

St. Paul's United Church of Canada
 Leadership Team Meeting
 October 23, 2013

- Call to Order** Melissa Fiest called the meeting to order at 7:00 pm in Room 202 at St. Paul's United Church, Estevan, SK.
- Attendance** Kaye Hemus, Astrid Friesen, Melissa Fiest, Linda Holden, Cheryl Deren, Brenna Nichel, Marilyn McCutcheon
 Regrets: Charlie Stade, Don Kindopp, Robert Andrist
- Devotion** Pastor Brenna lead devotions: Things we are thankful for that doesn't cost money.
- Agenda** **Motion: Astrid Friessen/Linda Holden**
 The agenda be approved as circulated. CARRIED
 See Appendix A, page 30.
- Essential Ministries – Check-in** **Children's Ministry** – Linda Holden: Sharon Elliott will lead a children's choir on November 1st. Christmas plans are being discussed. Teachers are in place until December. Wendy and Staci Suchan are leading October, Marilyn McCutcheon – November and Tania Andrist – December Children stay in church on Communion Sundays.
- Worship** – Pastor Brenna Nickel:
 See Appendix B, page 31.
- Property** – Rob Andrist: Curtains in the auditorium have been repaired. Rob has asked for 3 quotes from 3 companies. He is looking into boiler replacement and window replacement. Rob is conducting a needs assessment of the building.
 See Appendix E, page 34.
- Fellowship & House Groups** – Marilyn McCutcheon: Reported on the Oct 8th meeting with the House Group leaders. Suggestions from that meeting will be forwarded to Vicki and Brenna. Julie-Anne, Joyce and Vicki will adjust a few members on the house groups and add new people. Brenna would like the house groups to take over reading the

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Call to Worship and Opening Prayer. Suggestions were made to tweak the House group lists and to make posters on coffee preparation and communion prep and hang them in appropriate places. Don Kindopp has volunteered to teach people how to count collection. Kaye will contact Don with some dates. Also Joyce Klesse provided a planning sheet for house group leaders. This will be included with the stewardship letters to let people know how valuable their gift of time can be. Brenna will write an appropriate note to go with the planning sheet.

Pastoral Care – Kaye Hemus: Continuing with visits to St. Paul's people. Started the Expressions of Faith Art Gallery in the lower hallway.
 See Appendix C, page 23.

Stewardship – Brenna Nickel, Cheryl Deren and Melissa Fiest are working on the Stewardship letters to go to people. They will go out soon.

Mission – open at this time.

Treasurer's Report

See Appendix D, page 33.

Old Business

None

New Business

Ministry Committee

Meetings are held every 3 months. On the committee are: Barry Harris, Julie-Ann Wallewein, Joyce Klesse, JoAnn Scheldrup and Dorothy Fuchs. They do performance reviews. A meeting was held in the summer.

Personnel Committee

Comprised of Jim Vermeersch, Rory Fleming and Jean Bode. The committee met in the summer. Another meeting is planned for the end of November.

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Baptism

Three children will be baptized on Oct 27, 2013.
 Kash McConnell- age 7, Roenick Pratt – 6 months,
 and Wesley Holden – 2 months. Marilyn will assist
 with the baptism.

Motion: Cheryl Deren/Linda Holden

These children be accepted for baptism. CARRIED.

Correspondence

Twin Valleys Presbytery

Letter from Twin Valley Presbytery about hosting the
 meeting at St. Paul's on February 21, 2014. Twelve
 (12) people will attend. Melissa Fiest will double
 check on who will provide lunch.

Motion: Cheryl Deren/Marilyn McCutcheon

We extend our hospitality to Twin Valleys Presbytery
 Executive on February 21, 2014. CARRIED.

Twin Valleys Presbytery

Letter from Twin Valley Presbytery requesting the
 donation of a silent auction item for the November 15
 and 16 Twin Valleys Presbytery meeting. This is a
 fundraiser in support of the Children and Youth
 Coordinator, Ryan Monkman. Brenna will put a
 notice in the bulletin this Sunday. Kaye will see if her
 group might donate a prayer shawl.

United Church of
Canada Annual Report

Will be on the table downstairs. Cheryl Deren and
 Melissa Fiest will view a webinar on stewardship and
 report back to Brenna Nickel.

OtherNativity Scene
Celebration

We will ask people to lend their Nativity sets to be
 placed on display from December 8 to December 15.
 People will be asked to write an informational
 statement of about the significance of the scene. We
 will ask someone to play Christmas carols and
 encourage singing as people view the Nativity
 scenes in Room 102. A donation box will be left at
 the door. Linda Holden is also checking into the
 possibility of having a live Nativity scene outside in
 our front area

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Report to Congregation Melissa Fiest will report the results of this meeting to the congregation.

Twin Valleys Presbytery Report See Appendix F, page 35.

Next Meeting 7:00 pm Wednesday, November 13, 2013 at St. Paul's.

Adjournment **Motion: Marilyn McCutcheon/Cheryl Deren**
The meeting be adjourned. CARRIED

Melissa Fiest, Chair

Marilyn McCutcheon, Secretary

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Appendix A – Agenda

1. Call to Order
2. Devotion
3. Approval of the Agenda, Reports, and Previous Minutes
4. Essential Ministry Categories - check in
 - a. Retreat Follow Up
 - b. Goal Setting
5. New Business:
 - a. Ministry & Personnel Committee's Meeting Update
 - b. Baptism October 27, 2013
6. Correspondence
 - a. Letter from Twin Valley Presbytery about hosting February 2014 Meeting
 - b. Letter from Twin Valley Presbytery about donating item for Meeting in November 2013
 - c. United Church of Canada Annual Report
7. Other
8. Adjournment

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Appendix B – Minister's Report

This fall has been quite busy so far! We've been preparing for the comedy night to benefit the Warm Welcome ministry, which I'm very much looking forward to. Also, I was grateful for our Leadership Retreat, which allowed us to look ahead toward some big picture ministry goals such as creating a culture of saying, "Yes!" and becoming an affirming ministry. In terms of my role on the Warm Welcome Board, I am also in some of the busiest time – writing grants, speaking to groups like Presbytery and Envision, and recruiting volunteers.

In terms of worship, I continue to enjoy the Narrative Lectionary and the opportunities it presents for preaching. Working with Sharon has opened up many new possibilities for worship, and I've been grateful for that. Together with Kaye, those who help with technology, the house group, and many others, I feel like worship is taking on more of a team feel every week, which seems much more theologically appropriate to me than a pastor-centered worship experience. I really loved our "Worship for all ages" service on October 6 – one of the most meaningful for me during my time here.

A struggle for me the past few months has been commitments outside of our congregation – some of which I've chosen (Greenbelt, the Comprehensive Review) some of which I have not (Presbytery commitments on both sides). When I look at the calendar, some weeks, I don't have the free time to meet with interest groups from the congregation or to do pastoral care visits for our members because of these other commitments, which take up both meeting time and time with emails, preparing documents, phone calls, etc. I worry because I feel that we still lack some of that momentum where people take on projects at the church independently, and am not sure that my being absent so much is helping that lackluster energy. All of that to say, in the new year, I very much plan on pulling back from other commitments in order to really focus on the health and well being of our congregation.

Respectfully submitted,
Brenna Nickel

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Appendix C – Pastoral Care Report

September 14/13 – spoke with Lt. Bobolo, Salvation Army, requesting to do a ride-along when he delivers food to the homeless; he will call me when.

September 19/13 – prayed with Pastor Brenna regarding requests in prayer cards.

September 20th (eve) and 21st (day) – participated in Visioning Retreat here and at Knox United. Main focuses were on being a culture of saying 'yes' and learning about the process of becoming an Affirming Church and what that means.

October 3/13 – assisted Pastor Brenna with Communion Service at CL.

October 5/13 – attended an all-day workshop entitled 'Care for the Caregiver' at Heritage United Church in Regina' facilitated by two leaders from Calling Lakes (I knew both presentors from the Iona Pilgrimage). Many insights gained on how care-givers maneuver through legal and social service mazes in caring for a loved one.

October 8/13 – Prayer Shawl Interest group started up again. Recently have presented three adult prayer Shawls. Our enthusiasm has not waned!

October 8/13 – attended a meeting of House group leaders called by Marilyn McCutcheon; lots of productive discussion.

October 9/13 – sat my 2013 Performance Evaluation with four members of the IPC Ministry Committee.

October 10/13 - sent e-mail Well Wishes to Dick Henders in Pasqua Hospital.

October 20/13 – first contributions to Expressions of Faith Art Gallery are on display in the lower hallway. Two more will go up this week. So much creativity!!

I continue to be amazed at the vibrancy of some folks in their eighties and nineties! They can be sharp of wit, wise in thought and speech and engaged in their communities to the best of their physical abilities. Although sometimes lonely, they seldom complain and most often focus on others. I feel privileged to be accepted into their lives.

Have recently finished reading Nearing Home by Billy Graham; wrote this book when he was 92.

Tentative future plans:

- Remembrance Tea and Movie at Creighton Lodge on Sun, the 10th
- possible second presentation about Health Care Directives and Power-of-Attorney in Sask.

Respectfully submitted,

Kaye Hemus, pastoral Care Worker.

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Appendix D – Treasurer's Report

a) **Financial Report** (September 30, 2013)

General Fund

Income:

Received Givings	117,156.58	
Other Income	22,144.38	
Benevolent Fund	76.08	
		139,377.04

Expenses:

Administration	4,338.32	
Children & Youth	278.16	
Congregation Life	2,016.60	
M&P	96,765.31	
Outreach	20,912.25	
Property	19,865.70	
Pastoral Charge	16,621.27	
Trustee (Insurance)	1,321.00	
Benevolent Expenditure	76.08	
Benefits (Excess)	-28.08	
		<u>162,166.61</u>
Surplus (Deficit)		(22,789.57)

Balance Sheet

Capital Investment:	34,724.69
Trust Funds	164,757.04
General Fund	<u>10,612.87</u>
Total Assets	210,094.60

b) Third-Quarter Statements

We have, in the past, sent out a third-quarter statement to each member of the congregation. The statement indicates their givings for the year up to September 30. It is thought this would be useful information for members.

c) 2014 Budget

Budget preparations will begin in November. All groups should begin looking at their needs for 2014.

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Appendix E

Property Committee Report:

I've started to gather information regarding the property at St Paul's and will be conducting a needs assessment , including short and long term goals. The assessment will take into account everything from the day to day operations of the church, recommendations for moving forward as well as establish a timeline for projects. I expect to have this report completed in the New Year.

In the meantime, I have prioritized a few items for discussion. Note the following:

Stage Drapery:

I have contacted 3 companies that make stage drapery as well as some other companies that clean and restore curtains and fabric. Cost will likely be the deciding factor. I should have these options available for the next meeting . Unfortunately... new drapery will not be ready for the Comedy Night on November 1.

Window replacement:

Replacing the windows at St Paul's has been brought to the attention of the property committee. I'm currently looking at a couple options. The first option would be to replace every other window and cover up some of the existing windows. The second option would be to replace 2-3 windows each year over the next few years.

I prefer the 2nd option, however, I will do a cost analysis for both and will continue to investigate other options.

Boiler replacement:

This one I haven't even started to investigate...but... I have asked Johnson's Plumbing and Heating for a quote and expect to hear from them soon.

Green Church:

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Appendix F
Presbytery Report
September 28, 2013
St. Andrews United Church, Carnduff

Community Building

Ryan Monkman, children and youth ministry leader, presented a number of icebreaker activities to help explore similarities and differences.

Worship

Susan Reed led everyone in a community building activity that illustrated diversity and change.

Reports

Treasurer's Report

Bank balance = \$24,705.20

Received for 4th quarter = \$6,943.75

Allocations to come in = \$5,551.75

Expenses paid = \$65,098.30

Mission & Outreach

PFRA to continue operating under private management.

Israel/Palestine: United Church is challenging Israel to move towards a just peace by launching a boycott of products produced in occupied territories.

First Nations: need to be aware of injustice still being done against Aboriginal peoples.

Mission & Service funding declining. Need to maintain hope that outreach work will continue.

“Warm Welcome”

Brenna Nickel spoke about the shelter program offered in Estevan where the vacancy rate is 0.6% and rents extremely high. Offered in conjunction with the Salvation Army, the program will run this year from December 1, 2013 to March 31, 2014, 7 nights a week.

Most clients are oil field workers unable to find accommodation. Food, fellowship and other essentials will be provided by volunteers. If available, please contact Brenna.

Children & Youth

Ryan Monkman reported on summer events in Stoughton, Estevan, and Yellow Grass.

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He and Anita Warriner discussed future visioning of the program by presenting a plan for upcoming church visits and inter-generational worship.

By dividing the presbytery into 'galaxies', each will have a two-month focus culminating in a combined worship service in one of the points.

Things to note

Attendance: 35 delegates present: 21 lay, 13 clergy, 1 visitor

Conference 2013 in Estevan report given by Don Kindopp

Celebrations

Covenanting of members of presbytery executive for 2013-1014

Upcoming Presbytery Meetings

2013: Friday, November 15

Saturday, November 16 (optional)

in Moosomin.

2014: Saturday, April 5 in Bengough (to be confirmed)