of a "performance" where some people are performing and some people are the audience. To that end, we've changed the arrangement of chairs, experimented with where leaders will stand, eliminated bulletins, etc. We'll continue this on into the spring. I make these changes consulting with others who lead worship and based on feedback from the congregation, as well as with an eye on what is happening nationally and internationally.

Pastoral Care

I continue to aim for one or two pastoral care visits a week giving precedence to those who are sick or grieving or going through transition. At times these are visits with individuals whose names may not appear on the board or who may not be congregational members so I appreciate everyone's understanding around that. I'm also starting to contact couples regarding marriage preparation for the summer wedding season.

Outside of our Congregation

I continue to meet with the Estevan Ministerial Association and participated in the Unity service in January. Our meetings have been smaller of late with less participation from other churches. We are looking at revising the duties of services, etc. at special care homes since there are less of us doing more of them. I've also been serving this fall and winter on a discernment committee for an individual in Oxbow considering ministry, and am in conversation with a Saskatchewan Conference group looking at ways to educate our church folks on the crisis and conflict in Palestine/Israel and the United Church's response to it.

Respectfully submitted,

Brenna Nickel

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Appendix C – Pastoral Care Report

January 9, 2014 - info from House of Stationery - we are not currently using recycled paper for our printers; we purchase new paper for \$43.40 per case, recycled paper, which they have in stock, costs \$47.50 per case.

January 9, 2014 – two e-mail Well Wishes sent to folks in hospital in Regina.

January 9, 2014 and February 6, 2014– assisted Pastor Brenna with Communion at Creighton Lodge.

January 16, 2014 – provided Worship Services at ERNH and LTC with Shirley Andrist on piano.

January 21, 2014 – submitted PCW Report for AGM.

January 22, 2014 – total focus on providing pastoral care this day (read: no reports!) as Prayer Shawls prepped and delivered to Doris Preddy, Marilyn McCutcheon and Terry and Carolyn Walliser. Listened carefully to anyone who wanted to talk!! Felt absolutely great!

January 28, 2014 – recognized Mental Health Day in Canada by taking someone out for coffee and visiting.

January 30, 2014 – contacted by phone the Social Worker at St. Joseph's Hospital, Brenda Sehn, and found out what services she offers to patients; was referred, on behalf of a patient being transferred back from Regina, to the acting Palliative care nurse, Brenda Freeman.

Patient services are being co-ordinated.

Home and home visits continue as well as hospital visits. Am finding this month that several folks I visit are experiencing 'cabin fever'; we'll all be glad when it's not icy.

Have completed one more Know-Our-Seniors interview- take a look at the Binder in the Narthex if you have a few minutes; interesting stories.

February 11, 2014 – Prayer Shawl IG met in Rm. 202 - six people present; we have a few shawls in hand now; if you know someone in need of comfort and care, please let me know.

February 13, 2014 – Prayer Shawl to Shirley Andrist in hospital.

February 14, 2014 – Bereavement visit.

Respectfully submitted,  
Kaye Hemus.

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Appendix D – Treasurer's Report

a) **Financial Report** (January 31, 2014)

General Fund

Income:

Received Givings	17,073.00	
Other Income	196.75	
		17,269.75

Expenses:

Administration	806.20	
Children & Youth	0.00	
Congregation Life	412.42	
M&P	11,717.01	
Outreach	4,666.67	
Property	1,871.25	
Pastoral Charge	4,632.41	
Trustee (Insurance)	422.00	
		<u>24,527.96</u>
Surplus (Deficit)		(7,258.21)

Balance Sheet

Capital Investment:	34,724.69
Trust Funds	169,843.73
General Fund	<u>12,079.06</u>
Total Assets	216,647.48

b) **Trust Fund Information:**

Benevolent	8,299.39
Bequest	99,911.81
Capital	39,239.71
Memorial	20,400.99
Senior Choir	1,933.92
Interest	57.91

c) **Financial Reviews**

The financial reviews of St. Paul's and St. Paul's International Pastoral Charge have been completed by Marilyn Miller. The reviews are ready for presentation to the congregation. The review for St. Paul's International Pastoral Charge has been forwarded to Faye Harris, treasurer.

d) **Income Tax Receipts**

Income Tax Receipts for 2013 have been completed and delivered.

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**e) Revenue Canada Charity Return**

The Charity Return for St. Paul's United Church for 2013 has been completed and filed with Revenue Canada.