

St. Paul's United Church of Canada
 Leadership Team Meeting
 November 13, 2013

Call to Order Melissa Fiest called the meeting to order at 7:08 pm in Room 202 at St. Paul's United Church, Estevan, SK.

Attendance Kaye Hemus, Astrid Friesen, Melissa Fiest, Linda Holden, Cheryl Deren, Brenna Nickel, Robert Andrist, Don Kindopp
 Regrets: Charlie Stade, Marilyn McCutcheon

Devotion Pastor Brenna lead devotions: Incidents where we have seen generosity.

Agenda **Motion: Linda Holden/Robert Andrist**
 The agenda be approved as amended. CARRIED
 See Appendix A, page 40.

Minutes **Motion: Linda Holden/Robert Andrist**
 The minutes of October 23, 2013 meeting of the Leadership Team be approved as circulated.
 CARRIED

Essential Ministries – Check-in **Children's Ministry** – Linda Holden: Email sent out requesting assistance on December 8 and 15, 2013.

Worship – Pastor Brenna Nickel: Planning for Advent Season.

The Worship and Arts Ministry group recommend that the Music Ministry position be retained and that Sharon Elliott remain in that position.

Two Christmas Eve Services will be held. A family oriented service will be held at 7:30 pm. A Candlelight service will be held at 11:00 pm.
 See Appendix B, page 41.

Property – Rob Andrist: No report.

Fellowship & House Groups – Marilyn McCutcheon: No report.

Pastoral Care – Kaye Hemus: Asked us and others to encourage Seniors be alert to situations that may

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lead to a fall.

See Appendix C, page 42.

Stewardship – Cheryl Deren: Stewardship information packages were assembled and distributed to the congregation by hand and mail. Melissa Fiest participated in a United Church webinar on stewardship.

Mission – open at this time.

Treasurer's Report

Motion: Don Kindopp/Astrid Friesen

The Treasurer's report be adopted as circulated.

CARRIED

See Appendix D, page 43.

Presbytery Report

Don Kindopp: Presbytery to be held in Moosomin on Friday, November 16, 2013. A silent auction will be held with the proceeds to support the position of the Twin Valleys Presbytery Children and Youth Coordinator. The meeting will be followed by a workshop on Intergenerational Services will be held on Saturday, November 17, 2013 led by Anita Warriner and Ryan Monkman.

Old Business

Interest Group – Nativity Scene

Seven people have signed up.

Kaye Hemus volunteered to decorate Room 102.

Linda Holden is calling a meeting of the Interest Group on Monday, November 18, 2013 at 7:00 pm.

New Business

Warm Welcome

Motion: Cheryl Deren/Robert Andrist

St. Paul's provide \$6000.00 to the Warm Welcome program. This sum to consist of the proceeds of the November 1, 2013 Comedy Night (approximately \$4300.00) and the remainder from the Local Mission Outreach budget. CARRIED

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Financial Planning	The current deficit was noted from the Treasurer's Report. A discussion ensued around the need for us looking at long term financial planning in the near future.
Leadership Team Goal Setting	The Leadership Team will follow up on goal setting from the Leadership Retreat. Brenna will write up these goals and distribute to the Leadership Team for further discussion.
Annual Meeting	The 2014 Annual Meeting is set for Sunday, February 16, 2013.
Cabinet – Back of Sanctuary	Cheryl Deren will see to this cabinet being tidied up. The contents will listed and the list placed in an Order of Worship. Items of historical or other significant value will be noted.

Correspondence

Interest Group	A request from Lynn Kindopp to hold a Christmas Bazaar on Saturday, November 30, 2013 for the purposes of fundraising. Motion: Linda Holden/Cheryl Deren The request from Lynn Kindopp be approved. CARRIED.
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Other

Report to Congregation	Melissa Fiest will report the results of this meeting to the congregation.
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Next Meeting	7:00 pm Wednesday, December 11, 2013 at the residence of Cheryl Deren at 361 Poplar Bay.
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Adjournment	Motion: Robert Andrist/Astrid Friesen The meeting be adjourned at 9:00 pm. CARRIED
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Melissa Fiest, Chair

Don Kindopp, Acting Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Reports, and Previous Minutes
4. Treasurer's Report
5. Presbytery Report
6. Essential Ministry Categories- check in
 - a. Goal Setting form Leadership Retreat
 - b. Stewardship Webinar
7. Old Business:
 - a. Interest Group – Nativity Scene
8. New Business:
 - a. 2014 Annual Meeting
 - i. Budget/Deficit/Ideas for the Future
 - b. Clean out cabinet in back of Sanctuary
 - c. Christmas Eve Services 2013
9. Correspondence
 - a. Interest Group – Christmas Bazaar
10. Other
11. Person to report in Church
12. Adjournment

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Appendix B – Minister's Report

Much of the last month has been focused around stewardship in terms of worship and ministry. I've met with Melissa and Cheryl to plan our campaign and implement it, and have been pleased with our approach. This Sunday is our last Sunday of the stewardship season when we'll be consecrating our commitment cards.

Also, in terms of mission, I've been working with the Warm Welcome board to get ready for our December 1st opening. It's been a very busy time with lots of celebrations (including the Comedy Night) and challenges (finding staff, funding and volunteers), but I believe God will be faithful to us. Much of my responsibility is eased once we actually get going so I'm looking forward to that.

I've been striving to do one home visit a week, and have been deepening my relationships with our church families that way. I love visiting and really wish I could do more of it!

Last week was one of the most difficult of my ministry. We had 3 funerals in 8 days -- 2 for infants, and without going into details, both of those involved extenuating circumstances that will require on-going contact with the families. I was proud of the way our church family rallied around both Kaye and myself and these families indirectly. When push comes to shove, we know what the most important things are and how to show love to one another!

Lastly, it's just worth noting that I met with the Worship and Arts group on the 4th, and we had a frank conversation about the future of the music ministry. Also, Linda Holden and I have been steadily going through the confirmation curriculum to get that woman confirmed! Praise God!

Respectfully submitted,
Brenna Nickel

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Appendix C – Pastoral Care Report

October 24, 2013 - composed a Pastoral Care letter with 3 questions, to be sent out with Stewardship letters;

- interest in another Health Care Directive and Power of Attorney presentation
- willingness to pick up a Senior for Church
- willingness to visit a Senior at home.

October 27, 2013 - prepped three Baptism shawls for presentation during the service

October 27, 2013 - provided opportunity for Sunday School kids to 'Hand' decorate a banner for our Art Gallery. Precious kids!

October 29, 2013 - bereavement call to family of Shirley Thompson.

November 3, 2013 - Welcomed new family, Jay and Robynne and Aalaiyah Jones into active service in the Way Walkers House group! Great family.

November 4, 2013 - Attended funeral for Shirley Thompson.

November 4, 2013 to November 11, 2013 - made four bereavement visits, three with Brenna; delivered pot pies and cookies/squares to a family in need.

-attended two infant funerals in support of families, November 9th and November 11th

November 10, 2013 - hosted Remembrance Tea and a Movie at Creighton Lodge for the Residents and some visitors. Well received.

Sent two e-mail Well Wishes messages to two congregants in hospital in Regina.

Made several visits to St. Joseph's as more falls are occurring.

Continue apace with home/ Homes visits and calls.

People slowly contributing works to Expressions of Faith Art Gallery. Check it out.

Please remind any Seniors you know and care about to- ask for help instead of climbing on a step stool or chair! If they have a cane or walker, to USE IT.

Hug your kids and grandkids and appreciate your good life.

Respectfully submitted,

Kaye Hemus

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Appendix D – Treasurer's Report

a) **Financial Report** (October 31, 2013)

General Fund

Income:

Receipted Givings	134,755.03	
Other Income	22,878.38	
Benevolent Fund	76.08	
		157,709.49

Expenses:

Administration	4,486.42	
Children & Youth	278.16	
Congregation Life	2,464.83	
M&P	107,975.73	
Outreach	23,036.42	
Property	20,174.56	
Pastoral Charge	17,436.93	
Trustee (Insurance)	1,743.00	
Benevolent Expenditure	76.08	
Benefits (Excess)	-28.08	
		<u>177,644.05</u>
Surplus (Deficit)		(19,934.56)

Balance Sheet

Capital Investment:	34,724.69
Trust Funds	164,812.81
General Fund	<u>14,711.58</u>
Total Assets	214,249.08

b) **Trust Fund Information:**

Benevolent	8,394.45
Bequest	99,413.15
Capital	34,068.82
Memorial	20,301.64
Senior Choir	1,924.27
Undistributed Interest	710.48

c) **Third-Quarter Statements**

Giving statements to October 31, 2013 were included with the Stewardship information mailed out to members of the congregation.

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d) 2014 Budget

Groups should begin looking at their needs for 2014. This will include the Pastoral Charge Ministry Committee and St. Paul's Personnel Committee as they will need to determine salary compensation for 2014. First draft budget will be presented to Leadership Team at their January, 2014 meeting.

e) Giving Envelopes

Giving envelopes for 2014 will be distributed beginning December, 2013