

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 January 8, 2014

- Call to Order** Acting Chair, Cheryl Deren called the meeting to order at 7:08 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Attendance** Kaye Hemus, Astrid Friesen, Linda Holden, Cheryl Deren, Brenna Nickel, Robert Andrist, Marilyn McCutcheon, Don Kindopp, Jim Vermeersch, Rory Flemming  
 Regrets: Charlie Stade, Melissa Fiest
- Devotion** Pastor Brenna had us consider the things that occurred at St. Paul's in 2013 for which we were thankful. A closing prayer followed.
- Agenda** **Motion: Astrid Friesen/Rob Andrist**  
 The agenda be approved. CARRIED  
 See Appendix A, page 4.
- Minutes** **Motion: Motion: Astrid Friesen/Rob Andrist**  
 The minutes and reports of the December 11, 2013 meeting of the Leadership Team be approved as circulated. CARRIED
- Personnel Committee** Jim Vermeersch and Rory Flemming of the Personnel Committee provided a report to the meeting.
- The Personnel Committee spoke in regards to both employees. Plan to give Paul Deren more flexibility in his hours.
  - The Personnel Committee wishes to inform the Congregation that any concerns regarding Paul's and /or Vicki's responsibilities should be directed to the Personnel Committee where they will deal with it. The Personnel Committee will provide a written communication to the Leadership Team in regards to this matter. The Leadership Team supports the Personnel Committee in this matter.
  - The Personnel Committee recommends they liaison with the St. Paul's International Pastoral Charge Ministry Committee annually. The Leadership Team concurs with this recommendation.

St. Paul's United Church of Canada  
Leadership Team Meeting  
January 8, 2014

**Treasurer's Report**

**Motion: Marilyn McCutcheon/Robert Andrist**  
The Treasurer's report be adopted as circulated.  
CARRIED  
See Appendix D, page 7.

**Motion: Robert Andrist/Astrid Friesen**  
St. Paul's United Church appoint Marilyn Miller to  
conduct of review of our financial books for 2013.  
CARRIED

**Presbytery Report**

Don Kindopp: The Annual Report of Twin Valleys  
Presbytery has been given to Vicki Winter for  
inclusion in St. Paul's Annual Report

**Essential Ministries –  
Check-in**

**Worship** – Pastor Brenna Nickel:  
See Appendix B, page 5.

**Pastoral Care** – Kaye Hemus:  
Working on hospital visitors lists for 2014.  
See Appendix C, page 6.

**Warm Welcome** – Pastor Brenna Nickel:  
Warm Welcome requires more cots and more  
volunteers.

**Stewardship** – Cheryl Deren:  
Thank you letters need to be sent out.

**Old Business**

2014 Budget

**Motion: Robert Andrist/Linda Holden**  
The proposed budget for 2014 presented by the  
Treasurer be received and forwarded to the Annual  
Meeting. CARRIED

There was discussion around St. Paul's Building  
Usage Policy and rates. Discussion to be continued  
at another time.

Sharon Elliott -  
reappointment

**Motion: Linda Holden/Rob Andrist**  
St. Paul's United Church renew our contract with

St. Paul's United Church of Canada  
 Leadership Team Meeting  
 January 8, 2014

Sharon Elliott for the Ministry in Music position from February 1, 2014 until June 30, 2014 at a total compensation of \$500.00 per month. CARRIED

**New Business**

Charles Stade -  
 Resignation

**Motion: Rob Andrist/Cheryl Deren**

The resignation of Charles Stade from the Leadership Team be accepted. CARRIED.

Becoming a Green  
 Church

The draft policy was briefly discussed. It was felt that further discussions need to be held around the proposed policy.

**Correspondence**

None

**Other**

Annual Meeting

The Annual Meeting be moved from February 16, 2014 to February 23, 2014.  
 Sunday worship and the Annual Meeting be held in the CE Auditorium. The business part of the Annual Meeting be held after a pot-luck lunch.

Elections

Election of Leadership Team members for upcoming term was discussed.

Reports for Annual  
 Meeting

Individuals are asked to hand their reports for the Annual Report to Vicki Winter as soon as possible.

Report to Congregation

Cheryl Deren will report the information of this meeting to the congregation.

**Next Meeting**

7:00 pm Tuesday, February 18, 2014 in Room 202 at St. Paul's. **NOTE CHANGE**

**Adjournment**

**Motion: Marilyn McCutcheon/Astrid Friesen**

The meeting be adjourned at 9:45 pm. CARRIED

---

Cheryl Deren, Acting Chair

---

Marilyn McCutcheon, Secretary

St. Paul's United Church of Canada  
Leadership Team Meeting  
January 8, 2014

Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Reports, and Previous Minutes
4. Personnel Committee Recommendations
5. Treasurer's Report
6. Presbytery Report
7. Essential Ministry Categories- check in
8. Old Business:
  - a. Budget Changes/Updates
9. New Business:
  - a. Annual Meeting
    - i. How we are going to present ourselves
    - ii. Vicki wants Essential Ministry reports before Friday January 17, 2014
    - iii. Looking ahead to the future
  - b. Becoming a Greener Church
  - c. Adjusting the Constitution to create a procedure for Leadership Team/Personnel Committee/Ministry Committee/Trustees to resign from their team if they cannot fulfill their role.
10. Correspondence
11. Other
12. Person to report in Church/Next Meeting Date
13. Adjournment

St. Paul's United Church of Canada  
Leadership Team Meeting  
January 8, 2014

Appendix B – Minister's Report

The past month has been a time of celebrating Christmas and taking some breaths. We kicked off the season with our carol celebration on the 15<sup>th</sup>. I think this was a great opportunity to be visible and present in the community. If we did this event again, though, I think we would want to think through some things, especially how we delegate and get others involved. We want to be a church that says, "Yes!" but how do we do that thoughtfully so everyone feels ownership over an event? I'm reminded of what Brian shared with us at our retreat about experimenting – that most successful products have many failures and prototypes before the "right" thing gets made. So we keep tweaking and experimenting until we figure out the best way to live out our mission.

The Christmas Eve services were a blessing. The earlier "no-rehearsal pageant" service was very fun and meaningful, and a great way to get lots of people involved. I hope we would do something similar in the future. The service at 11pm had about 25 people attend and was more subdued. In some ways, for me, it had a touch of a Blue Christmas feel in that I knew some of the people attending that service were grieving or struggling. So I was glad we could offer both opportunities.

Over the last month or so, there have been several pastoral care concerns that have been kept quiet, that is, haven't gone on the prayer board. So I appreciate the congregation's understanding that sometimes Kaye and I just can't talk about who we've been visiting or talking with, etc. Sometimes we can only support others from a distance.

Respectfully submitted,  
Brenna Nickel

St. Paul's United Church of Canada  
Leadership Team Meeting  
January 8, 2014

Appendix C – Pastoral Care Report

Since my last report, have paid many visits to St. Joseph's Hospital to see congregants and a few other folks on the United Church list. Two more Seniors experienced falls – both indoors- and have since recovered.

Home visits and phone calls have continued apace.

December 15, 2013- took part in the Nativity Evening; thanks to Rob Andrist for loaning us the fire pit and bringing fuel and fire starting supplies. Much appreciated.

December 19, 2013-took part in the Blue Christmas Service at St. Joseph's Chapel with Rev. Mark Osbourne, Rev. Stewart Miller. Sharon Elliott and Dustin Hall. The Chapel was nearly full.

December 21, 2013- assisted Cheryl Anseth's group with filling hampers; this is a committed, enthusiastic group! The occasion arose to do an 'emergency' home visit.

December 22, 2013- five shawls were presented following Baptism. Collected hamper from Anglican church for a UC member in hospital and held it here at the church until family members could pick it up on December 24, 2013.

December 23, 2013- sat in on funeral planning with Pastor Brenna and congregants; adult Prayer Shawl given to the couple.

December 24, 2013- attended the 7:30 pm Christmas Eve Service and was pleased to assist the December House group; attended the 11:00 pm Service with my family.

December 27, 2013 to January 1, 2014- I used the remainder of my holidays for 2013.

December 28, 2013- attended a funeral here involving a family I had been working with for two years..

January 2, 2014 – returned to work.

January 5/12 – helped with conducting the Worship Service as Pastor Brenna unable to attend. House group functioning well.

Well, that's it! Happy New Year Everyone! As I said on Sunday, let us begin this new year on a note of Optimism and Hope!

Respectfully submitted,  
Kaye Hemus.

St. Paul's United Church of Canada  
Leadership Team Meeting  
January 8, 2014

Appendix D – Treasurer's Report

**January 8, 2014**

a) **Financial Report** (December 31, 2013)

General Fund

Income:

Receipted Givings	172,250.52
Other Income	38,611.22
Benevolent Fund	213.63

215,060.09

Expenses:

Administration	6,020.86
Children & Youth	368.25
Congregation Life	3,206.17
M&P	127,038.41
Outreach	36,610.72
Property	30,221.09
Pastoral Charge	22,718.88
Trustee (Insurance)	2,587.00
Benevolent Expenditure	213.63

228,985.01

Surplus (Deficit)

(13,924.92)

Balance Sheet

Capital Investment:	34,724.69
Trust Funds	169,785.82
General Fund	<u>19,087.27</u>
Total Assets	223,597.78

b) **Trust Fund Information:**

Benevolent	8,299.39
Bequest	99,911.81
Capital	39,239.71
Memorial	20,400.99
Senior Choir	1,933.92

c) **Annual Review of Financial Statements**

I recommend the Leadership Team appoint Marilyn Miller to review our financial statements for 2013.